FACULTY PROSPECTUS 2019

FACULTY
OF
LAW
NOTE

This Prospectus is only valid for 2019. The general regulations and further information appear in the General Information and Regulation Prospectus. Although the information contained in this Prospectus has been compiled as accurately as possible, it is possible that errors and omissions have inadvertently occurred, for which we apologise in advance. The University reserves the right to amend any regulation or stipulation without notice. The information is correct up to 30 October 2019.

The fact that particulars of a specific module or programme have been included in this Prospectus does not necessarily mean that the module or programme will be offered in 2019.

This Prospectus must be read in conjunction with the General Information and Regulations Prospectus 2019.
### DIPLOMA IN ARBITRATION AND DISPUTE RESOLUTION (16DADR)

1. Admission
2. Duration of Study
3. Curriculum Compilation
4. Restriction on Courses – Co-Requisites and Pre-Requisites
5. Examination Regulations
6. Academic Advancement Rules
7. Minimum Requirements for Re-Admission into the Faculty
8. Awarding of the Diploma Arbitration and Dispute Resolution

### DIPLOMA PARALEGAL STUDIES (16DPAR)

1. Admission
2. Duration of Study
3. Curriculum Compilation
4. Restriction on Courses – Co-Requisites and Pre-Requisites
5. Examination Regulations
6. Academic Advancement Rules
7. Minimum Requirements for Re-Admission into the Faculty
8. Awarding of the Diploma Paralegal Studies

### BACHELOR OF LAWS (LLB) (HONOURS) 16BLWS – FULL-TIME AND DISTANCE

1. Admission
2. Duration of Study
3. Curriculum Compilation
4. Restriction on Courses – Co-Requisites and Pre-Requisites
5. Examination Regulations
6. Academic Advancement Rules
7. Minimum Requirements for Re-Admission into the Faculty
8. Awarding of the Degree of LLB (Honours)
9. LLB Research Project Regulations

#### First Year Courses

- Introduction to Law
- Constitutional Law
- Family Law

#### Second Year Courses

- Customary Law I
- Customary Law II
- Labour Law
- Law of Contract
- Law of Property
- Administrative Law
- Criminal Law I
- Criminal Law II
- Legal Interpretation and Drafting

#### Third Year Courses

- Human Rights Law
- Civil Procedure
- Criminal Procedure
- Accountancy for Lawyers
- Public International Law
- Law of Delict
- Law of Evidence
- Research methodology
- Law of Associations
- Commercial Law

#### Fourth Year Courses

- Law of Succession
- International Economic Law
- Company Law
- Jurisprudence
The provision of facilities for legal education was one of the strong recommendations in the Turner Report (Higher Education in Namibia: Report of a Presidential Commission, Windhoek 1991), which stated, inter alia:

“We have been impressed by the argument that in Namibia, law is a developmental subject; much of the current legal system was distorted by the tenets of apartheid. Although the ideology is now outlawed by the Constitution, a massive effort is needed to revise the legal system to make it a suitable expression of the Constitution.” (p 100)

In evaluating the Turner Report (which, despite the quoted view, opted for a two - step - approach according to which a faculty was to succeed a department after a period of consolidation), the Joint Technical Committee under the then Vice Chancellor - Designate, Prof. PH Katjavivi, proposed to the Cabinet of the Republic of Namibia the establishment of a faculty of law from the outset. The Cabinet approved the establishment of a faculty on 19 November 1991.

The year 1992 became the year of planning; the year 1993 the year of implementation. The Law Faculty Sub-Committee of the Office of the Vice Chancellor - Designate was put in place. It was chaired by the Founding Dean of the Faculty, late Prof. WJ Kamba. The late Adv. FJ Kozonguizi, Ombudsman of Namibia, functioned as its convener. The membership covered a broad spectrum, having representatives from all walks of the legal fraternity.

The deliberations of the Sub-Committee led to a comprehensive report on how the future faculty should be shaped. After consultations with national and international experts, the report was eventually submitted to the Vice Chancellor of the UNAM and approved for implementation by the University by the end of 1992.

Apart from the LL B component, the Report also dealt with other components of the proposed Faculty. It contained recommendations on what developed into two separate centres of the Faculty, the Justice Training Centre (JTC) and the Human Rights and Documentation Centre (HRDC). Both centres were created by way of contractual agreements between the Ministry of Justice and the UNAM. The Faculty started its preparatory work in early 1993 and admitted its first students in January 1994.

The formal launch of the JTC took place on 20 September 1993; the HRDC was launched on the occasion of the workshop on “Human Rights Education and Advocacy in the 1990s” which was held in May 1993. The Faculty of Law was officially inaugurated by the Chancellor of the UNAM, His Excellency President Dr SS Nujoma, on 18 February 1994.

The Legal Department of the Centre for Applied Social Sciences (CASS) was affiliated to the Faculty of Law of the UNAM with effect from January 1994. The main aim of the affiliation was to make the services of CASS, in terms of generating legal research and providing technical assistance (mainly in customary, but also in other areas of law), available to the Faculty of Law.

Departments of Public Law and Jurisprudence, Private and Procedural Law, and Commercial Law were established in 2000. The JTC and the HRDC have the status of departments. The Director of the JTC and the Director of the HRDC are, thus, ex-officio members of the Senate.

After two years of experience with the curriculum of the degree of LL B, a curriculum revision took place. It led to a new degree structure with the degree of B Juris after three years of studies and the degree of LL B after two additional years. The first students of the Faculty completed the B Juris at the end of 1996 and the LL B programme in 1998.

The B Juris qualifies the holder to employment, after the appropriate practical preparation, into the magistracy, the prosecution service (in the lower courts) and into those areas that do not require a full legal professional qualification. For entry into full membership of the legal profession and the practice of law in Namibia in terms of the Legal Practitioners, Act 15 of 1995, the LL B degree is a prerequisite.

The JTC of the Faculty offers practical legal courses to candidate legal practitioners. The JTC examinations are conducted under the supervision of the Legal Education Board as part of the requirements for admission for practicing law.

Post-graduate programmes with two offers to obtain the degree of LL M in Economic Law and the Law of Criminal Justice have been offered from 2000 and phased out at the end of the 2005 academic year. As from the 2006 academic year the Faculty offers the Master of Laws by research only in any area of law.
FIRST SEMESTER:
7 January    Start of Summer School (until 26 January)
10 January    University Open
22 January    Academic staff resumes office duties
4 February    Lectures commence for FIRST SEMESTER
18 March     First semester BREAK starts
25 March     Lectures resume after first semester break
8 May        Lectures end for FIRST SEMESTER
14 May       Regular Examinations commence
5 June       Regular Examinations end
13 June      Special/Supplementary Examinations start
21 June      End of first semester
24 June      Start of Winter School (until 12 July)
1 – 5 July   Mid-year Break

SECOND SEMESTER
15 July      Lectures commence for SECOND SEMESTER
27 August    Second semester BREAK starts
2 September  Lectures resume after second semester break
16 October   Lectures end for SECOND SEMESTER
22 October   Regular Examinations commence
12 November  Regular Examinations end
20 November  Special/Supplementary Examinations start
29 November  End of second semester
13 December  End of academic year
9 January 2020 University opens (2020 academic year)
21 January 2020 Academic staff resumes office duty

