



REQUEST FOR QUOTATION

SUPPLY AND DELIVERY OF LABORATORY CONSUMABLES & REAGENTS FOR THE PHYSICS & MATERIAL SCIENCE DEPARTMENT

Procurement Reference No: G/RFQ/UNAM-36/2022

BIDDER'S NAME: _____

PHYSICAL ADDRESS: _____

TEL/CELL NO: _____

CONTACT PERSON: _____

E-MAIL: _____

TOTAL COST (EXCL. VAT.) _____

Closing Date: 30 May 2022 – 12H00

**To be deposited in the Tender Box located at Administration Building, Ground
Floor.**

University of Namibia, P/Bag 13301, Mandume Ndemufayo Street, Pionierspark, Tel: +26461 2064588
Email: procurement@unam.na



G/RFQ/UNAM-36/2022

12 May 2022

Dear Prospective Suppliers,

RFQ: Laboratory Consumables & Reagents for The Physics & Material Science Departments

The University of Namibia invites you to submit your best quote for the goods described in detail in the specifications section. Any resulting contract shall be subject to the terms and conditions referred to in the document.

Queries, if any, should be addressed to Naemi Shifeta, Senior Technologist, Tel: 061-206 4378
Email: nshifeta@unam.na

Please prepare and submit your quotation in accordance with the instructions given or inform the undersigned if you will not be submitting a quotation.

Yours faithfully,

Mr. Consarve Kanyama
Chief Procurement Officer

SECTION I: INSTRUCTIONS TO BIDDERS

1. Rights of Public Entity

The University of Namibia reserves the right:

- (a) to split the contract as per the lowest evaluated cost per site, or
- (b) to accept or reject any quotation or to cancel the quotation process; and
- (c) reject all quotations at any time prior to contract award.

2. Preparation of Quotations

You are requested to quote for the services mentioned in Section III, by completing, signing and returning:

- (a) the Quotation Letter in Section II with its annex for Bid Securing Declaration, where applicable;
- (b) the Priced Activity Schedule in Section IV;
- (c) the Specifications and Performance Standards in Section V; and
- (d) any other attachment as deemed appropriate.

You are advised to carefully read the complete Request for Quotations document, including the Contract Data Sheet in Section VII, before preparing your quotation. The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction.

3. Validity of Quotations

The Quotation validity period shall be **90** days from the date of submission deadline.

4. Eligibility Criteria

To be eligible to participate in this Quotation exercise, you should:

- (a) have a valid company Registration Certificate;
- (b) have an original or certified valid good Standing Tax Certificate;
- (c) have an original or certified valid Standing Social Security Certificate;
- (d) have a valid certified copy of Affirmative Action Compliance Certificate, proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998;
- (f) Submit signed Bid-securing Declaration.
- (g) have a certificate indicating SME Status (for Bids reserved for SMEs);
- (g) An undertaking on the part of the Bidder that the salaries and wages payable to its personnel in respect of this proposal are compliant to the relevant laws, Remuneration Order, and Award, where applicable and that it will abide to sub-clause 4.6 of the General conditions of Contract if it is awarded the contract or part thereof.

5. Bid Securing Declaration

Bidders are required to subscribe to a Bid Securing Declaration for this procurement process.

6. Delivery

Delivery shall be 20 days after acceptance/issue of Purchase Order. Deviation in delivery period shall be considered if such deviation is reasonable.

The following checks and inspections will be conducted on the goods at delivery:

- (a) Verification of specifications and quantities and;
- (b) Damages and defects inspection.

7. Sealing and Marking of Quotations

Quotations should be sealed in a single envelope, clearly marked with the Procurement Reference Number, addressed to the Public Entity with the Bidder's name and contact information at the back of the envelope.

8. Submission of Quotations

Quotations should be deposited in the Bid Box located at **The University of Namibia Main Campus, Ground Floor, Administration Building, Mandume Ndemufayo Street, Pionierspark**. not later than **30 May 2022 – 12h00**. Quotations by post or hand delivered should reach same address by the same date and time at latest. Late quotations will be rejected.

Quotations received by e-mail will not be considered.

9. Opening of Quotations

Quotations will be opened internally by the Public Entity immediately after the closing time referred to in instruction 8 above. A record of the Quotation Opening stating the name of the bidders, the amount quoted, the presence or absence of a Bid Securing Declaration, will be posted on the website of the Public Entity and available to any bidder on request within three (3) working days.

