

University of Namibia
Annual Procurement Plan 2024



UNAM
UNIVERSITY OF NAMIBIA

Procurement No.	Description	Quantity	Category	Procurement reserved in terms of the Directive on Local Sourcing	Procurement method	Estimated Value (NS)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Supply and delivery of 3-D printers for prototype design	Various	Goods	No	RFQ	300 000	Feb-23	Section 27(4)(b)
2	Revamping of the Dining Hall at UNAM Main Campus	Various	Works	Yes	ONB	4 000 000	Sep-24	Section 27(4)(b)
3	Renewal of Fortinail Filtering Unified Threat Protection (UTP)	Various	NCS	Yes	RFQ	1 000 000	Jan-24	Section 27(4)(b)
4	Supply & Delivery of Farm Protective Clothing to Ogonjo Campus	Various	Goods	Yes	RFQ	80 000	May-24	Section 27(4)(b)
5	Supply and Install four (4) 12000BTU Air Conditioners At Katima Mulilo Campus	Various	Works	Yes	RFQ	80 000	Aug-24	Section 27(4)(b)
6	SUPPLY AND DELIVERY OF A 22 SEATS MINIBUS	Various	Goods	Yes	RFQ	1 400 500	Oct-24	Section 27(4)(b)
7	Supply and Delivery of Protective Clothing to Ogonjo	Various	Goods	Yes	RFQ	60 000	May-24	Section 27(4)(b)
8	Drilling of Six 6 Boreholes within Kharas Region	Various	Works	Yes	RFQ	2 500 000	Jul-24	Section 27(4)(b)
9	Supply and Installation of (4) 12000BTU AC to Katima	Various	Works	Yes	RFQ	70000.00	Aug-24	Section 27(4)(b)
10	Supply & Installation of 2 new AC To Rundu Campus	Various	Goods	Yes	RFQ	35 000.00	Apr-24	Section 27(4)(b)
11	Tents, chairs, décor, and mobile toilets for Cultural festival at various campuses	Various	NCS	Yes	NCS	95 000.00	Apr-24	Section 27(4)(b)
12	Provision of stage and sound for UNAM cultural festival at var campuses	Various	NCS	Yes	NCS	40 000.00	Aug-24	Section 27(4)(b)
14	Renewal of Microsoft Open Value subscription (1 year)	Various	NCS	Yes	RFQ	1 600 000.00	Jan-24	Section 27(4)(b)
15	Renewal of Fortigate Firewall's UTP Subscription	Various	NCS	Yes	NCS	800 000.00	Jan-24	Section 27(4)(b)
16	Carpet removal, resizing, aluminium doors and Tiling at Namibia Business School	Various	Works	Yes	RFQ	80 000.00	Oct-24	Section 27(4)(b)
17	Supply & Installation removal of 3 AC and servicing of two 12000BTU at NBS	Various	Works	Yes	RFQ	80 000.00	Jul-24	Section 27(4)(b)
18	Training Laboratory Technologists and Technicians on Laboratory Safety Management at Unam	Various	SC	Yes	SC	500 000.00	Oct-24	Section 27(4)(b)
19	Supply and Delivery of Farm Protective Clothing to Ogonjo Campus	Various	Goods	Yes	RFQ	85 000	May-24	Section 27(4)(b)
20	Supply and Delivery of Aquatic Equipment electrofisher for fresh water and a Seiner net	Various	Goods	Yes	RFQ	80 000	May-24	Section 27(4)(b)
21	Supply and Delivery of 22 Seats Mini Bus	Various	Goods	Yes	RFQ	1 400 000	May-24	Section 27(4)(b)
22	Supply and Delivery of Waterbath & Centrifuge for Neudamm Campus	Various	Goods	Yes	RFQ	70 000	May-24	Section 27(4)(b)
23	Procurement of Temperature Data logger system of Veterinary Medicine	Various	Goods	Yes	RFQ	40 000	May-24	Section 27(4)(b)