DUE DATES FOR THE 2019 ACADEMIC YEAR

(i) GENERAL
Last day for appeals (Semester 2/Double modules – Regular/Supplementary/Special exams of Nov 2018) 18 Jan
Last day for application of retention of continuous assessment (CA) mark……………………………………….. 08 Feb
Last day for application for exemption(s)………………………………………………………………………… 08 Feb
Last day for Late Registration (Late fee payable).…………………………………………………………………… 08 Feb
Last day for approval of exemption(s)……………………………………………………………………………. 08 Feb
Last day for recommendation of retention of continuous assessment mark and Promotion Exams by Faculties …………………………………………………………………………………………………………… 13 Feb
Last day for approval of retention of continuous assessment mark and Promotion Exam by the Examinations Office ……………………………………………………………………………………………… 15 Feb
Last day for promotion Examination ………………………………………………………………………………… 01 Mar
Last day for change of offering types at Regional Centres (Semester 1 modules) …………………………… 29 Apr
Last day for Appeals (Semester 1 modules (Regular/Supplementary/Special Exams of June 2019)……. 02 Aug
Last day to submit outstanding documentation ……………………………………………………………………… 22 Aug
Last day to change offering types at Regional Centres (Semester 2 modules)..................................... 20 Sep
Last day to cancel enrolment …………………………………………………………………………………………… 20 Sep
Last day for Postgraduate students to submit Theses and Dissertations for examinations ………….. 31 Oct

(ii) CANCELLATIONS
Semester 1 modules

Last day to cancel Semester 1 modules ................................................................. 29 Apr

Semester 2 modules

Last day to cancel Semester 2 modules ................................................................. 20 Sep

Double modules (A double module normally extends over one academic year)

Last day to cancel Double modules ................................................................. 20 Sep

(iii) FINANCE

Semester 1 modules

Last day to cancel with 100 % credit ................................................................. 01 Mar
Last day to cancel with 50 % credit ................................................................. 29 April

Semester 2 modules

Last day to cancel with 100 % credit ................................................................. 02 Aug
Last day to cancel with 50 % credit ................................................................. 30 Aug

Double modules (A double module normally extends over one academic year)

Last day to cancel with 100 % credit ................................................................. 01 Mar
Last day to cancel with 50 % credit ................................................................. 07 Jun
Dean: Prof J Baloro: LL.B (Hons) (Univ. of Ghana); LLM (Univ. of Temple); PhD (Univ. of London); Barrister- at law and Solicitor of the Supreme Court of Ghana

Deputy Dean: Ms. L Usebiu: B.Juris; LLB (UNAM); LL M (Univ of Stellenbosch)

Faculty Officer: Mr. D Sampson: BA [UWC]; HED [UWC]; B.ED [UNAM]; PGCEE (Univ.of Strathclyde, Scotland)

Examination Officer: Ms T Nuuyoma: Bachelor of Human Resources Management ( BHRM) [Namibia University of Science and Technology (NUST)].

Law Librarian: Dr. MUN Hamutumwa: PhD (Information Studies) Univ. of KwaZulu-Natal (South Africa); MSc (LIS) [Strathclyde, Scotland]; BA (LIS) [UNAM]; Diploma (IT) [Polytechnic of Namibia]

Faculty Secretary: Ms. A Husselmann

General enquiries regarding the Faculty of Law and the qualifications offered by the Faculty should be directed to:

The Faculty Officer
Faculty of Law
University of Namibia
Private Bag 13301
Windhoek,
NAMIBIA

Telephone: (+264 61) 206 3998
E-mail: dsampson@unam.na

ACADEMIC DEPARTMENTS

DEPARTMENT OF COMMERCIAL LAW

Head of Department:
Dr. NV Asheela: B. Juris (UNAM); LLB (UNAM); LLM (UP); LLD (UP)

Senior Lecturers:
Dr T.V. Warikandwa, LLB, LLM, LLD (University of Fort Hare, South Africa).

Dr. A. Jorge PhD (UCT), LLM (Stellenbosch) , LLB (Rhodes), BA (UCT), BPhil (St Paul) (Doctor of Philosophy in Law), Master of Laws, Bachelor of Laws, Bachelor of Arts, Bachelor of Philosophy)

Lecturers:
Mr. J Nakuta: LL B (UNISA); LL M (Utrecht-Netherlands); HED (UNAM); Ed Dip (Perseverance College of Education, R.S.A)

Dr. NV Asheela: B. Juris (UNAM); LLB (UNAM); LLM (UP); LLD (UP)

Ms MP Nakapela: B.Juris; LLB (UNAM) LLM (Commercial Law) [University of Cape Town: Legal Practitioner of the High Court of Namibia.

Mr. M.R Awarab: B Juris (UNAM); LLB (UNAM) [Commercial Law] University of Cape Town

Mr. P. Balhao: B. Juris (Univ. of Namibia); LL B (Univ. of Namibia); LL M (Intellectual Property) [Univ. of Stellenbosch: Legal Practitioner of the High Court of Namibia

Ms. Lilian Mbaeva: B Juris, LLB(Hon) UNAM, LLM(International Trade Law) University of Cape Town.

Part-time Lecturers: To be confirmed in 2019
DEPARTMENT OF PRIVATE AND PROCEDURAL LAW

Head of Department and Lecturer:
Mrs AL Zender: B. Juris (UNAM); LL B; LLM (UNAM)

Full Professor:
Vacant

Associate Professor:
Vacant

Senior Lecturers:
Dr. A. Jorge PhD (UCT), LLM (Stellenbosch); LLB (Rhodes), BA (UCT), BPhil (St Paul) [Doctor of Philosophy in Law], Master of Laws, Bachelor of Laws, Bachelor of Arts, Bachelor of Philosophy]

Lecturers:
Mr. P. Balhao: B. Juris (Univ. of Namibia); LL B (Univ. of Namibia); LL M (Intellectual Property) (Univ. of Stellenbosch; Legal Practitioner of the High Court of Namibia
Mr E.L Libebe: B Juris (UNAM), LLB (UNAM), LLM (University of Cape Town).
Ms E. Shakalela: B Juris (UNAM), LLB (UNAM), LLM (Loyoly University Chicago School of Law).
Mr. M.R Awarab: B Juris (UNAM); LLB (UNAM); LLM (Commercial Law) (University of Cape Town

Part-time Lecturers: To be confirmed in 2019

DEPARTMENT PUBLIC LAW & JURISPRUDENCE

Head of Department and Lecturer:
Mr. M.R Awarab: B Juris (UNAM); LLB (UNAM); LLM (Commercial Law) (University of Cape Town

Associate Professor:
Vacant

Senior Lecturers:
Mr. FS Nghiishililwa: Diploma in Management and Development Studies (UNIN -Zambia), LLB, LLM (Warwick - UK).

Lecturers: Ms. L Usebiu: B. Juris; LL B (UNAM); LL M (University of Stellenbosch)
Mr. J Nakuta: LL B (UNISA); LL M (Utrecht-Netherlands); HED (Unam); Ed Dip (Perseverance College of Education, R.S.A).
Mr E.L Libebe: B Juris (UNAM), LLB (UNAM), LLM (University of Cape Town).
Ms E. Shakalela: B Juris (UNAM), LLB (UNAM), LLM (Loyoly University Chicago School of Law).
Mrs AL Zender: B. Juris (UNAM); LL B; LLM (UNAM)

Part-time Lecturers: To be confirmed in 2019

DEPARTMENT POSTGRADUATE STUDIES

Head of Department and Full Professor: Mr John Nakuta LL B (UNISA); LL M (Utrecht-Netherlands); HED (Unam); Ed Dip (Perseverance College of Education, R.S.A).