10. Technical Compliance

Bidders shall submit along with their quotation's documents, catalogues and any other literature to substantiate compliance with the required specifications and to qualify deviations if any with respect to Public Entity's requirements.

The Specifications, Performance Requirements and Compliance Sheet details the minimum specifications of the goods/items to be supplied. The specifications have to be met but no credit will be given for exceeding the specifications.

11. Prices and Currency of Payment

Prices shall be fixed in Namibian Dollars.

12. Award of Contract

The Bidder having submitted the lowest evaluated responsive quotation and qualified to supply the goods/items and related services shall be selected for award of contract. Award

of contract shall be by issue of a Purchase Order/Letter of Acceptance in accordance with terms and conditions contained in Section VI: Contract Agreement and General Conditions of Contract.

13. Notification of Award and Debriefing

The University of Namibia shall after the award of contract promptly inform all unsuccessful bidders in writing of the name and address of the successful bidder and the contract amount and post a notice of award on its website within seven (7) days. Furthermore, the Public Entity shall attend to all requests for debriefing made in writing within seven (7) days of the unsuccessful bidders being informed of the award.

SECTION II: QUOTATION LETTER

(to be completed by Bidders)

Complete this form with all the requested details and submit it as the first page of your quotation with the Price list and documents requested above. A signature and authorisation on this form will confirm that the terms and conditions of the RFQ prevail over any attachments. **If your quotation is not authorised, it will be rejected.**

Quotation addressed to:	University of Namibia
Procurement Reference Number:	G/RFQ/UNAM-36/2022
Subject matter of Procurement:	Laboratory Consumables & Reagents for The Physics & Material Science Departments

We offer to supply the items listed in the attached List of Goods and Price Schedule as per the defined specifications and in accordance with the terms and conditions stated in your Request for Quotations referenced above.

We confirm that we are eligible to participate in this Quotation exercise and meet the eligibility criteria specified in Section 1: Instruction to Bidders

We undertake to abide ethical conduct during the procurement process and the execution of any resulting contract.

We have read and understood the content of the Bid Securing Declaration (BSD) attached hereto and subscribe fully to the terms and conditions contained therein. We further understand that this subscription could lead to disqualification on the grounds mentioned in the BD.

The validity period of the Quotation is _____ days [**insert number of days**] from the date of the bid submission deadline.

We confirm that the prices quoted in the List of Goods and Price Schedule are fixed and firm and will not be subject to revision or variation, if we are awarded the contract **prior to the expiry** date of the quotation validity.

The delivery period offered from the date of issue of Purchaser Order/ Letter of Acceptance is as shown in the List of Goods items and Price Schedule.

Quotation Authorised by:

Name of Bidder		Company's Address and seal	
Contact Person			
Name of Person Authorising the Quotation:		Position:	Signature:
Date		Phone No./Fax	

Appendix to Quotation Letter

BID SECURING DECLARATION

(Section 45 of Act)

(Regulation 37(1)(b) and 37(5))

Date:

Procurement Ref No.: G/RFQ/UNAM-36/2022

To: University of Namibia

I/We* understand that in terms of section 45 of the Act a public entity must include in the bidding document the requirement for a declaration as an alternative form of bid security.

I/We* accept that under section 45 of the Act, I/we* may be suspended or disqualified in the event of

- (a) **a modification or withdrawal of a bid after the deadline for submission of bids during the period of validity;**
- (b) **refusal by a bidder to accept a correction of an error appearing on the face of a bid;**
- (c) **failure to sign a procurement contract in accordance with the terms and conditions set forth in the bidding document, should I/We* be successful bidder; or**
- (d) **failure to provide security for the performance of the procurement contract if required to do so by the bidding document.**

I/We* understand this bid securing declaration ceases to be valid if I am/We are* not the successful Bidder

Signed:

[insert signature of person whose name and capacity are shown]

Capacity of:

[indicate legal capacity of person(s) signing the Bid Securing Declaration]

Name:

[insert complete name of person signing the Bid Securing Declaration]

Duly authorized to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on _____ day of _____, _____

[insert date of signing]

Corporate Seal (where appropriate)

[Note*: In case of a joint venture, the bid securing declaration must be in the name of all partners to the joint venture that submits the bid.]



