



EXTERNAL VACANCY



**MAIN CAMPUS
FACULTY OF AGRICULTURE, ENGINEERING & NATURAL SCIENCES
SCHOOL OF SCIENCE
DEPARTMENT OF PHYSICS, CHEMISTRY & MATERIAL SCIENCE**

Associate Professor/Senior Lecturer

Requirements: Applicant should be in possession of a Ph.D. degree in Physics, Astrophysics, or a related discipline with experience in radio astronomy (A Ph.D. is required to teach and supervise MSc level or higher). Three years of teaching experience at an Institution of Higher Learning.

Job Description: To provide effective lecturing to undergraduate as well as post-graduate students for courses/modules in Physics (e.g. quantum mechanics, astrophysics, modern physics) conduct research, supervise student projects at undergraduate and postgraduate levels, assist in curriculum development and review, administrative tasks at Departmental and School level, engage in community service at various levels. Perform any other duties as may be required.

The advertisement reflects the minimum eligibility criteria and the Search Committee may set additional eligibility criteria for shortlisting and selection purposes.

Submission of Applications:

Please submit applications to the following email address: jlawrence@unam.na

Further information may be obtained from the Human Capital Practitioner, Ms. J Lawrence at jlawrence@unam.na or tel: +264 61 206 3103.

Closing Date: 14 October 2022



Kindly visit: www.unam.na/vacancies for detailed information and to apply for these vacancies. The advert with the detailed information on the UNAM website reflects the minimum requirements (eligibility criteria) and the University may set additional criteria for shortlisting and selection purposes. Persons with disabilities are encouraged to apply. Only short-listed candidates will be contacted. All foreign qualifications should be accompanied by a Namibia Qualifications Authority (NQA) evaluation certificate.



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Lecturer (Chemistry)

Requirements: Applicant should be in possession of an MSc degree in Chemistry (Physical Chemistry Major will be an added advantage) or related areas at the time of application; with at least three years (3) of assistant lecturing or tutoring recorded; a record of research publications, and service to the academic institution and wider community.

Job Description: The successful candidate will be expected to engage in curriculum development and delivery/teaching of high-quality courses in Chemistry Learning at an undergraduate level; engage in research, undergraduate supervision, and publication activities, and provide service to the academic and wider community and perform any other duties as may be assigned.

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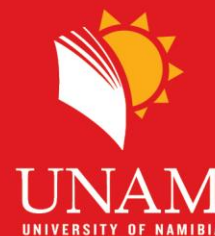
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EXTERNAL VACANCY



**MAIN CAMPUS
FACULTY OF EDUCATION AND HUMAN SCIENCES
SCHOOL OF EDUCATION
DEPARTMENT OF APPLIED EDUCATIONAL SCIENCES**

Lecturer (Entrepreneurship for Educators)

Requirements: A Master of Education Degree in Entrepreneurship for Educators, Teaching Methods of Economics with at least three (3) years of lecturing experience at the university level; a satisfactory record of teaching, research, publications, and service to the academic and wider community; special skills in Entrepreneurship for Educators Teaching Methods of Economics are essential to this position; Ph.D. in Educational in Education will be an added advantage.

Job Description: Lecture Entrepreneurship for Educators; Teaching Methods of Business Studies; Educational Research; Undergraduate student supervision in the commerce field; Teaching Practice; Educational Research Methodology at undergraduate and postgraduate level; Engage in research and publication activities; provide service to the academic and wider community; and perform any other duties as may be required.

The advertisement reflects the minimum eligibility criteria and the Search Committee may set additional eligibility criteria for shortlisting and selection purposes.

Submission of Applications:

Please submit applications to the following email address: vangula@unam.na

Further information may be obtained from the Human Capital Practitioner, Ms. V Angula at vangula@unam.na or tel: +264 61 206 4875.

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**MAIN CAMPUS
FACULTY OF EDUCATION AND HUMAN SCIENCES
SCHOOL OF EDUCATION
DEPARTMENT OF APPLIED EDUCATIONAL SCIENCES**

Senior Lecturer (Educational Leadership and Management)

Requirements: A Ph.D. in Educational Leadership and Management with at least three (3) years of lecturing experience at the university level; a satisfactory record of teaching, research, publications, and service to the academic and wider community; special skills (e.g. Postgraduate studies Coordination) in Educational Leadership and Management Studies are essential to this position; Ph.D. in Educational Leadership and Management or related areas is a requirement.