Members of the Department:
Courses offered in the different programmes in the Faculty

The Courses offered in the different programmes in the Faculty have been arranged in the departments in the following manner:

- **The Department Commercial Law comprises**: Accountancy for Lawyers; Commercial Law; Company Law; Credit Agreements; Insurance Law; Labour Law; Law of Associations; Law of Contract; Law of Insolvency; Maritime Law; Negotiable Instruments; Negotiation and Conciliation; Tax Law; International Economic Law; Law of Intellectual Property; Mining Law; Negotiation; Conflict Management and Dispute Resolution; Conciliation and Mediation; Workplace Dispute Resolution; Basic Concepts of Commercial Law; Alternative Dispute Resolution; Mediation and Dispute Settlement. Basic Concepts of Labour Law; International Economic Law;

- **The Department Private and Procedural Law comprises**: Basic Arbitration; Basic Mediation; Civil Procedure; Conveyancing and Notarial Practice; Criminal Procedure I & II; Family Law; Law of Delict; Law of Evidence; Law of Persons; Law of Property; Law of Succession; Practical Legal Studies; Legal Aid Clinic; Private International Law; Family Mediation; Introduction to Criminal Law and Procedure; Introduction to Civil Procedure; Introduction to Law of Evidence; Family Law and Divorce; Wills and Estates; The Law of MVA Claims; Property Rights in Namibia; Legal Research, Writing and Interpretation.

- **The Department Public Law and Jurisprudence comprises**: Public Aspects of International Trade; Administrative Law; Comparative Law; Constitutional Law; Criminal Law I & II; Criminology & Crime Prevention; Customary Law I, II, III & IV; Environmental Law; Gender Law; Human Rights Law; Introduction to Law; Jurisprudence; LL B Dissertation; Public International Law; Public Law Aspects of International Trade; Statutory Interpretation; Basic Principles of Legal Processes; International Humanitarian Law; Ombudsman Law; Restorative Justice; Land and Environmental Dispute Resolution; Internship; Legal Processes, Constitutional and Administrative Law; Introduction to Human Rights; Legal Interpretation and Drafting; Research Methodology.

The Departments function as co-coordinating units for the teaching of the Courses arranged in the three Departments.

NB: *Students are requested to approach Heads of Departments in case of complaints and inquiries.*

**FACULTY CENTRES**

**JUSTICE TRAINING CENTRE (JTC)**

Acting Director: To be confirmed.

Office Administrator JTC: To be confirmed.

**HUMAN RIGHTS AND DOCUMENTATION CENTRE (HRDC)**


Administrator: Ms I Tjilale: Dip. Public Administration (Polytechnic of Namibia); B.Tech (UNISA); M.A (UNAM)

**A. QUALIFICATIONS OFFERED BY THE FACULTY**

**A.1 CERTIFICATE PROGRAMMES**

The Faculty may award the following certificates:

Specialised Certificate in Customary Law 16CCUL
Certificate in Criminal Justice, Constitutionalism and Human Rights 16CCCH
(Not open for the public – offered for employees of Law Enforcement Agencies)
Certificate in Parliamentarian Practice and Conduct (NOT OPEN FOR THE PUBLIC – OFFERED EXCLUSIVELY FOR PARLIAMENTARIANS)

A.2 DIPLOMA PROGRAMMES

Diploma Arbitration and Dispute Resolution  16DADR  
Diploma Paralegal Studies  (NB: No intake for 2019)  16DPAR

A.3 DEGREE PROGRAMMES

The Faculty may award the following degrees:
Bachelor of Laws (LL B) (Honours)  16BLWS

A.3 POSTGRADUATE PROGRAMMES

The Faculty may award the following postgraduate qualifications:
Master of Laws (by Research only) (LL M)  16MLAW  
Doctor of Philosophy in Law (PhD)  16DPLA

B. GENERAL REGULATIONS PERTAINING TO UNDERGRADUATE AND POSTGRADUATE STUDIES IN THE FACULTY

These Regulations should be read in conjunction with and subject to the General Information and Regulations Prospectus.

UNAM Evaluation Scale:

<table>
<thead>
<tr>
<th>POINTS</th>
<th>NSC Higher Level</th>
<th>NSC Ordinary Level</th>
<th>HIGCSE</th>
<th>IGSCE</th>
<th>AS-Level</th>
<th>HG</th>
<th>SG</th>
<th>A-LEVEL</th>
<th>O-LEVEL</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>A</td>
<td>B</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>1</td>
<td>1</td>
<td>A</td>
<td>A</td>
<td></td>
<td>A</td>
<td>A</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>2</td>
<td>A*</td>
<td>A*</td>
<td>B</td>
<td>B</td>
<td>C</td>
<td>C</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>3</td>
<td>A</td>
<td>C</td>
<td>C</td>
<td>D</td>
<td>D</td>
<td>A/1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>4</td>
<td>B</td>
<td>B</td>
<td>D</td>
<td>E</td>
<td>E</td>
<td>B/2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>C</td>
<td>C</td>
<td>E</td>
<td>E</td>
<td>&quot; N &quot; or</td>
<td>E</td>
<td>C/3</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>&quot; O &quot; or</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>&quot;SUBSID IARY&quot;</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>D</td>
<td>D</td>
<td></td>
<td></td>
<td>F</td>
<td>D/4</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>E</td>
<td>E</td>
<td></td>
<td></td>
<td>E/5</td>
<td>2</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>F</td>
<td>F</td>
<td></td>
<td></td>
<td>F/6</td>
<td></td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>G</td>
<td>G</td>
<td></td>
<td></td>
<td>G/7</td>
<td></td>
<td>3</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

B.1 COURSE S, CREDITS AND CONTACT HOURS

B.1.1 One contact hour is equivalent to one (1) lecture period on the timetable of the Faculty of Law

B.1.2 A double Course carries 24 or 32 credits and is taught at four (4) contact hours per week over the full academic year (both semesters), i.e. 112 contact hours per academic year. A double Course is equivalent to two (2) Course s.

B.1.3 A full Course carries 12 or 16 credits and is either taught at four (4) contact hours per week over one semester, i.e. 56 contact hours per semester OR at two (2) contact hours per week over the full academic year (both semesters), i.e. also 56 contact hours per academic year.

B.1.4 A half Course carries 8 credits and is taught at two (2) contact hours per week over one semester. A half Course is equivalent to one half (0.5) of a full Course.

B.2 CLASS ATTENDANCE

B.2.1 In order to be admitted to examinations, students are required to attend at least 80% of the lectures and to complete the required elements that make up the continuous assessment mark. Refer to the General Information and Regulations Prospectus.
B.3 EXEMPTIONS

B.3.1 Students are required to adhere to the deadline dates for application of exemptions as stipulated on Page 3 of this prospectus. Also refer to the *General Information and Regulations Prospectus* “Recognition of Course(s) passed at other institutions”.

B.3.2 Students from another institution who has not completed a degree/diploma/certificate and who wants to enroll for a study course at the University of Namibia will only be entitled to exemption of a maximum of 50% of the Courses contained in the curriculum of a UNAM study course.

B.4 EXAMINATION REGULATIONS

B.4.1 Continuous assessment and examinations will be conducted in line with the University’s general examination regulations as outlined in of the *General Information and Regulations Prospectus* and subject to Faculty special regulations.

B.4.2 To qualify for examination admission in a Course,
- students should have completed all the required elements that make up the continuous assessment mark.
- students should have attained at least 40% in the continuous assessment component, unless otherwise approved by Senate.

B.4.3 If a student has not been admitted to the examination in a particular Course, but enters the relevant examination and sits for the paper(s), his/her results in that paper(s) will be declared null and void.

B.4.4 In order to pass a Course, a student must obtain a final mark of at least 50%, which consists of the continuous assessment mark and examination mark. Consult the relevant Course descriptors to determine the weighing of these components in the calculation of the final mark.

B.4.5 A student cannot pass a Course with an examination mark of less than 40%, regardless of the value and weight of the continuous assessment mark in that Course.