24	Supply and Deliver of Ruokus R350 (901-R350-xx02) Wireless Access Points - Hardware Only	Various	Goods	Yes	RFQ	1 000 000	Mar-24	Section 27(4)(b)
25	RED HAT ANNUAL SUBSCRIPTION RENEWAL (2 YEARS)	Various	Goods	Yes	RFQ	30 000	Feb-24	Section 27(4)(b)
26	Supply & Installation of Five New Air Conditioners at Southern Campus Keetmanshoop	Various	Goods	Yes	RFQ	65 000	Oct-24	Section 27(4)(b)
27	Provision of Fire Marshall Certification Training at the University of Namibia	Various	SC	Yes	RP	500 000.00	Oct-24	Section 27(4)(b)
28	Construction of "Daycare Ward and Procedure Rooms" at Unam Main Campus, Vet., Hospital	Various	Works	Yes	ONB	20 500 000.00	Oct-24	Section 27(4)(b)
29	Supply, install and terminate fiber optic and CATG data points to hostel blocks at Ogonjo campus	Various	Works	Yes	RFQ	300 000.00	Mar-24	Section 27(4)(b)
30	Supply, Delivery and Installation of Portable Ultrasound Machine at Veterinary Academic Hospital	Various	Works	Yes	RFQ	500 000.00	Oct-24	Section 27(4)(b)
31	Servicing and Repairs of Air Conditioners at Southern Campus in Keetmanshoop	Various	Works	Yes	RFQ	60 000.00	Oct-24	Section 27(4)(b)
32	Supply, Delivery and Installation of Portable Ultrasound Machine at Hage Geingob Campus	Various	Goods	Yes	RFQ	450 000.00	Nov-24	Section 27(4)(b)
33	Digital Asset Management System and conducting Physical asset verification and tagging at Unam	Various	NCS	Yes	NCS/RB	1 300 000.00	Nov-24	Section 27(4)(b)
34	Supply and Delivery of Hay Rake at Neudamm Campus	Various	Goods	Yes	RFQ	32 000.00	Oct-24	Section 27(4)(b)
35	Supply and Delivery of Mini Baler at Neudamm Campus	Various	Goods	Yes	RFQ	100 000.00	Oct-24	Section 27(4)(b)
36	THE PURCHASING OF UNAM VEHICLES	Various	Goods	Yes	ONB	5 000 000.00	Oct-24	Section 27(4)(b)
37	Construction of the Clinical Simulation Centre and a High-Performance Training Studio at HG Campus	Various	Works	Yes	ONB	19 000 000.00	Oct-24	Section 27(4)(b)
38	Provision of Shuttle Services to the University of Namibia for a period of three (3) years (Cancelled)	Various	NCS	Yes	ONB	30 000.00	Oct-24	Section 27(4)(b)
39	Provision of Auctioneering Services for the University of Namibia	Various	NCS	Yes	RB	25 000.00	Sep-24	Section 27(4)(b)
40	Repair of Damaged roof repairs at Hifikepune Pohamba Campus Main Hall	Various	Works	Yes	W	60 260.00	Jan-24	Section 27(4)(b)
41	Rental of House at 1777 Hornkrantz, Pionierspark for Fulbright Scholar	Various	NCS	Yes	DP	180 000.00	Jan-24	Section 27(4)(b)
43	Hage Geingob Campus: Auditorium Stage Repairs	Various	Works	Yes	W	96 500.00	Jan-24	Section 27(4)(b)
44	Procurement of refreshments and deco for the Prize giving event	Various	DP	Yes	DP	26 000.00	Jan-24	Section 27(4)(b)
45	Replace burnt Electrical driver and Associated circuits in desalination plant	Various	Works	Yes	W	47 000.00	Jan-24	Section 27(4)(b)
46	Procurement of Diesel for farm Plant and Equipment	Various	Goods	Yes	SC	200 000.00	Jan-24	Section 27(4)(b)