Republic of Namibia

Ministry of Labour, Industrial Relations and Employment Creation

Written undertaking in terms of section 138 of the Labour Act, 2015 and section 50(2)(D) of the Public Procurement Act, 2015

1. EMPLOYERS DETAILS

Company Trade Name:.....

Registration Number :.....

Vat Number:

Industry/Sector:

Place of Business:.....

Physical Address:.....

Tell No.:.....

Fax No.:.....

Email Address:.....

Postal Address:.....

Full name of Owner/Accounting Officer:.....

.....

Email Address:.....

2. PROCUREMENT DETAILS

Procurement Reference No.:

Procurement Description:

.....

.....

Anticipated Contract Duration:

Location where work will be done, good/services will be delivered:

.....

3. UNDERTAKING

I*[insert full name]*, owner/representative

of*[insert full name of company]*

hereby undertake in writing that my company will at all relevant times comply fully with the relevant provisions of the Labour Act and the Terms and Conditions of Collective Agreements as applicable.

I am fully aware that failure to abide to such shall lead to the action as stipulated in section 138 of the labour Act, 2007, which include but not limited to the cancellation of the contract/licence/grant/permit or concession.

Signature:

Date:

Seal:.....

Please take note:

*1. A labour inspector may conduct unannounced inspections to assess the level of compliance
This undertaking must be displayed at the workplace where it will be readily accessible and visible by the employees rendering service(s) in relations to the goods and services being procured under this contract.*

10	Hexane, (glass bottles)	AR grade	10	2.5L		
11	Ethyl Acetate (plastic bottles), 2.5 L	AR grade	10	2.5L		
12	Dichloromethane (DCM), 2.5 L	AR, grade	10	2.5L		
13	Petroleum ether, 2.5 L	AR, grade	5	2.5L		
14	Diethyl ether, AR	AR grade	10	2.5L		
15	Hydrochloric acid, 32%, 2.5L	AR grade	7	2.5L		
16	Acetone	AR grade	25	2.5L		
17	Sulphuric acid 98%	AR grade, glass bottles	5	2.5 L		
18	30% Hydrogen peroxide	AR	7	2.5L		
19	85% Phosphoric acid	AR	6	2.5L		
20	Copper powder	any grade	3	500g		
21	Zinc powder	AR	3	500g		
22	Sodium phosphate	AR	3	500g		
23	Ammonium Sulfate	AR	3	500g		
24	Sodium thiosulphate pentahydrate	AR	10	500g		
25	Oxalic acid dihydrate	AR	5	500g		
26	Chloroform	AR	2	2.5L		
27	Methylated spirits	AR	7	750mL		
28	Potassium sulphate	AR	5	500g		
29	Sodium hydroxide	AR	10	500g		
30	Magnesium nitrate	AR	2	500g		

31	Tetrabutylammonium Cyanide	AR	1	5g	
32	1-propanol	AR	5	2.5 L	
33	Propargyl bromide	80% in toluene		250 mL	
34	Boric acid	AR	1	100g	
35	Malonic Acid	AR	1	100g	
36	Phenylhydrazine	AR	1	100g	
37	Thiosemicarbazide	79-19-6	1	100g	
38	Silicone oil		2	1L	
39	4-Ethyl-3-thiosemicarbazide	13431-34-0	1	10g	
40	2-Methyl-3-thiosemicarbazide	6938-68-7	1	1g (or cheapest)	
41	Semi carbazide	57-56-7	1	10g	
42	Polyethylene Glycol 400	25322-68-3	1	1L	
43	Hydrogen peroxide	AR	1	500ml	
44	Silver Acetate	AR	1	100 ml	
45	Acetic Acid	AR	10	2.5L	
46	Dibutyl amine	AR	1	100ml	
47	3,5-dinitrobenzoic acid	AR	1	500g	
48	Bismuth nitrate	AR	1	500g	
49	Tetracycline (antibiotic)		1	vial	
50	Ciprofloxacin (antibiotic)		1	vial	
51	Neisseria gonorrhoeae (ATCC19424)		1	vial	