Please read this section in conjunction with the general examination regulations as outlined in of the *General Information and Regulations Prospectus*, which contains detailed information regarding continuous assessment, examinations and promotion criteria.
C. SPECIALISED CERTIFICATE IN CUSTOMARY LAW (CCUL) – FULL TIME

C.1 ADMISSION

C.1.1 Admission to the Specialised Certificate in Customary Law shall be open to all students who have successfully completed the degree of B Juris.

C.2 DURATION OF STUDY

C.2.1 The Specialised Certificate in Customary Law extents over a period of at least one (1) academic year.

C.2.2 The Specialised Certificate in Customary Law must be completed within two (2) years of study.

C.2.3 The said periods may only be exceeded with the authority of Senate.

C.3 CURRICULUM COMPILATION

The curriculum for the Specialised Certificate in Customary Law is as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Course Name</th>
<th>Code</th>
<th>Course Type</th>
<th>NQF Level</th>
<th>Contact Hours</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Internship and Internship Report</td>
<td>LJIR 4819</td>
<td>Semester 2</td>
<td>8</td>
<td>56</td>
<td>16</td>
</tr>
<tr>
<td>1</td>
<td>Specialised Certificate Research Paper</td>
<td>LJRP 4810</td>
<td>Semester 1 &amp; 2</td>
<td>8</td>
<td>112</td>
<td>32</td>
</tr>
<tr>
<td></td>
<td>TOTAL CREDITS:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>48</td>
</tr>
</tbody>
</table>

C.4 EXAMINATION REGULATIONS

See General Information and Regulations Prospectus for Special Regulations.

Furthermore, Regulation K.9.6.1 of the Faculty of Law for marking LL B Dissertations shall apply i.e.:

To ensure maximum consistency of marking across different supervisors, the following shall be taken into account:
- theoretical and methodological clarity,
- originality of arguments,
- quality and synthesis of research,
- quantity of research,
- orderly nature of presentation,
- footnotes, bibliography, language use, and
- overall quality.

C.5 ACADEMIC ADVANCEMENT RULES

A student who failed in obtaining the necessary marks in the internship and/or the research paper shall be allowed to repeat the failed part once; otherwise the following regulations will apply:

C.5.1 LATE SUBMISSION, FAILURE OF SUBMISSION, FAILURE OF PASS MARK

C.5.1.1 A student may not proceed to the next stage without submitting a document required at an early stage, e.g. a student cannot proceed to the first draft without submitting a detailed proposal. Failure to submit the draft research paper or the main research paper shall mean the student will have failed the course.

C.5.1.2 Supervisors may at their discretion and in consultation with the coordinator give reasonable extensions (not more than 7 days in each case) in deserving cases. The supervisor shall, at each stage, ensure that the students supervised by him/her submit documents on the required dates and also ensure that where extensions are granted, students adhere to the period of the extensions.

C.5.1.3 If the late or non-submission is the result of illness or some other excusable cause a student shall be required to substantiate it with medical or other satisfactory evidence.

C.5.1.4 Subject to Rule C.2 (Duration of Study) of the Faculty of Law, a student who received a mark of less than 50% and more than 44% for his/her Research Paper shall be allowed to re-register for the Research Paper in the following academic year and to submit an amended version of his/her original Research Paper within four months.

C.5.1.5 A student who received a mark of 44% or less in his/her original Research Paper shall be allowed to re-register for Research Paper and to proceed as stipulated in these Regulations and the Rules of the Faculty concerning failure of courses.

C.5.1.6 A student who fails to obtain a pass mark in his/her amended version of his/her Research Paper shall be allowed to proceed with Research Paper and to submit a Research Paper on a different subject in accordance with the LL B Dissertation Regulations before the end of the respective academic year.
### C.6 MINIMUM REQUIREMENTS FOR RE-ADMISSION INTO THE FACULTY

C.6.1 The maximum duration of study for the Specialised Certificate in Customary Law is two (2) years after which a student will not be re-admitted into the Faculty of Law for this specific course of study.

### C.7 AWARDING OF THE SPECIALISED CERTIFICATE IN CUSTOMARY LAW

C.7.1 A student shall be awarded the Specialized Certificate in Customary Law if he/she passed all prescribed Course(s).

### C.8 COURSE DESCRIPTORS

<table>
<thead>
<tr>
<th>Course Title:</th>
<th>INTERNSHIP AND INTERNSHIP REPORT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Code:</td>
<td>LJIR 4819</td>
</tr>
<tr>
<td>NQF level:</td>
<td>8</td>
</tr>
<tr>
<td>Contact hours:</td>
<td>Equivalent to four contact periods per week lectures; one to three weeks internship</td>
</tr>
<tr>
<td>Credits:</td>
<td>16</td>
</tr>
<tr>
<td>Course assessment:</td>
<td>Internship Report with a minimum of 5,000 but not exceeding 7,000 words (excluding footnotes) in length contributes hundred percent (100%) to the final mark. Examination: No additional examination is required.</td>
</tr>
<tr>
<td>Pre-requisite:</td>
<td>Completion of the degree of B Juris</td>
</tr>
<tr>
<td>Course description:</td>
<td>The Course prepares the student enrolled for the Specialized Certificate in Customary Law for the required internship with a traditional authority and recaptures aspects of empirical field work as taught in Customary Law II (LJCU 3602). The expected internship with a traditional authority should last between one and three weeks depending on the circumstances and subject to discretion of the lecturer.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Title:</th>
<th>SPECIALIZED CERTIFICATE RESEARCH PAPER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Code:</td>
<td>LJRP 4810</td>
</tr>
<tr>
<td>NQF level:</td>
<td>8</td>
</tr>
<tr>
<td>Contact hours:</td>
<td>Equivalent to four contact periods per week lectures – 28 weeks</td>
</tr>
<tr>
<td>Credits:</td>
<td>32</td>
</tr>
<tr>
<td>Course assessment:</td>
<td>Research paper with a minimum of 7,000 but not exceeding 10,000 words (excluding footnotes) in length contributes hundred percent (100%) to the final mark. Examination: No additional examination will be required.</td>
</tr>
<tr>
<td>Pre-requisite:</td>
<td>Completion of the degree of B Juris</td>
</tr>
<tr>
<td>Course description:</td>
<td>The Course accompanies the student enrolled for the Specialized Certificate in Customary Law in researching for and completing of the required research paper. (See C.4 of Faculty of Law Regulations)</td>
</tr>
</tbody>
</table>
D. CERTIFICATE IN CRIMINAL JUSTICE, CONSTITUTIONALISM AND HUMAN RIGHTS (16CCCH)

NB: NOT OPEN FOR THE PUBLIC – ONLY OFFERED TO EMPLOYEES OF LAW ENFORCEMENT AGENCIES UPON REQUEST BY THE LATTER

D.1 ADMISSION

D.1.1 For admission to the Certificate in Criminal Justice, Constitutionalism and Human Rights the candidate:

- should be in possession of a minimum Grade 10 certificate or any other equivalent qualification and should have five (5) years related working experience OR
- be in possession of a Grade 12 certificate, with a minimum of 17 points in five subjects according to UNAM rating with at least an E symbol in English as a Second Language or higher.

D.2 DURATION

E.2.1 The Certificate in Criminal Justice, Constitutionalism and Human Rights will extend over a period of 11 weeks with three hours of teaching in each of the seven (7) compulsory Course s.

D.3 TEACHING MODE

E.3.1 The Certificate in Criminal Justice, Constitutionalism and Human Rights will be offered full time.