47	Development of the finance, procurement, and administration manual for the UNAM foundation	Various	Goods	Yes	SC	77 500,00	Jan-24	Section 27(4)(b)
48	Rental of clinical and educational space in the clinical Experience Suite	Various	NCS	Yes	NCS	48 000,00	Jan-24	Section 27(4)(b)
50	Procuring of Coaching Services for Unam Football Club	Various	NCS	Yes	NCS	40 000,00	Feb-24	Section 27(4)(b)
51	Renewal of Fortimail Filtering Unified Threat Protection (UTP)	Various	NCS	Yes	NCS	1 000 000,00	Feb-24	Section 27(4)(b)
52	Grant management system license renewal-2024	Various	NCS	Yes	ONB	2 800 000,00	Feb-24	Section 27(4)(b)
53	Procurement of Advertising Stand at the Onywediva Trade Fair on 23- 31 August 2024	Various	NCS	Yes	NCS	33 000,00	Jul-24	Section 27(4)(b)
54	Final payment for the RUFORUM conference venue	Various	NCS	Yes	NCS	386 000,00	Jul-24	Section 27(4)(b)
55	Supply and Installation of Digital Asset Management System and Conducting Physical Asset Verification	Various	NCS	Yes	RB	1 400 000,00	Dec-24	Section 27(4)(b)
56	Procurement of diesel fuel for the incinerator at Neudamm farm	Various	Goods	Yes	RFQ	160 000,00	Aug-24	Section 27(4)(b)
57	Replacement of Gas Valves at Dentistry Dry Lab at Hage Geinjob Campus ; Emergency Procurement	Various	Goods	Yes	RB	86 000,00	Aug-24	Section 27(4)(b)
58	Construction of Geoscience Building Phase 2 at Southern Campus	Various	Works	Yes	ONB	20 000 000,00	Dec-24	Section 27(4)(b)
59	Annual License Renewal for the BELCAT Timetable System.	Various	NCS	Yes	DP	840 000,00	Sep-24	Section 27(4)(b)
60	Purchase of One (1) Final Electric Vehicle (Nissan Leaf) for FHSVM	Various	Goods	Yes	RFQ	250 000,00	Jul-24	Section 27(4)(b)
61	Supply and Delivery of Examination Materials to the University of Namibia	Various	Goods	Yes	RFQ	1 300 000,00	Jul-24	Section 27(4)(b)
62	Printing of the Final 100 Reports for Fish Consumption Project	Various	Goods	Yes	RFQ	25 000,00	Dec-24	Section 27(4)(b)
63	Procurement of Certificate Base Stock for graduation	Various	Goods	Yes	DP	135 000,00	Aug-24	Section 27(4)(b)
64	Supply and Deliver of Laboratory Coats	Various	Goods	Yes	RFQ	55 000,00	Aug-24	Section 27(4)(b)
65	IATA Diploma Aviation Training for Aeronautics and Astronautics	Various	NCS	Yes	DP	65 000,00	Dec-24	Section 27(4)(b)
66	Procurement of Copyediting and Proofreading Services for Unam Press Manuscript: Undisciplined Health	Various	NCS	Yes	RFQ	30 000,00	Sep-24	Section 27(4)(b)
67	Renewal of Service Level Agreement (SLA) for the Preventive Scanner Hardware and Scanning Software	Various	NCS	Yes	DP	150 000,00	Jul-24	Section 27(4)(b)
68	Procurement of Soil Sample Analysis	Various	NCS	Yes	RFQ	100 000,00	Dec-24	Section 27(4)(b)
69	Membership Fees and to attend the NDA Congress 2024 for Namibia Dental Association	Various	NCS	Yes	RFQ	80 000,00	Aug-24	Section 27(4)(b)
70	Renewal of Evasys Support and Maintenance	Various	NCS	Yes	DP	80 000,00	Aug-24	Section 27(4)(b)
71	Provision of finance, accounting, and payroll administration services to the UNAM foundation for a period of 12 months	Various	NCS	Yes	RFQ	800 000,00	Dec-24	Section 27(4)(b)
72	Procurement of a Hobo logger	Various	Goods	Yes	RFQ	45 000,00	Sep-24	Section 27(4)(b)
73	Repairs and Re-upholstering of 37 Boardroom Office Visitors' Chairs	Various	Works	Yes	RFQ	20 000,00	Aug-24	Section 27(4)(b)
74	Supply, Delivery and Installation of Roland Parts for the Roland Machine	Various	Goods	Yes	RFQ	45 000,00	Jul-24	Section 27(4)(b)