Job Description: Lecture Educational Management; Educational Law and Policy Studies; Educational Leadership & Management; Postgraduate Students Supervision; Teaching Practice; Educational Research Methodology at undergraduate and postgraduate level; Engage in research and publication activities; provide service to the academic and wider community; and perform any other duties as may be required.

The advertisement reflects the minimum eligibility criteria and the Search Committee may set additional eligibility criteria for shortlisting and selection purposes.

Submission of Applications:

Please submit applications to the following email address: vangula@unam.na

Further information may be obtained from the Human Capital Practitioner, Ms. V Angula at vangula@unam.na or tel: +264 61 206 4875.

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EXTERNAL VACANCY



**MAIN CAMPUS
FACULTY OF EDUCATION & HUMAN SCIENCES
SCHOOL OF HUMANITIES, SOCIETY & DEVELOPMENT
DEPARTMENT OF SOCIAL SCIENCES**

Lecturer (Portuguese Foreign/Business Language)

Requirements: A Master's degree in Portuguese. Three years of relevant teaching experience. A professional teaching qualification and/or teaching experience in Portuguese as a Foreign/Business Language, and/or a doctorate in Portuguese would serve as an advantage.

Job Description: Lecture undergraduate and postgraduate modules in Portuguese as a Foreign/Business Language. Supervise undergraduate and postgraduate research. Conduct and publish scholarly research. Perform community service to the University and wider community. Execute administrative duties as assigned.

The advertisement reflects the minimum eligibility criteria and the Search Committee may set additional eligibility criteria for shortlisting and selection purposes.

Submission of Applications:

Please submit applications to the following email address: endove@unam.na

Further information may be obtained from the Human Capital Practitioner, Ms. E. E. I Ndove at endove@unam.na or tel: +264 61 206 3285.

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EXTERNAL VACANCY



**MAIN CAMPUS
FACULTY OF COMMERCE MANAGEMENT AND LAW
SCHOOL OF BUSINESS MANAGEMENT, GOVERNANCE AND ECONOMICS
DEPARTMENT OF ENTERPRISE DEVELOPMENT AND MANAGEMENT**

Professor

Requirements: PhD in Business Administration or Management Sciences, with at least three (3) years lecturing experience as an Associate Professor at a tertiary institution, a satisfactory record of teaching, research, publication and service to the academic and wider community.

Job Description: To lecture Management Science modules and Research related modules at both undergraduate and postgraduate levels; to supervise research projects and engage in research and publication activities; Mentor junior staff members; Provide service to the academic and wider community and perform other duties as may be required.

The advertisement reflects the minimum eligibility criteria and the Search Committee may set additional eligibility criteria for shortlisting and selection purposes.

Submission of Applications:

Please submit applications to the following email address: inerongo@unam.na

Further information may be obtained from the Senior Human Capital Practitioner, Mrs. I Nerongo at inerongo@unam.na or tel: +264 61 206 4810.

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EXTERNAL VACANCY



**MAIN CAMPUS
FACULTY OF HEALTH SCIENCES AND VETERINARY MEDICINE
SCHOOL OF NURSING AND PUBLIC HEALTH
DEPARTMENT CLINICAL**

Laboratory Assistant

Requirements: Basic undergraduate qualification; health-related qualification will be an advantage; Computer literate; fluent in English; good interpersonal skills;

Job Description: Planning the organizational activities of the skills laboratories; Arranging and coordinating the cleaning in between sessions; Arranging store rooms to keep everything orderly; Cleaning of models after use to extend the lifetime of these models; Maintaining the models by reporting breakage or dysfunction; Booking in and out of limited models to lecturers and students; Control and maintain inventory of all clinical equipment regularly; Keeping of an asset register for the clinical unit; Obtain quotations for companies and order consumables and other disposable items; Process requisitions for purchases; Pack and vacuum instruments; Check equipment for working order; Assist students who wish to use skills lab for practice

The advertisement reflects the minimum eligibility criteria and the Search Committee may set additional eligibility criteria for shortlisting and selection purposes.