52	Neisseria gonorrhoeae (ATCC31426)		1	vial	
53	Neisseria gonorrhoeae (ATCC43069)		1	vial	
54	Neisseria gonorrhoeae (ATCC49226)		1	vial	
55	Universal indicator solution		1	Each	
56	pH 10 buffer (pH meter calibration) solution		1	1L	
57	Wij's (Iodine monochloride/Chloroiodine) solution		1	Each	
58	Sodium chloride	AR	10	500g	
59	Sodium Acetate	AR	2	500g	
60	Sodium carbonate	AR	5	500g	
61	Biphenyl	AR	2	500g	
62	Sodium oxalate	AR	2	500g	
63	Sodium thiosulphate	AR	5	500g	
64	Potassium iodide	AR	8	500g	
65	Methylbenzene	AR	1	2.5L	
66	Benzene	AR	5	2.5 L	
67	Acetaminophen	AR	2	500g	
68	Salicylic acid	AR	3	500g	
69	Sodium dithionite	AR	2	500g	
70	p-aminophenol	AR	2	500g	
71	Iodine	AR	2	500g	

72	Potassium nitrate	AR	5	500g	
73	Manganese (II) chloride	AR	2	500g	
74	Potassium thiocyanate	AR	3	500g	
75	Potassium chloride	AR	3	500g	
SUBTOTAL					
VAT @ 15%					
TOTAL					

GLASSWARE'S AND OTHERS

Lot No.	Description of Goods		QTY	Unit of measures	Total price excluding VAT NAD	Lead Time (Weeks)
1	Round-bottom flasks (one neck)	100mL	10			
2	Round bottom flask	glass, 250 mL	15			
3	Round bottom flask	glass, 500 mL	5			
4	HPLC column	Perkin Elmer C18, 4.6 mmx150 mm, 3 µm, Part number: N9303508	1			
5	HPLC column	Agilent Zorbax SB-C18, 4.6 mmx50 mm, 1.8 um, Part number: 822975-902	1			
6	Milli-Q water purification system accessory	Millipak Express 40 Filter, Part number: MPGP04001	1			
7	Milli-Q water purification system accessory	UV 185 nm lamp, Part number: ZMQUVLP01	1			

8	Milli-Q water purification system accessory	UV 254 nm lamp, Part number: ZLXUVLP01	1			
9	Milli-Q water purification system accessory	Millipore Progard TS2 cartridge (Cat #: PROG0T0S2)	1			
10	Milli-Q water purification system accessory	Millipore Quantum TIX cartridge (Cat #: QTUM0TIX1)	1			
11	Milli-Q water purification system accessory	Millipore Vent Filter MPK01 (Cat #: TANKMPK01)	1			
12	Milli-Q water purification system accessory	Millipak Express 40 Filter (Cat #: MPPG04001)	1			
13	Centrifuge tubes	Plastic, 15mL, 100/pack	5			
14	Centrifuge tubes	Plastic, 15mL, 100/pack	10			
15	Analytical TLC-plates	(TLC Silica gel 60 F254 (Merck) 20x20 mm, 25 sheets)	5			
16	PLC silica gel G60 F254, glass plate 1 mm	Box	5			
17	Separatory funnels	100mL, 250mL, and 300 mL	20 each size			
18	Test tube holders with finger grip	Steel- Nickel plated material, 130mm long	50			
19	Test tube racks, 6 x 25 mm diameter holes and six drying pegs	PTFE, 6 x 25 mm diameter holes and six drying pegs	50			
20	Glass test tubes with stoppers	100x 133mm	200			
21	Lab Bunsen Burner and durable plastic tubing rolls	Universal, brass or stainless-steel Bunsen burners, 20/pack burners, and pipes that will fit on the burners (50m roll pipe)	5			

22	Beakers	Glass, 250mL, Tall-form	300			
23	Pasteur pipettes	Plastic, 5mL, 500/pack	10			
24	Pasteur pipettes	Plastic, 3mL, 500/pack	10			
25	Rubber Pippete fillers, 50mL, Vikem® vinyl filler (greater chemical resistance), durable, 20/pack	Rubber, 50mL, Vikem® vinyl filler (greater chemical resistance), durable, 20/pack	10			
26	Woulff bottles	Hardened glass, 500 ml, ST 19/26, with 3 ST-necks, O.Ø: 95 mm, height 145 mm, borosilicate glass	10			
27	Woulff bottles	Hardened glass with two ST- side-necks GL 18, centre neck GL 25 and screw caps, 2000 ml, height 225 mm, O.D. 130 mm	10			
28	Woulff bottles	Hardened glass with 3 ST- necks, made of borosilicate glass, 5000 ml, H. 290 mm, O.D. 185 mm	10			
29	Glass Straight Inlet Adapter	With 14/20 Inner Glass Joint, Male Glass Joint, 10/pack	2			
30	Glass Straight Inlet Adapter	With 24/40 Inner Glass Joint, Male Glass Joint, 10/pack	2			
31	Flask Glass Vacuum Adapter	With 24/40 flask, Bent Hose Connection, Lab PTFE, Chemical Valve, Male Glass Joint, 10/pack	2			
32	Glass Transfer Adapter	With 24/40 Joint and High Vacuum Valve, 180mm in Height, 10/pack	2			