75	Repair and fixing of 115 classroom Desks	Various	Works	Yes	RFQ	45 000,00	Dec-24	Section 27(4)(b)
76	Procurement of consultants for a small-scale pharmaceutical manufacturing business	Various	SC	Yes	RFQ	70 000,00	Aug-24	Section 27(4)(b)
77	Procurement of 250 000 Bulk SMS for all 2024 Institutional Research Survey	Various	NCS	Yes	RFQ	65 000,00	Aug-24	Section 27(4)(b)
78	Procurement of embroidered 300 Shirts and T-Shirts for RUFORUM Conference	Various	Goods	Yes	RFQ	80 000,00	Dec-24	Section 27(4)(b)
79	Procurement of banners for RUFORUM Conference	Various	Goods	Yes	RFQ	35 000,00	Sep-24	Section 27(4)(b)
80	Supply and Delivery of Protective Clothing for Oyongo farm staff members	Various	Goods	Yes	RFQ	45 000,00	Aug-24	Section 27(4)(b)
81	Procurement of cleaning equipment for three hostel blocks at JEDS campus	Various	Goods	Yes	RFQ	80 000,00	Jul-24	Section 27(4)(b)
82	Procurement of an Indoor stand at the Windhoek Agricultural Show	Various	Goods	Yes	DP	35 000,00	Dec-24	Section 27(4)(b)
83	Hosting of the 2nd Student Representative Council, Ordinary Congress	Various	Goods	Yes	RFQ	130 000,00	Aug-24	Section 27(4)(b)
84	Purchase for Pima CD4 test cartridges for H3TB Project	Various	Goods	Yes	RFQ	25 000,00	Aug-24	Section 27(4)(b)
85	Repair of air-conditioning units at Hage Geinjob Campus Life Science 1 building	Various	Works	Yes	RFQ	170 000,00	Dec-24	Section 27(4)(b)
86	Supply & Delivery of Installation of two (2) new air conditioners (12 000 BTU) at Rumdu Campus	Various	Goods	Yes	RFQ	25 000,00	Sep-24	Section 27(4)(b)
87	Assessment Marks	Various	NCS	Yes	DP	150 000,00	Aug-24	Section 27(4)(b)
88	Bulk purchasing of diesel for standby generators at Neudamm Campus	Various	Goods	Yes	RFQ	50 000,00	Jul-24	Section 27(4)(b)
89	Procurement of Shade nets for parking at Katima Campus	Various	Goods	Yes	RFQ	20 000,00	Dec-24	Section 27(4)(b)
90	Replacement of rusted Telephone Tie Cable at Sam Campus	Various	Goods	Yes	DP	60 000,00	Aug-24	Section 27(4)(b)
91	Purchase of Boom gate for the basement parking at Hage Geinjob Campus	Various	Goods	Yes	RFQ	80 000,00	Aug-24	Section 27(4)(b)
92	Procurement of Conference Bag, folder and accessories for EDUCON Conference	Various	Goods	Yes	RFQ	35 000,00	Dec-24	Section 27(4)(b)
93	Procurement of CCTV Cameras at Main Campus	Various	Goods	Yes	RFQ	200 000,00	Sep-24	Section 27(4)(b)
94	Procurement of a Cream Separator	Various	Goods	Yes	RFQ	400 000,00	Jul-24	Section 27(4)(b)
95	Procurement for Mattresses for the Student Hostel	Various	Goods	Yes	RFQ	85 000,00	Dec-24	Section 27(4)(b)
96	Supply and delivery of Spectrophotometer	Various	Goods	Yes	RFQ	35 000,00	Aug-24	Section 27(4)(b)
97	Request for branded lanyards, conference pouches, 3m teardrop banners with stands and pull up banner	Various	Goods	Yes	RFQ	40 000,00	Jul-24	Section 27(4)(b)
98	Supply and delivery of water quality wireless sensors	Various	Goods	Yes	RFQ	150 000,00	Dec-24	Section 27(4)(b)
99	Inspection at School of Veterinary Medicine	Various	NCS	Yes	DP	115 000,00	Aug-24	Section 27(4)(b)
100	Renewal of Annual License: Zoom Video Conferencing Software	Various	NCS	Yes	RFQ	800 000,00	Aug-24	Section 27(4)(b)
101	Microsoft Defender Anti-virus	Various	NCS	Yes	RFQ	60 000,00	Dec-24	Section 27(4)(b)
102	BD OryzEA Reagent Set B for experiments	Various	Works	Yes	RFQ	80 000,00	Aug-24	Section 27(4)(b)
103	Supply & Delivery of Gardening Tools, Fencing and Greenhouse supplies for community garden in Oshana	Various	Goods	Yes	RFQ	200 000,00	Sep-24	Section 27(4)(b)