D.4 CURRICULUM COMPILATION

The curriculum for the Certificate in Criminal Justice, Constitutionalism and Human Rights is as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Course Name</th>
<th>Code</th>
<th>Course Type</th>
<th>NQF Level</th>
<th>Contact Hours/Weeks</th>
<th>Credit s</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>English for Certificate Purposes</td>
<td>LCEC 1311</td>
<td>Semester 1 or 2</td>
<td>3</td>
<td>4/11</td>
<td>16</td>
</tr>
<tr>
<td>1</td>
<td>Constitutional Law (Compulsory)</td>
<td>LJCS 1319</td>
<td>Semester 1 or 2</td>
<td>3</td>
<td>3/11</td>
<td>10</td>
</tr>
<tr>
<td>1</td>
<td>Criminal Law (Compulsory)</td>
<td>LJCR 1319</td>
<td>Semester 1 or 2</td>
<td>3</td>
<td>3/11</td>
<td>10</td>
</tr>
<tr>
<td>1</td>
<td>Criminal Procedure (Compulsory)</td>
<td>LPCP 1319</td>
<td>Semester 1 or 2</td>
<td>3</td>
<td>3/11</td>
<td>10</td>
</tr>
<tr>
<td>1</td>
<td>Administrative Law (Elective)</td>
<td>LJAD 1319</td>
<td>Semester 1 or 2</td>
<td>3</td>
<td>3/11</td>
<td>10</td>
</tr>
<tr>
<td>1</td>
<td>Customary Law (Elective)</td>
<td>LUCU 1319</td>
<td>Semester 1 or 2</td>
<td>3</td>
<td>3/11</td>
<td>10</td>
</tr>
<tr>
<td>1</td>
<td>Human Rights &amp; Gender Law (Elective)</td>
<td>LJHG 1319</td>
<td>Semester 1 or 2</td>
<td>3</td>
<td>3/11</td>
<td>10</td>
</tr>
<tr>
<td>1</td>
<td>International Humanitarian Law (Elective)</td>
<td>LJH 1319</td>
<td>Semester 1 or 2</td>
<td>3</td>
<td>3/11</td>
<td>10</td>
</tr>
<tr>
<td>1</td>
<td>International Refugee Law (Elective)</td>
<td>LJRL 1319</td>
<td>Semester 1 or 2</td>
<td>3</td>
<td>3/11</td>
<td>10</td>
</tr>
<tr>
<td>1</td>
<td>Legislative Drafting (Elective)</td>
<td>LPLD 1319</td>
<td>Semester 1 or 2</td>
<td>3</td>
<td>3/11</td>
<td>10</td>
</tr>
<tr>
<td>1</td>
<td>Military Law (Elective)</td>
<td>LJML 1319</td>
<td>Semester 1 or 2</td>
<td>3</td>
<td>3/11</td>
<td>10</td>
</tr>
<tr>
<td>1</td>
<td>Police Law (Elective)</td>
<td>LJP 1319</td>
<td>Semester 1 or 2</td>
<td>3</td>
<td>3/11</td>
<td>10</td>
</tr>
<tr>
<td>1</td>
<td>Statutory Interpretation (Elective)</td>
<td>LJS 1319</td>
<td>Semester 1 or 2</td>
<td>3</td>
<td>3/11</td>
<td>10</td>
</tr>
<tr>
<td>1</td>
<td>Taxes and Customs (Elective)</td>
<td>LCTC 1319</td>
<td>Semester 1 or 2</td>
<td>3</td>
<td>3/11</td>
<td>10</td>
</tr>
</tbody>
</table>

TOTAL CREDITS: English, 3 Compulsory and 3 Electives 76

D.5 EXAMINATION REGULATIONS

E.5.1 UNAM examination regulations apply, as stipulated in the General Information and Regulations Prospectus. The examination timetable will be handled administratively between the Faculty and the Examinations Department.

D.6 ACADEMIC ADVANCEMENT RULES

E.6.1 A student who did not pass all the Course s of the Certificate in Criminal Justice, Constitutionalism and Human Rights, shall be eligible to repeat the Course s failed, provided that he/she has passed at least 32 credits out of the prescribed 76 credits.

D.7 MINIMUM REQUIREMENTS FOR RE-ADMISSION INTO THE FACULTY

D.7.1 A student will not be re-admitted for the Certificate in Criminal Justice, Constitutionalism and Human Rights unless s/he passed at least 32 credits out of the prescribed compulsory 76 credits by the end of the first registration cycle.

D.7.2 A student may only register for a maximum of two times for this qualification after which no extension will be granted.

D.8 AWARDING OF THE CERTIFICATE IN CRIMINAL JUSTICE, CONSTITUTIONALISM AND HUMAN RIGHTS

D.8.1 A student shall be awarded the Certificate in Criminal Justice, Constitutionalism and Human Rights if he/she passed all prescribed Course s (76 credits).
D.9 COURSE DESCRIPTORS

COMPULSORY COURSE S:

D.9.1 Course Title: ENGLISH COMMUNICATION FOR CERTIFICATE PURPOSES

Course Code: LCEC 1311
NQF level: 3
Contact hours: Four hours per week lectures – 11 Weeks = 44 contact hours
Credits: 16
Prerequisites: None

Course description: This Course attempts to assist students to improve language proficiency regarding: reading comprehension, writing, speaking, listening and study skills in order for them to utilise English language at work or in study. Students are required to complete assignments and tests designed for the Course. The main aim of the Course is to communicate in English language.

Assessment Strategies: Continuous assessment (minimum one test and one assignment) (60%) Examination: (40%) 1x 2 hour paper.

D.9.2 Course Title: CONSTITUTIONAL LAW

Course Code: LJCS 1319
NQF level: 3
Credits: 10
Contact hours: Three contact hours per week lectures – 11 weeks = 33 contact hours
Prerequisite: None

Course description: The Course will cover the following areas:
- History, development and drafting of the Namibian Constitution
- Constitutionalism, Democracy and the Rule of Law
- Supremacy of the Constitution
- Separation of Powers and Independence of the Judiciary
- State of Emergency
- Entrenchments of Rights
- Limitations of rights and freedom

Assessment Strategies: Continuous Assessment (minimum one test and one assignment) will contribute sixty percent (60%) to the final mark. Examination: The Course will be examined with a two hour paper at the end of the first semester. The examination mark will contribute forty percent (40%) to the final mark.

D.9.3 Course Title: CRIMINAL LAW

Course Code: LJCR 1319
NQF level: 3
Contact hours: Three contact hours per week lectures – 11 weeks = 33 contact hours
Credits: 10
Prerequisite: None

Course description: The Course will inter alia cover the following issues:

General Principles:
- The sources of criminal law;
- General principles of criminal liability: Compliance with definite elements of the crime, unlawfulness, culpability
- General defences: Consent, necessity, compulsion, obedience to orders, private defence, impossibility, de minimis, mistake of fact and mistake of law

Specific Offences:
- Common Crimes:
  - Crimes against the person: murder, culpable homicide and assault;
  - Crimes against property: theft, robbery and housebreaking;
- Specific Crimes:
  - Combating of Rape Act;
  - Anti-Corruption Act;
  - Combating of Domestic Violence Act

Assessment Strategies: Continuous Assessment (minimum one test and one assignment) (60%) Examination (40%) 1x 2 hour paper

-----------------------------------------------------------------------------------
D.9.4 Course Title: CRIMINAL PROCEDURE

Course Code: LPCP 1319
NQF level: 3
Contact hours: Three contact hours per week lectures – 11 weeks = 33 contact hours
Credits: 10
Prerequisite: None

Course Description: The Course will cover the following areas:
- Introduction
  - The Namibian legal system;
  - The Courts;
  - The role players (police, prosecutors, legal practitioners);
  - Roles of Attorney General, Prosecutor-General and Minister of Justice
- Pre-trial Process
  - Arrest
  - Bail
  - Charge Sheet
- Trial
  - Plea
  - State Case
  - Defence Case
  - Sentence
  - Appeal

