

### Towards the quest for Quality Higher Education and Training in Namibia!

The Centre for Quality Assurance Management (CEQUAM) is offering Online (synchronous and asynchronous) short courses in Quality Assurance to develop capacity for higher education and training in Namibia as part of the ongoing quality enhancement.

### The 3 sequel Quality Assurance Online Short Courses on offer are:

#### Quality Assurance in Programme Development

Online (synchronous and asynchronous) short course

**Course length:** 5 days

**Date:** 25 – 28 July 2022

**Due date for applications:** 18 July 2022

**Investment:** N\$ 5, 600.00

**Applications:** <https://forms.office.com/r/VjhdjsWx6g>

**NQF Level 7 | Credits 2**

#### TARGET AUDIENCE

Quality Assurance Practitioners, Lecturers, Instructors, Academic Leaders such as HODs, Deans, Curriculum Developers/Advisors, Academics, Instructors, Senior Education Officers, TVET Trainers, Learning and Development Managers, Training Officers and all other practitioners dealing with programme development processes in Higher Education and Training environment.

#### CRITERIA FOR ADMISSION

This training is open to anyone practicing or aspiring to be a programme developer in higher education and training. Experience of working in a higher education and training environment has added advantage.

#### PURPOSE

This course aims to develop participants' knowledge and practical skills on how to design and develop programmes that meet internal and external quality assurance standards.

#### EXIT LEARNING OUTCOMES

Upon completion of this short course, participants should be able to:

- Interpret the shift from teaching to learning and the impact of this concept on the design of educational processes.
- Implement programme design and development processes.
- Apply appropriate concepts and tools such as constructive alignment, backward design and Bloom's Taxonomy etc. when supporting a study programme development process.
- Support the development of new programmes or review of existing one's higher education institutions in line with the national qualifications framework and accreditation requirements, as well as institutional requirements.
- Align programmes to internal and external quality assurance requirements such as NQF regulations and accreditation criteria.
- Conduct effective stakeholder engagement and benchmarking in programme development processes.
- Support programme implementation, monitoring and review.

#### Preparing Qualifications for Registration on the National Qualifications Framework (NQF)

Online (synchronous and asynchronous) short course

**Course length:** 5 days

**Date:** 26 – 30 September 2022

**Due date for applications:** 19 September 2022

**Investment:** N\$ 5, 600.00

**Applications:** <https://forms.office.com/r/7Ne6A3s6wd>

**NQF Level 7 | Credits 2**

#### TARGET AUDIENCE

Quality assurance specialists, Lecturers, Instructors, Academic leaders such as HODs, Deans, Curriculum developers/advisors, Academics, Instructors, Senior Education Officers, TVET Trainers, Learning and Development Managers, Training Officers and all other practitioners dealing with programme development and NQF registration processes in Higher Education and Training environment.

#### CRITERIA FOR ADMISSION

This training is open to anyone practicing or aspiring to be a programme developer in higher education and training working with NQF registration. Experience of working in a higher education and training environment has added advantage.

#### PURPOSE

This course aims to develop participants' knowledge and practical skills on how to prepare qualifications for registration on the National Qualifications Framework (NQF) for Namibia.

#### EXIT LEARNING OUTCOMES

Upon completion of this short course, participants should be able to:

- Interpret principles and features of NQF.
- Apply criteria and requirements when preparing qualifications for registration on the NQF.
- Support, guide and advise the registration of qualifications on the NQF in one's higher education and training institution.
- Critique documentation for NQF registration of qualifications.
- Prepare qualifications for registration on the national qualifications framework (NQF).
- Guide implementation of recommendations from NQF registration review processes.
- Review qualifications to ensure that they remain relevant and current on the NQF.

#### Preparing for Institutional and Programme Accreditation, and Quality Audits

Online (synchronous and asynchronous) short course

**Course length:** 5 days

**Date:** 24 – 28 October 2022

**Due date for applications:** 17 October 2022

**Investment:** N\$ 5, 600.00

**Applications:** <https://forms.office.com/r/CCrQDHYXCt>

**NQF Level 7 | Credits 2**

#### TARGET AUDIENCE

Quality assurance specialists, Lecturers, Instructors, Academic leaders such as HODs, Deans, Curriculum developers/advisors, Academics, Instructors, Senior Education Officers, TVET Trainers, Learning and Development Managers, Training Officers and all other practitioners dealing with institutional accreditation, programme accreditation and institutional quality audits in Higher Education and Training environment.

#### CRITERIA FOR ADMISSION

This training is open to anyone practicing or aspiring to be a programme developer and/or accreditation adviser in higher education and training. Experience of working in a higher education environment has added advantage.

#### PURPOSE

This course aims to develop participants' knowledge and skills on preparing institutions and programmes for accreditation, and institutional quality audits.

#### EXIT LEARNING OUTCOMES

Upon completion of this short course, participants should be able to:

- Interpret principles for institutional and programme accreditation, and quality audits.
- Apply criteria for institutional and programmatic accreditation, and quality audits.
- Support, guide and advise the preparation of institutional and programme accreditation of one's higher education institutions in line with accreditation requirements and quality assurance agencies expectations.
- Prepare documentation for institutional and programme accreditation, and quality audits.
- Support the development and implementation of Quality Improvement Plans (QIPs) to implement recommendations from accreditation and/or quality audit reports.

NB: Institutions/organisations may request for inhouse tailormade training!

For any enquiries and registration, please contact:

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