104	Installation of Two air conditioners, removal of existing three air con	Various	Works	Yes	RFQ	90 000,00	Aug-24	Section 27(4)(b)
105	Veterinary Association of Namibia Congress for Staff and student attendance	Various	NCS	Yes	DP	70 000,00	Jul-24	Section 27(4)(b)
106	Procurement of Borehole parts	Various	Works	Yes	RFQ	25 000,00	Dec-24	Section 27(4)(b)
107	Supply and delivery of three (3) Desktop Computers for staff at Neudamm	Various	Works	Yes	RFQ	45 000,00	Aug-24	Section 27(4)(b)
108	new office desks for staff at Oshakati	Various	Works	Yes	RFQ	25 000,00	Jul-24	Section 27(4)(b)
109	laboratory Cabinets at Hifikepune Potamba	Various	Works	Yes	RFQ	135 000,00	Dec-24	Section 27(4)(b)
110	Training for Cisco Certification	Various	NCS	Yes	RFQ	40 000,00	Aug-24	Section 27(4)(b)
111	Supply & Delivery of 10 Computers	Various	Works	Yes	RFQ	120 000,00	Aug-24	Section 27(4)(b)
112	Consultancy Services for the Review of the Remuneration Policy	Various	CS	Yes	RFQ	100 000,00	Dec-24	Section 27(4)(b)
113	2025 Calendar	Various	Goods	Yes	RFQ	25 000,00	Jul-24	Section 27(4)(b)
114	Materials for refurbishment of the Flat Unit at Opongo	Various	Goods	Yes	RFQ	170 000,00	Dec-24	Section 27(4)(b)
115	Procurement of Pull up Banners, Gazebos	Various	Goods	Yes	RFQ	80 000,00	Aug-24	Section 27(4)(b)
116	Consultancy Services: Conflict Resolution Training	Various	Goods	Yes	EPE	100 000,00	Aug-24	Section 27(4)(b)
117	Drilling four (4) boreholes within the Kharas region	Various	Works	Yes	RFQ	900 000,00	Dec-24	Section 27(4)(b)
118	materials for nursery seedling house	Various	Goods	Yes	RFQ	80 000,00	Sep-24	Section 27(4)(b)
119	Solar Powered Electrical Works Tricycle	Various	Goods	Yes	RFQ	60 000,00	Aug-24	Section 27(4)(b)
120	Repair of the Big Muffie Furnac	Various	Works	Yes	RFQ	200 000,00	Jul-24	Section 27(4)(b)
121	Alterations And Renovations at Oshakati Campus	Various	Goods	Yes	RFQ	500 000,00	Dec-24	Section 27(4)(b)
122	installation of Boom Gates at various campus	Various	NCS	Yes	RFQ	500 000,00	Aug-24	Section 27(4)(b)
123	Alterations of House into Offices for the Legal Department at Main Campus	Various	Goods	Yes	RFQ	750 000,00	Aug-24	Section 27(4)(b)
124	Photography and Videography Equipment	Various	Goods	Yes	RFQ	300 000,00	Dec-24	Section 27(4)(b)