33	Gravity filtration funnels (Glass/Plastic), 120mL	glass/Plastic), 120m	20			
34	Filter paper, Ashless, Whatman, 150mm, 100/pack	Ashless, Whatman, 150mm, 100/pack	30			
35	Filter papers, Cellulose Acetate Membrane 100/pack	Cellulose Acetate Membrane, Pore size 0.45 μm 100/pack	6			
36	Watch glass, 11.5-13.5 cm	11.5-13.5 cm	50			
37	Watch glass	15 cm diameter, glass, 20/pack	50			
38	Evaporating dishes, porcelain 125 mL	porcelain 125 mL	30			
39	Glass Condenser (Duran, 29/32)	for refluxing	5			
40	Crucibles and lids 30 ml glazed porcelain crucible for high temperature use—up to 1050° C	Low form 30 ml glazed porcelain crucible for high temperature use—up to 1050°	30			
41	Erlenmeyer flask,	glass, 50 ml	50			
42	Erlenmeyer flask	glass, 100 ml	50			
43	Erlenmeyer flask	glass, 150 ml	6			
44	Erlenmeyer flasks	Glass, 250mL	200			
45	Measuring cylinders	glass, 50 ml	50			
46	Measuring cylinders	glass, 100 ml	30			
47	Measuring cylinders	glass, 500 ml	10			
48	Measuring cylinders	glass, 1000 ml	20			
49	Thermometers range -10°C and 110°C	-10°C and 110°C	50			

50	Thermometers range: 0-500°C	range: 0-500 °C	2			
51	Glass stirring rods, glass, 20 cm long	glass, 20cm long	100			
52	Magnetic stirrer bar (25 mm)	25mm	20			
53	Capillary tubes	unit quantity	3			
54	silica glass quartz pack of 100, size 25x10x1 mm	SiO2 glass slides, size 25x10x1 mm	10			
55	Indium tin oxide glass slides/quartz, ITO pack of 100, size 35 x10 x1.1mm	ITO glass slides, size 35 x10 x1.1mm	10			
56	TLC plate (TLC silica gel 60 F254; 25 Aluminium sheets 20×20 cm)	(TLC silica gel 60 F254; 25 Aluminium sheets 20×20 cm), 25 units	3			
57	Clear Glass vials with screw plastic caps, 10mL (100/pack)	10mL	3			
58	Clear Glass vials with screw plastic caps, 20mL (100/pack)	20mL	3			
59	Petri-dishes (sterile, plastic) (15 mm), 100 /pack	size, 15mm	2			
60	Tweezers Forceps Stainless Steel, 200-300mm	Blunt. Ribbed on the inside	50			
61	Cuvette	Quartz, 1cm	25			

**COMPLETION OF THIS PAGE IS MANDATORY.
SYSTEM GENERATED QUOTES ALONE WON'T
SUFFICE.**

SUBTOTAL

VAT @ 15%

TOTAL

Priced Activity Schedule Authorised By:

NAME:	Date:	
SIGNATURE:		
NAME OF BIDDER:		

Key notes: NA=NOT APPLICABLE, NQ=NO QUOTE

SECTION IV: SPECIFICATIONS AND PERFORMANCE REQUIREMENTS

SECTION V: SPECIFICATIONS AND COMPLIANCE SHEET

Procurement Reference Number: G/RFQ/UNAM-36/2022

Bidders should complete columns C and D with the specification of the goods offered. Also, state “comply” or “not comply” and give details of any non-compliance/deviation to the specification required. Attach detailed technical literature if required. Authorise the specification offered in the signature block below.

Item No	Technical Specification Required	Compliance of Specification Offered	Details of Non-Compliance/ Deviation (if applicable)
<i>A*</i>	<i>B*</i>	<i>C</i>	<i>D</i>
1.	All Listed Reagents		
2.	All Glassware and related products		

Specifications and Compliance Sheet Authorised By:

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:		Company	

SECTION VI: GENERAL CONDITIONS OF CONTRACT AND CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods - Ref. **G/RFQ-GCC** on the website of the Public Entity <https://www.unam.edu.na> except where modified by the Special Conditions below.