Submission of Applications:

Please submit applications to the following email address: jdekoe@unam.na

Further information may be obtained from the Human Capital Practitioner, Ms. J de Koe at jdekoe@unam.na or tel: +264 61 206 4931

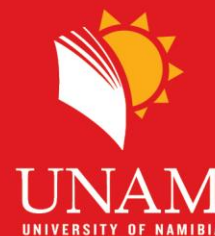
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EXTERNAL VACANCY



**MAIN CAMPUS
OFFICE OF THE VICE-CHANCELLOR
CORPORATE ENGAGEMENT & INTERNATIONAL RELATIONS DIRECTORATE
DEPARTMENT OF CORPORATE ENGAGEMENT & ALUMNI RELATIONS**

Public Relations and Media Operations Manager

Requirements: A Master's degree in Communications, Marketing or Media Studies/Public Relations, coupled with five (5) years of relevant experience in Communications, Marketing, or Media Relations / Public Relations of which three (3) years should be at a high middle management level with good management, administrative and organizational skills

OR

A Bachelor's degree in Communications, Marketing, or Media Studies/Public Relations, coupled with eight (8) years of relevant experience in Communications, Marketing, or Media Studies / Public Relations of which three (3) years should be at a high middle management level with good management, administrative and organizational skills.

Job Description: Setting the strategic direction and focus of the section including developing a strategic and operational plan for the section in consultation with Management; Proactively managing media relations and corporate messaging of the University; Undertaking the required research and partnerships to establish UNAM TV; Developing and producing relevant UNAM content within the UNAM community for broadcasting; Developing and producing relevant UNAM content in consultation with the UNAM Community for broadcasting; Developing and maintaining stakeholder relations; Developing and implementing the Human Capital Plan and Strategy of the Section in consultation with Management.

The advertisement reflects the minimum eligibility criteria and the Search Committee may set additional eligibility criteria for shortlisting and selection purposes.

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Further information may be obtained from the Human Capital Practitioner, Ms. E. E. I Ndove at endove@unam.na or tel: +264 61 206 3285.

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MAIN CAMPUS

DIRECTORATE: STRATEGIC INSTITUTIONAL PLANNING

DEPARTMENT INSTITUTIONAL RESEARCH

Business Intelligence (BI) Officer

Requirements: Applicant must be in possession of a Bachelor's degree in Computer Science, IT, Informatics, and related fields; knowledge of BI analytic and reporting tools and a Master's degree will be added advantage. A minimum of 3 years of relevant experience in Business Intelligence, knowledge of higher education business processes, and institutional research is an advantage.

Job Description: The successful candidate will collect and transform data from multiple sources into required business intelligence; Uncover trends and inconsistencies within business data to inform business decisions qualitative analysis into fascinating visuals; provides information that enables UNAM to take action on matters in real-time; provide ad hoc statistical requests to stakeholders; perform administrative duties as required

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MAIN CAMPUS DIRECTORATE OF STUDENT AFFAIRS DEPARTMENT CAREER SERVICES AND STUDENT EXPERIENCE

Academic Counsellor

Requirements: Experience in working with a diverse student population. Strong interpersonal and group presentation skills. Effective advice, guidance, and counseling skills. Ability to assess student needs and design programs to address them. Thorough knowledge and understanding of student issues at the university level. A bachelor's degree in social work, Psychology, or any relevant field. Must be registered with the Health Professional Council of Namibia with five years of experience in any of the above fields of study.

Job Description: Case management. Monitor students on academic probation. Develop and implement student development workshops. Serve on various University committees. Student referral for all campuses. Enhance the academic success and retention of students. Develop, coordinate, implement and evaluate strategies and services to benefit the students. Establishing procedures and monitoring academic progress to ensure that students meet UNAM's requirement to pass. Tailor academic programs for students that need help that will lead to their success, and provide ongoing advice and counseling. Work closely with faculty officers to help students succeed academically. Initiate group and individual advice. Provide general advice and counseling to students individually and in groups in the areas of course enrolment, university requirements, study strategies, and skills. Work in collaboration with other campuses and unite staff members toward the success of students. Perform other duties as assigned by supervisor and on-call responsibilities.

The advertisement reflects the minimum eligibility criteria and the Search Committee may set additional eligibility criteria for shortlisting and selection purposes.

Submission of Applications:

Please submit applications to the following email address: jfillemon@unam.na

Further information may be obtained from the Human Capital Practitioner, Ms. J Fillemon at jfillemon@unam.na or tel: +264 61 206 3078.

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