125	Incubator and Blood bank Refrigerator	Various	Goods	Yes	RFQ	35 000,00	Sep-24	Section 27(4)(b)
126	Installation of Eight (8) 100L Grinders	Various	Works	Yes	RFQ	950 000,00	Aug-24	Section 27(4)(b)
127	Protective Clothing neudamm	Various	Goods	Yes	RFQ	85 000,00	Jul-24	Section 27(4)(b)
128	catering International Engineering Conference	Various	NCS	Yes	RFQ	130 000,00	Dec-24	Section 27(4)(b)
129	Procurement of Hepatitis B vaccines for the first-year students	Various	Goods	Yes	RFQ	155 000,00	Aug-24	Section 27(4)(b)
130	Moodle-ITS Integration	Various	NCS	Yes	DP	600 000,00	Aug-24	Section 27(4)(b)
131	TV services for Innovation Competition	Various	NCS	Yes	EPE	125 000,00	Jul-24	Section 27(4)(b)
132	equipment for renewable energy-based microgrid	Various	Goods	Yes	RFQ	50 000,00	Dec-24	Section 27(4)(b)
133	Provision of Shuttle services to UNAM and its visitors for a period of three years	Various	NCS	Yes	ONIB	2 000 000,00	Aug-24	Section 27(4)(b)
134	Installation of electrical cable and connection of the innovation laboratory	Various	Works	Yes	RFQ	60 000,00	Aug-24	Section 27(4)(b)
135	renewal license for the IDU Budgeting	Various	NCS	Yes	DP	180 000,00	Dec-24	Section 27(4)(b)
136	Catering Services for SAMSA Conference	Various	NCS	Yes	RFQ	95 000,00	Sep-24	Section 27(4)(b)
137	Solar System Equipment for a Living Lad in Nauasport	Various	Goods	Yes	RFQ	90 000,00	Aug-24	Section 27(4)(b)
138	Purchasing ten (10) Commercial Red Brahmam	Various	Goods	Yes	RFQ	200 000,00	Jul-24	Section 27(4)(b)
139	Valuation of Post Retirement medical benefit	Various	CS	Yes	DP	150 000,00	Aug-24	Section 27(4)(b)
140	Purchasing Radiology equipment for Hage Geinjob campus	Various	Goods	Yes	ONIB	10 000 000,00	Jul-24	Section 27(4)(b)
141	HVAC installation at Hage Geinjob	Various	Works	Yes	Restricted	500 000,00	Dec-24	Section 27(4)(b)
142	Supply & Installation of Digital Asset Management System & Conducting Physical Asset Verification	Various	NCS	Yes	Restricted	1 500 000,00	Nov-24	Section 27(4)(b)
	Total					115 682 760,00		

Supported- Mr. Ralph van Rood - Financial Advisor

Signature:

Recommended: Dr. Ellen Namhila - Procurement Committee Chairperson

Signature:

Approved: Prof. Kenneth Matengu - Accounting Officer

Signature:



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