Assessment Strategies: Continuous Assessment (minimum one test and one assignment) (60%). Examination: (40%) 1x 2 hour paper

D.9.5 Course Title: ADMINISTRATIVE LAW

Course Code: LJAD 1319
NQF level: 3
Contact hours: Three contact hours per week lectures – 11 weeks = 33 contact hours
Credits: 10
Prerequisite: None

Course Description: The Course will cover the following areas:
- The nature, scope and sources of administrative law;
- Administrative law relations;
- Requirements for valid administrative action;
- The role of the Judiciary;
- State liability for administrative action;
- Regional and local government

Assessment Strategies: Continuous Assessment (minimum one test and one assignment) (60%) Examination: (40%) 1x 2 hour paper

D.9.6 Course Title: CUSTOMARY LAW

Course Code: LJCU 1319
NQF level: 3
Contact hours: Three contact hours per week lectures – 11 weeks
Credits: 10
Prerequisite: None

Course Description: The Course introduces the basic principles of African customary law as the law governing the day-to-day affairs of the majority in Namibia and gives, in particular, an overview of:
- The factual situation of traditional communities in Namibia;
- The legal status of traditional communities, traditional courts and customary law; and
- The relevant legal provisions dealing with traditional authority and customary law with special reference to the interface between traditional authorities and agents of the state.

Assessment Strategies: Continuous Assessment (minimum one test and one assignment) (60%) Examination: (40%) 1x 2 hour paper

------------------------------------------------------------
D.9.7 Course Title: HUMAN RIGHTS AND GENDER LAW

Course Code: LJHG 1319
NQF level: 3
Contact hours: Three contact hours per week lectures – 11 weeks = 33 contact hours
Credits: 10
Prerequisite: None

Course description:
- Philosophy of human rights;
- History of Human Rights: Early developments;
- Post World War II Developments;
- Human Rights within the framework of the UN;
- Human Rights as part of International Law;
- Development of regional human rights instruments;
- International human rights instruments and domestic law;
- A selection of international instruments with special reference to instruments ratified by Namibia.
- The Course will also introduce the concept and theory of gender in relation to the law; examine various legal issues of Namibian law as they relate to gender and cover inter alia sociological, psychological and legal aspects of gender.

Assessment Strategies: Continuous Assessment (minimum one test and one assignment) (60%) Examination (40%) 1x 2 hour paper.

D.9.8 Course Title: INTERNATIONAL HUMANITARIAN LAW

Course Code: LJHL 1319
NQF level: 3
Contact hours: Three contact hours per week lectures – 11 weeks = 33 contact hours
Credits: 10
Prerequisite: None

Course Description: During the course of the Course, the following areas will be covered:
- The nature, scope and sources of humanitarian Law;
- The distinction between jus ad bellum & jus in bello;
- The Legality of war: the UN Charter System, the Nuremberg Tribunal and Principles, the International Court of Justice Jurisprudence;
- The Laws & Customs of war (the Hague law);
- The Geneva Conventions, 1949 and the 1977 two Additional Protocols to the Geneva Conventions;
- International & non-international armed conflicts;
- Self-determination and national liberation movements;
- Treatment of prisoners of war (PoW) and protection of civilians during the hostilities, the wounded, sick and shipwrecked,
- Rights and Duties of the Occupying Power; the Rights and Duties of neutrals;
- War crimes and grave breaches against international humanitarian law; Common article 3 to the Geneva Conventions, 1949;
- The ad hoc international criminal tribunals and the International Criminal Court.

Assessment Strategies: Continuous Assessment (minimum one test and one assignment) (60%) Examination (40%) 1x 2 hour paper.

D.9.9 Course Title: INTERNATIONAL REFUGEE LAW

Course Code: LJRL 1319
NQF level: 3
Contact hours: Three contact hours per week lectures – 11 weeks = 33 contact hours
Credits: 10
Prerequisite: None

Course Description: During the course of the Course, the following areas will be covered:
- The nature, scope and sources of Public International Law;
- The nature, scope and sources of Refugee Law;
- The Definition of a Refugee in terms of both the Namibian and International Law
- Loss and Denial of Refugee Status and consequences thereto;
- The concept of “Non-refoulement”;
- The Namibian Asylum System: reception of asylum seekers in Namibia; procedure to apply for a refugee status in Namibia, appeals procedure; rights of recognized refugees and rejected applicants;
- The Incorporation of international refugee law within Namibian legal system; Regional and international instruments ratified by Namibia in the field of refugee law; domestic laws, policies, and administrative measures adopted by Namibia in the area of Refugee Protection.
- Case law pertaining to refugee protection and asylum in Namibia.
**Assessment Strategies:** Continuous Assessment (minimum one test and one assignment) (60%) Examination (40%) 1x 2 hour paper

---

**D.9.10 Course Title:** LEGISLATIVE DRAFTING

**Course Code:** LPLD 1319  
**NQF level:** 3  
**Contact hours:** Three contact hours per week lectures – 11 weeks = 33 contact hours  
**Credits:** 10  
**Prerequisite:** None

**Course description:** The Course will cover the following areas:
- Types of Bills
- The content of a Bill
  - Bill number
  - Title
  - Preamble (if any)
  - Statement of Purpose
  - Short Title
  - Enacting Clause
  - Prefatory Language
  - Sections and sub-section
  - Effective date
- Drafting
  - Changing an Existing Statute: deleting old language and adding new
  - Language;
  - Multiple-Meaning Words;
  - Exceptions, Provisos and "Notwithstanding" Clauses;
- Aspects of Interpretation

**Assessment Strategies:** Continuous Assessment (minimum one test and one assignment) (60%) Examination (40%) 1x 2 hour paper.

---

**D.9.11 Course Title:** MILITARY LAW

**Course Code:** LJML 1319  
**NQF level:** 3  
**Contact hours:** Three contact hours per week lectures – 11 weeks = 33 contact hours  
**Credits:** 10  
**Prerequisite:** None

**Course description:** The Course will cover the following areas:
- Basic law concerning military operations
- The significance of military law during combat;
- Enforcement of military law and its impact on the duties of combatants;

**Assessment Strategies:** Continuous Assessment (minimum one test and one assignment) (60%) Examination (40%) 1x 2 hour paper

---

**D.9.12 Course Title:** POLICE LAW

**Course Code:** LJPL 1319  
**NQF level:** 3  
**Contact hours:** Three contact hours per week lectures – 11 weeks = 33 contact hours  
**Credits:** 10  
**Prerequisite:** None

**Course description:** The Course will cover the following areas:
- Basic principles of police law;
- The relevance of other laws in relation to police law;
- Enforcement of the laws and their impact on the duties of police officers;
- Human rights and the law.

