

EXECUTIVE SUMMARY OF THE RFQ EVALUATION

- 1. Procurement number:** W/RFQ/UNAM-07/2025
- 2. The scope of the contract:** SUPPLY AND INSTALLATION OF FOUR (4) GEYSERS AND ACCESSORIES AT HP CAMPUS IN ONGWEDIVA
- 3. Estimated cost:** N\$ 60 000.00
- 4. Funding agency:** University of Namibia
- 5. Procurement method used:** Request for Quotations
- 6. Date of invitation of bids:** 06 June 2025
- 7. Closing date for submission of bids:** 18 June 2025
- 8. Date and place of opening of bids:** 18 June 2025 ,Unam Main Campus, Windhoek
- 9. Number of bids received:** 13

1. BIDS RECEIVED:

BIDDERS NAME		TOTAL COST (EXCL. VAT)
1.	Shimau Investment cc	86 956.53
2.	Owera Investments cc	130 976.00
3.	Napandue Investments cc	51 056.04
4.	Air Technology Investment cc	57 800.00
5.	Nghandiza Investment cc	45 110.00
6.	Atrix Investments (AI)	93 954.00
7.	Delistars Trading Enterprises cc	40 550.00
8.	Nadtag Investment cc	43 379. 60
9.	First lady Trading cc	77 000.00
10.	D-Square Trading Enterprises	46 530.00
11.	Mindsure Trading Enterprises cc	67 240.00
12.	Amtshila Investment cc	52 675.00
13.	NAS Engineering and Construction cc	68 888. 88

(a) Disqualifications

None:

#	Company name	Disqualification reason
	N/A	No bidder was disqualified in this criterion

3. QUALIFICATION REQUIREMENT

The bids were evaluated based on the qualification requirements outlined in Section I of the bid document under eligibility criteria 4.1

The evaluation criteria focused on:

- **Have two or more relevant**, contactable and certified reference letters or completion certificates from a reputable organisation for **similar work done** within the last five years (5). The letter must be on a client's letterhead, clearly stating the **scope of work done** and must be **signed and stamped** by the client.

#	BIDDER'S NAME	COMPLETION CERTIFICATE OR REFERENCE LETTERS FOR THE LAST 5 YEARS. YES/NO
1.	Shimau Investment cc	YES
2.	Owera Investments cc	YES
3.	Napandue Investments cc	NO- Two reference letters submitted are not for similar work
4.	Air Technology Investment cc	NO- The bidder only submitted one (1) reference letter for Geyser installations

5.	Nghandiza Investment cc	NO- Reference letters submitted are not for similar work
6.	Atrix Investments (AI)	YES
7.	Delistars Trading Enterprises cc	YES
8.	Nadtag Investment cc	YES
9.	First lady Trading cc	YES
10.	D-Square Trading Enterprises	NO - No relevant reference letters submitted
11.	Mindsure Trading Enterprises cc	YES
12.	Amtshila Investment cc	NO - Only one (1) relevant reference letter provided instead of two or more
13.	NAS Engineering and Construction cc	NO - Reference letters provided are vague and far dated as 2014

(a) Disqualifications

The following bidders were disqualified from further evaluation for the following reasons:

#	BIDDER'S NAME	DISQUALIFICATION REASON
1.	Napandue Investments cc	NO- Two reference letters submitted are not for similar work
2.	Air Technology Investment cc	NO- The bidder only submitted one (1) reference letter for Geyser installations
3.	Nghandiza Investment cc	NO- Reference letters submitted are not for similar work
4.	D-Square Trading Enterprises	NO - No relevant reference letters submitted
5.	Amtshila Investment cc	NO - Only one (1) relevant reference letter provided instead of two or more
6.	NAS Engineering and Construction cc	NO - Reference letters provided are vague and far dated as 2014

4. WARRANTY LETTERS OF THE AIRCONDITIONS

The remaining Bidder were further evaluated if they submitted their 12 months warranty letter of the Aircondition as indicated at page 4 under Eligibility Criteria (g)

#	BIDDER'S NAME	TOTAL AMOUNT VAT EXCL. (N\$)	Disqualification reason Air Cons warranty letter submitted? YES or NO	Attendance of Compulsory site meeting ATTENDED DID NOT ATTEND
1	Mindsure Trading Enterprises cc	67 240.00	YES	Attended
2	First Lady Trading cc	77 000.00	YES	Attended
3	Delistars Traing Enterprises cc	40 550.00	YES	Attended
4	Nadtag Investment cc	43 379.60	YES	Attended
5	Atrix Investments cc	93 954.00	YES	Attended
6	Shimau Investment cc	86 956.53	YES	Attended
7	Owera Investments cc	130 976.00	YES	Attended

Remarks: No disqualification in above criteria.

5. FINANCIAL EVALUATION

The Remaining bidders were further evaluated financially in accordance with the Unam Budget requirements.

Estimated Budget was **N\$60 000.00**

#	BIDDER'S NAME	TOTAL AMOUNT VAT EXCL. (N\$)	Disqualification reason
1.	First Lady Trading cc	77 000.00	Their offer was way above Unam estimated budget
2.	Atrix Investments cc	93 954.00	Their offer was way above Unam estimated budget
3.	Shimau Investment cc	86 956.53	Their offer was way above Unam estimated budget
4.	Owera Investments cc	130 976.00	Their offer was way above Unam estimated budget

1. RECCOMENDATION

It's hereby recommended that the contract be awarded as follows to the lowest responsive bidder **Delistars Trading Enterprises cc.** for each lot in terms of Section 55, Subsection 4 of the Public Procurement Act, 15 of 2015. for the amount of **N\$40 550.00 (Vat Inclusive)**