SECTION VI: CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods except where modified by the Special Conditions below.

SECTION VIII: SPECIAL CONDITIONS OF CONTRACT

Procurement Reference Number: **G/RFQ/UNAM-36/2022**

The clause numbers given in the first column correspond to the relevant clause number of the GCC.

Subject and GCC clause reference	Special Conditions
Purchaser GCC 1.1(h)	University of Namibia
Site GCC 1.1(m)	The inspection and tests shall be: University of Namibia - Science Block
Incoterms Edition GCC 4.2(b)	Incoterms shall be governed by the rules prescribed in Incoterms 2010.
Notices GCC 8.1	Any notice shall be sent to the following addresses: Mandume Ndemufayo street, Pionierspark, P/Bag 13301 and the contact name shall be: Mr Consarve Kanyama, ckanyama@unam.na
Disputes GCC 10.2	The rules of procedures for arbitration proceedings pursuant to GCC 10.2 shall be as follows: _____

Subject and GCC clause reference	Special Conditions
Delivery and Documents GCC 13.1	Bidders shall indicate the possible duration required for the full delivery of the items in accordance with calendar days from the date the Purchase Order or Letter of Acceptance is issued. Our preferred delivery time should not exceed 35 calendar days. The documents to be furnished by the Supplier are: (a) signed delivery note; (b) Invoice
Price Adjustment GCC 15.1	The price charge for the Goods supplied and the related Services performed shall not be adjustable.
Terms of Payment GCC 16.1	The structure of payments shall be: full payment following delivery of the Supplies and submission of an invoice and the documents listed in clause 13.1
Terms of Payment GCC 16.3	Payments shall be made not later than thirty days after submission of an invoice and its certification by the Purchaser.
Terms of Payment GCC 16.4 (a)	The price shall not be adjustable
Payment Period GCC 16.5	The method and conditions of payments to be made to the Supplier under this Contract shall be as follows: On Acceptance: The Contract Price of goods received shall be paid no later than thirty (30) days of receipt of the Goods upon submission of an invoice (showing Purchaser's name; the Procurement Reference number, description of payment and total amount, signed in original, stamped or sealed with the company stamp/seal) supported by the Acceptance Certificate issued by the Purchaser.
Performance Security GCC 18.1	No performance security is required.
Discharge of Performance Security GCC 18.4	Not applicable
Packing GCC 23.2	The packing, marking and documentation within and outside the packages shall be: Appropriate to ensure that the qualities of the goods are not compromised.
Insurance GCC 24.1	As per DDP incoterm
Transportation GCC 25	The Goods shall be delivered: DDP

Subject and GCC clause reference	Special Conditions
Inspection and Test GCC 26.1	The inspection and tests shall be: at W- Block, Science Dept. – Unam Main Campus. Will inspect the goods upon receipt to ascertain the quality and quantity are as specified.
Location of Inspection and Tests GCC 26.2	The inspections and tests shall be conducted at: W- Block, Science Dept. – Unam Main Campus
Liquidated Damages GCC 27.1	Liquidated damages for the whole contract are 1% per day. The maximum amount of liquidated damages for the whole contract is 4% of the final contract price.
Warranty GCC 28.3	Goods offered should be covered by the Manufacturer's warranty for at least 12 months from the date of delivery. For the purpose of the Warranty, the place(s) of the final destination(s) shall be: Unam Main Campus
Repair and Replacement GCC 28.5	The period for repair or replacement shall be: 30 day(s)

SCHEDULE 1**QUOTATION CHECKLIST SCHEDULE****Procurement Reference No.: G/RFQ/UNAM-36/2022**

Description	Attached	Not Attached
Quotation Letter		
List of Goods and Price Schedule		
Specification and Compliance Sheet		
Bid Securing Declaration		
Evidence for conformity of Goods (catalogues & specification sheets)		
All mandatory documents as outlined in Section I.		

Disclaimer: *The list defined above is meant to assist the Bidder in submitting the relevant documents and shall not be a ground for the bidder to justify its non-submission of major documents for its quotation to be responsive. The onus remains on the Bidder to ascertain that it has submitted all the documents that have been requested and are needed for its submission to be complete and responsive.*