**Assessment Strategies:** Continuous Assessment (minimum one test and one assignment) (60%) Examination (40%) 1x 2 hour paper

---
D.9.13  Course Title:  STATUTORY INTERPRETATION

Course Code:  LJIS 1319
NQF level:  3
Contact hours:  Three contact hours per week lectures – 11 weeks = 33 contact hours
Credits:  10
Prerequisite:  None

Course description: This Course will inter alia pay particular attention to the following topics:

- The purpose and role of statutory interpretation
- Creative function of the court – Judicial activism
- Theories of interpretation
- Constitutional interpretation
- Restrictive and extensive interpretation
- Internal and external aids to interpretation
- Presumptions of interpretation

Assessment Strategies: Continuous Assessment (minimum one test and one assignment) (60%) Examination: (40%) 1x 2 hour paper

D.9.14  Course Title:  TAXES AND CUSTOMS

Course Code:  LCTC 1319
NQF level:  3
Contact hours:  Three contact hours per week lectures – 11 weeks = 33 contact hours
Credits:  10
Prerequisite:  None

Course description: The Course will cover the following areas:

- Introduction
  - The Namibian legal system;
  - The basic principles of import and export taxes;
  - The role players (police, immigration customs);

- Specific duties
  - Customs duties and requirements
  - Tax tables
  - SADC MoU’s and other international treaties and obligations
  - Southern African Customs Union
  - Offences and legal processes

Assessment Strategies: Continuous Assessment (minimum one test and one assignment) (40%). Examination (60%) 1x 2 hour paper
E. CERTIFICATE IN PARLIAMENTARIAN PRACTICE AND CONDUCT (16CPPC)

NB: NOT OPEN FOR THE PUBLIC – EXCLUSIVELY OFFERED FOR PARLIAMENTARIANS

E.1 ADMISSION

E.1.1 For admission to the Certificate in Parliamentarian Practice and Conduct, the candidate:
- should be in possession of a minimum Grade 10 certificate or any other equivalent qualification and should have five (5) years related working experience OR
- be in possession of a Grade 12 certificate, with a minimum of 17 points in five subjects according to UNAM rating with at least an E symbol in English as a Second Language or higher.

E.2 DURATION

E.2.1 The Certificate in Parliamentarian Practice and Conduct will extent over a period of 11 weeks with four hours of teaching in English for Certificate Purposes and three hours of teaching in each of the other five (5) Courses.

E.3 TEACHING MODE

F.3.1 The Certificate in Parliamentarian Practice and Conduct will be offered full time.

E.4 CURRICULUM COMPILATION

The curriculum for the Certificate in Parliamentarian Practice and Conduct is as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Course Name</th>
<th>Course Code</th>
<th>Course Type</th>
<th>NQF Level</th>
<th>Contact Hours/Weeks</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>English for Certificate Purposes</td>
<td>LCEC 1311</td>
<td>Semester 1 or 2</td>
<td>3</td>
<td>4/11</td>
<td>16</td>
</tr>
<tr>
<td>1</td>
<td>Constitutional Law</td>
<td>LJCS 1319</td>
<td>Semester 1 or 2</td>
<td>3</td>
<td>3/11</td>
<td>10</td>
</tr>
<tr>
<td>1</td>
<td>Administrative Law</td>
<td>LJAD 1319</td>
<td>Semester 1 or 2</td>
<td>3</td>
<td>3/11</td>
<td>10</td>
</tr>
<tr>
<td>1</td>
<td>Customary Law</td>
<td>LJCU 1319</td>
<td>Semester 1 or 2</td>
<td>3</td>
<td>3/11</td>
<td>10</td>
</tr>
<tr>
<td>1</td>
<td>Legislative Drafting</td>
<td>LPLD 1319</td>
<td>Semester 1 or 2</td>
<td>3</td>
<td>3/11</td>
<td>10</td>
</tr>
<tr>
<td>1</td>
<td>The Role of Parliament in a Constitutional Democracy</td>
<td>LPRP 1319</td>
<td>Semester 1 or 2</td>
<td>3</td>
<td>3/11</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>TOTAL CREDITS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>66</td>
</tr>
</tbody>
</table>

E.5 EXAMINATION REGULATIONS

E.5.1 UNAM examination regulations apply, as stipulated in the General Information and Regulations Prospectus. The examination timetable will be handled administratively between the Faculty and the Examinations Department.

E.6 ACADEMIC ADVANCEMENT RULES

E.6.1 A student who did not pass all the Course s of the Certificate in Parliamentarian Practice and Conduct, shall be eligible to repeat the Course s failed, provided that he/she has passed at least 32 credits out of the prescribed 66 credits.

E.7 MINIMUM REQUIREMENTS FOR RE-ADMISSION INTO THE FACULTY

E.7.1 A student will not be re-admitted for the Certificate in Parliamentarian Practice and Conduct unless s/he passed at least (32 credits out of the prescribed 66 credits by the end of the first registration cycle.

E.7.2 A student may only register for a maximum of two times for this qualification after which no extension will be granted.

E.8 AWARDING OF THE CERTIFICATE IN PARLIAMENTARIAN PRACTICE AND CONDUCT

E.8.1 A student shall be awarded the Certificate Parliamentarian Practice and Conduct if he/she passed all prescribed Course s (66 credits).

E.9 COURSE DESCRIPTORS

E.9.1 Course Title: ENGLISH COMMUNICATION FOR CERTIFICATE PURPOSES

<table>
<thead>
<tr>
<th>Course Code:</th>
<th>LCEC 1311</th>
</tr>
</thead>
<tbody>
<tr>
<td>NQF level:</td>
<td>3</td>
</tr>
<tr>
<td>Contact hours:</td>
<td>Four hours per week lectures – 11 Weeks = 44 contact hours</td>
</tr>
<tr>
<td>Credits:</td>
<td>16</td>
</tr>
<tr>
<td>Prerequisites:</td>
<td>None</td>
</tr>
</tbody>
</table>
Course description: This Course attempts to assist students to improve language proficiency regarding: reading comprehension, writing, speaking, listening and study skills in order for them to utilise English language at work or in study. Students are required to complete assignments and tests designed for the Course. The main aim of the Course is to communicate in English language.

Assessment Strategies: Continuous assessment (minimum one test and one assignment) (60%) Examination: (40%) 1x 2 hour paper

-----------------------------

E.9.2  Course Title: CONSTITUTIONAL LAW

Course Code: LICS 1319  
NQF level: 3  
Credits: 10  
Contact hours: Three contact hours per week lectures – 11 weeks = 33 contact hours  
Prerequisite: None

Course description: The Course will cover the following areas:

- History, development and drafting of the Namibian Constitution
- Constitutionalism, Democracy and the Rule of Law
- Supremacy of the Constitution
- Separation of Powers and Independence of the Judiciary
- State of Emergency
- Entrenchments of Rights
- Limitations of rights and freedoms

Assessment Strategies: Continuous Assessment (minimum one test and one assignment) (60%) Examination (40%) 1x 2 hour paper

-----------------------------

E.9.3  Course Title: ADMINISTRATIVE LAW

Course Code: LJAD 1319  
NQF level: 3  
Contact hours: Three contact hours per week lectures – 11 weeks = 33 contact hours  
Credits: 10  
Prerequisite: None

Course description: The Course will cover the following areas:

- The nature, scope and sources of administrative law;
- Administrative law relations;
- Requirements for valid administrative action;
- The role of the Judiciary;
- State liability for administrative action;
- Regional and local government.

Assessment Strategies: Continuous Assessment (minimum one test and one assignment) (60%) Examination (40%) 1x 2 hour paper

-----------------------------

E.9.4  Course Title: CUSTOMARY LAW

Course Code: LICU 1319  
NQF level: 3  
Contact hours: Three contact hours per week lectures – 11 weeks  
Credits: 10  
Prerequisite: None

Course description: The Course introduces the basic principles of African customary law as the law governing the day-to-day affairs of the majority in Namibia and gives, in particular, an overview of:

- The factual situation of traditional communities in Namibia;
- The legal status of traditional communities, traditional courts and customary law; and
- The relevant legal provisions dealing with traditional authority and customary law with special reference to the interface between traditional authorities and agents of the state.

