

EXECUTIVE SUMMARY

1. **Procurement number:** G/RFQ/UNAM-28/2025
2. **The scope of the contract:** Supply, Deliver, Installation and training Clinical Pathology Analysis Equipment for Hage Geingob Campus
3. **Estimated cost:** N\$1,108,701.04 INCL VAT
4. **Funding agency:** University of Namibia
5. **Procurement method used:** Request for Sealed Quotations
6. **Date of invitation of bids:** 20 October 2025
7. **Closing date for submission of bids:** 06 November 2025
8. **Date and place of opening of bids:** 06 November 2025, Unam Main Campus, Windhoek
9. **Number of bids received:** 4

10. BIDS RECEIVED:

BIDDERS NAME		TOTAL COST (EXCL. VAT)
1.	Bio Dynamics (Pty) Ltd	1,269,177.29
2.	Erongomed Health Distributors (Pty) Ltd	768,400.00
3.	Namibian Freshness (Pty) Ltd	814,988.69
4.	Namibia X-Ray & Imaging Technologies cc	1,002,902.64

11. STATUTORY DOCUMENTS EVALUATION

#	BIDDER	Quotation Letter	Bid Validity Period (90 days req)	BSD	Min. of Labour undertaking	Company Registration	NAMRA Tax Certificate	SSC	EE Certificate
1.	Bio Dynamics (Pty) Ltd	YES	90	YES	YES	YES	YES	YES	YES
2.	Erongomed Health Distributors (Pty) Ltd	YES	90	YES	YES	YES	YES	YES	YES
3.	Namibian Freshness (Pty) Ltd	YES	90	YES	YES	YES	YES	YES	YES
4.	Namibia X-Ray & Imaging Technologies cc	YES	Not stated	YES	YES	YES	YES	YES Expired- 05 November 2025	YES

12. QUALIFICATION REQUIREMENT

The bids were evaluated based on the qualification requirements outlined in Section I of the bid document under eligibility criteria 4.1

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(a) Disqualifications

The following bidders were disqualified from further evaluation for the following reasons:

#	Company name	Disqualification reason
1	Namibia X-Ray & Imaging Technologies cc	Bid validity period not stated and Social Security Certificate expired on 05 November 2025 .

13. TECHNICAL EVALUATION

The bids were evaluated based on the qualification requirements outlined in Section I of the bid document on point. The evaluation criteria focused on:

- Letter from Manufacturer/Distributor indicating the bidder is the Authorised Reseller and provides After-Sales Service of the equipment
- Two or more Reference Letters/Completion Certificate of similar goods provided from previous organizational clients. The letters/certificates must be on the letterhead of the client and must be certified by Namibia Police and Commission of Oaths.
- Aftersales service - The bidder should provide written confirmation of having a service centre in Namibia to provide aftersales service, ongoing technical support with response times not exceeding 48 hours. The letter should include the physical address and operating hours.
- Warranty offered - The bidder should provide a warranty letter for the proposed equipment. A minimum of 12 months warrantee is required

#	BIDDER'S NAME	Letter from Manufacturer/Distributor indicating the bidder is the Authorised Reseller and provides After-Sales Service of the equipment	Two or more Reference Letters/Completion Certificate of similar goods provided from previous organizational clients. The letters/certificates must be on the letterhead of the client and must be certified by Namibia Police and Commission of Oaths	Aftersales service - The bidder should provide written confirmation of having a service centre in Namibia to provide aftersales service, ongoing technical support with response times not exceeding 48 hours. The letter should include the physical address and operating hours.	Warranty offered - The bidder should provide a warranty letter for the proposed equipment. A minimum of 12 months warrantee is required
1.	Bio Dynamics	Yes	Yes	Yes	Yes
2.	Erongomed Health Distributors (Pty) Ltd	Yes	Yes	Yes	Yes
3.	Namibia Freshness	No	Yes	No	No

(a) Disqualification

The following bidder(s) were disqualified from further evaluation for the following reasons:

#	Company name	Disqualification reason
1	Namibia Freshness	Bidder failed to submit: 1. Letter from Manufacturer/Distributor indicating the bidder is the Authorised Reseller 2. Aftersales service written confirmation of having a service centre in Namibia to provide aftersales service and ongoing technical support 3. A warranty letter for the proposed equipment/s

14. FINANCIAL EVALUATION

#	BIDDER'S NAME	TOTAL AMOUNT VAT EXCL. (N\$)	TOTAL AMOUNT VAT INCL. (N\$)
1	Bio Dynamics	1,269,177.29	1,459,553.90
2	Erongomed Health Distributors (Pty) Ltd	768,400.00	883,660.00

15. RECOMMENDATION

It's hereby recommended that the contract be awarded to **Erongomed Health Distributors (Pty) Ltd to a total amount of N\$768,400.00 (vat exclusive) and N\$883,660.00 (vat Inclusive)** as the lowest substantially responsive bidder in terms of Section 55, Subsection 4 of the Public Procurement Act, 15 of 2015.