

FIRST YEARS Full Admission



Kindly visit www.unam.edu.na for more information.

Congratulations with your Full Admission status at the University of Namibia!

Full Admission means that copies of your admission documents have been verified and that you meet the minimum admission requirements for your course of study.

For audit purposes, the University of Namibia will request submission of your original documents to verify originality and authenticity. Detailed information will be communicated at a later stage. Kindly familiarise yourself with the admission requirements for your course of study. The University of Namibia has the right to cancel your studies if you do not fulfil the minimum admission requirements after an audit has been done.

PROCESS BEFORE REGISTERING ONLINE:

PAYMENTS:

Pay your prescribed fees as indicated by clicking on the "Fee" icon <https://www.unam.edu.na/>

If you have a NSFAP Provisional Award Letter, you are requested to pay an amount of N\$2 245-00. Please forward the proof of payment and the NSFAP Provisional Award letter to bursaries@unam.na

If you have a full bursary, there are no fees to be paid. You need to submit your Bursary Award letter from your Donor to bursaries@unam.na

If you are a self-funded student, you need to pay the following:

- o Namibia students = N\$5 745-00
- o SADC students = N\$10 395-00
- o Non-SADC students = N\$19 045-00

Please send your proof of payment to bankandcash@unam.na

- You should be able to register within 24 – 48 hours after these proofs have been e-mailed.

ONLINE REGISTRATION:

- Click on the "Online Registration" icon or "Full Admission" button on the Registration website
- Follow the steps as explained in the Step-by-Step Manual or Tutorial Video
Step-by-Step Manual or Tutorial Video link <https://www.unam.edu.na/>

Type in your **UNAM Student Number** and your **PIN 74921**

Follow the steps on the **iEnabler** until you see your **Proof of Registration**

Before selecting your English Core modules/subjects kindly click on the link "Exemption Criteria" for the English modules/subjects. Please use the Exemption Criteria in order to register for the correct English module(s)/ subject(s). <https://www.unam.edu.na/>

Once you have completed the registration process, you may **print your Proof of Registration**. Should you need an official Proof of Registration, an amount of N\$50-00 is to be paid into the University's bank account using your student number as reference. You need to forward the Proof of Payment to the following email addresses (depending which campus you are). Your Proof of Registration will be stamped, scanned and e-mailed to you.

Key E-mail Addresses:

- Windhoek & Neudamm Campuses: Ms Elizabeth Mbambi, embambi@unam.na
- Khomasdal Campus: Ms Theresa Beugger, tbeugger@unam.na or Mr Tommy Hauwanga, hauwanga@unam.na
- Hage Geingob Campus: Mr Manfred Nowaseb, mnowaseb@unam.na
- Southern Campus: Ms Lucinda Esterhuizen, lgdavyes@unam.na
- Katima Mulilo Campus: Ms Florence Masule, fmasule@unam.na
- Rundu Campus: Ms Laurinda Nicolaus, lnicolaus@unam.na
- HP and JEDS Campuses: Ms Martha Tuhadeleni, mtuhadeleni@unam.na or Ms Paulina Kashihakumwa, pnshivute@unam.na
- Oshakati and Ogongo Campuses: Ms Elizabeth Shigwedha, eshigwedha@unam.na
- Verification of results verifications@unam.na
- Examination enquiries examofficers@unam.na
- Other enquiries queries@unam.na
- Financial upliftment for EFT's and other deposits to bankandcash@unam.na
- Bursary enquiries and submission of NSFAP Provisional Award letters to bursaries@unam.na