Assessment Strategies: Continuous Assessment (minimum one test and one assignment) (60%) Examination: (40%) 1x 2 hour paper

-----------------------------
Course Title: LEGISLATIVE DRAFTING

Course Code: LPLD 1319  
NQF level: 3  
Contact hours: Three contact hours per week lectures – 11 weeks = 33 contact hours  
Credits: 10  
Prerequisite: None

Course description: The Course will cover the following areas:

- Types of Bills
- The content of a Bill
  - Bill number
  - Title
  - Preamble (if any)
  - Statement of Purpose
  - Short Title
  - Enacting Clause
  - Prefatory Language
  - Sections and sub-section
  - Effective date
- Drafting
  - Changing an Existing Statute: deleting old language and adding new
  - Language;
  - Multiple-Meaning Words;
  - Exceptions, Provisos and “Notwithstanding” Clauses;
- Aspects of interpretation

Assessment Strategies: Continuous Assessment (minimum one test and one assignment) (60%) Examination: (40%) 1x 2 hour paper

Course Title: THE ROLE OF PARLIAMENT IN A CONSTITUTIONAL DEMOCRACY

Course Code: LPRP 1319  
NQF level: 3  
Contact hours: Three contact hours per week lectures – 11 weeks = 33 contact hours  
Credits: 10  
Prerequisite: None

Course description: The Course will cover the following areas:

- History and development of Constitutional Democracy.
- Constitutionalism Democracy and Parliament.
- The Relationship between Parliament and the Judiciary.
- The different functionaries of Parliament with special emphasis on the committees.
- The committees and the opposition.
- Public hearings.
- The role of committee members during the Parliamentary debates.

Assessment Strategies: Continuous Assessment (minimum one test and one assignment) (40%) Examination: (60%) 1x 2 hour paper.
F. DIPLOMA IN ARBITRATION AND DISPUTE RESOLUTION (16DADR)  
FULL-TIME (FACE-FACE IN THE EVENING)

F.1 ADMISSION

F.1.1 For admission to the Diploma Arbitration and Dispute Resolution the general UNAM requirements apply, namely that the applicant holds a School Leaving Certificate i.e. Namibian Senior Secondary Certificate (NSSC) Ordinary or Higher Level or a recognized equivalent qualification. A student must obtain a minimum of 25 point in five subjects according to UNAM rating with at least a C symbol in English as a Second Language or higher.

F.2 DURATION OF STUDY

F.2.1 The Diploma Arbitration and Dispute Resolution will be offered over a minimum study period of two (2) years and a maximum study period of four (4) years.

F.3 TEACHING MODE

F.3.1 The Diploma in Arbitration and Dispute Resolution will be offered on a full time (face-face) mode during the evenings.

F.4 CURRICULUM STRUCTURE

The curriculum for the Diploma in Arbitration and Dispute Resolution is made up of the following components:

<table>
<thead>
<tr>
<th>Year</th>
<th>Course Name</th>
<th>Code</th>
<th>Course Type</th>
<th>NQF Level</th>
<th>Contact Hours/Weeks</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>English Communication and Study Skills</td>
<td>ULCE 3419</td>
<td>Semester 1</td>
<td>5</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>1</td>
<td>Basic Principles of Legal Processes</td>
<td>LJLP 2411</td>
<td>Semester 1</td>
<td>4</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>1</td>
<td>Negotiation</td>
<td>LCNG 2411</td>
<td>Semester 1</td>
<td>4</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>1</td>
<td>English for Academic Purposes</td>
<td>ULEA 3519</td>
<td>Semester 2</td>
<td>5</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>1</td>
<td>Computer Literacy</td>
<td>UCLC 3509</td>
<td>Semester 2</td>
<td>5</td>
<td>2/14</td>
<td>8</td>
</tr>
<tr>
<td>1</td>
<td>Conciliation &amp; Mediation</td>
<td>LPMD 2412</td>
<td>Semester 2</td>
<td>4</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>1</td>
<td>Conflict Management and Dispute Resolution</td>
<td>LPCM 2410</td>
<td>Semester 1 &amp; 2</td>
<td>4</td>
<td>4/28</td>
<td>32</td>
</tr>
<tr>
<td>1</td>
<td>Contemporary Social Issues</td>
<td>UCSI 3580</td>
<td>Semester 1 &amp; 2</td>
<td>5</td>
<td>2/14</td>
<td>8</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL CREDITS FOR YEAR 1</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>128</strong></td>
</tr>
<tr>
<td>2</td>
<td>Arbitration</td>
<td>LPAR 2511</td>
<td>Semester 1</td>
<td>5</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>2</td>
<td>Family Mediation</td>
<td>LPFM 2511</td>
<td>Semester 1</td>
<td>5</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>2</td>
<td>Ombuds Law</td>
<td>LJOM 2511</td>
<td>Semester 1</td>
<td>5</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>2</td>
<td>Restorative Justice</td>
<td>LJRJ 2512</td>
<td>Semester 2</td>
<td>5</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>2</td>
<td>Land &amp; Environmental Dispute Resolution</td>
<td>LJLE 2512</td>
<td>Semester 2</td>
<td>5</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>2</td>
<td>Internship</td>
<td>LJIN 2512</td>
<td>Semester 2</td>
<td>5</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>2</td>
<td>Workplace Dispute Resolution</td>
<td>LCWD 2510</td>
<td>Semester 1 &amp; 2</td>
<td>5</td>
<td>4/28</td>
<td>32</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL CREDITS FOR YEAR 2</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>128</strong></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL CREDITS FOR THE PROGRAMME</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>256</strong></td>
</tr>
</tbody>
</table>

**RESTRICTION ON COURSES – CO-REQUISITES AND PRE-REQUISITES**

**Co-requisites:** A student must have a continuous assessment mark of at least 40% (i.e. examination admission) in a Course to be allowed to continue with any Course for which the first one is a co-requisite.

**Pre-requisites:** Before a student can continue with a subsequent Course, the preceding relevant Course must be passed. A student will not be admitted to a specific Course if s/he does not meet the requirements for the particular Course.
FIRST YEAR:

<table>
<thead>
<tr>
<th>Courses</th>
<th>Pre-Requisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>ULEA 3519 English for Academic Purposes</td>
<td>ULCE 3419 English Communication and Study Skills</td>
</tr>
</tbody>
</table>

SECOND YEAR:

<table>
<thead>
<tr>
<th>Courses</th>
<th>Pre-Requisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>LPFM 2511 Family Mediation</td>
<td>LPMD 2412</td>
</tr>
<tr>
<td>LJOM 2511 Ombuds Law</td>
<td>LPMD 2412</td>
</tr>
<tr>
<td>LJ RJ 2511 Restorative Justice</td>
<td>LPMD 2412</td>
</tr>
<tr>
<td>LJ LE 2512 Land &amp; Environmental Dispute Resolution</td>
<td>LPMD 2412</td>
</tr>
<tr>
<td>LC WD 2510 Workplace Dispute Resolution</td>
<td>LCNG 2411 and LPMD 2412</td>
</tr>
</tbody>
</table>

F.5 EXAMINATION REGULATIONS

See General Information and Regulations Prospectus for Special Regulations.

F.6 ACADEMIC ADVANCEMENT RULES

F.6.1 A student is eligible to register for his/her subsequent year of study if he/she has, at the end of the first year, passed 88 out of the 128 credits prescribed for the first year, which should include at least two (2) of the following courses:
- Conflict Management and Dispute Resolution
- Negotiation
- Conciliation & Mediation
- Basic Principles of Legal Processes

F.7 MINIMUM REQUIREMENTS FOR RE-ADMISSION INTO THE FACULTY

F.7.1 A student will not be re-admitted into the Faculty unless s/he passed at least:
- 48 credits by the end of the first year of registration
- 88 credits by the end of the second year of registration
- The above-mentioned implies that a student, who does not complete the Diploma in Alternative Dispute Resolution within the prescribed duration of study, has two years left to complete all the remaining credits.

F.8 AWARDING OF THE DIPLOMA IN ARBITRATION AND DISPUTE RESOLUTION

F.8.1 A student shall be awarded the Diploma in Arbitration and Dispute Resolution if s/he passed all prescribed courses i.e. 256 credits.
F.9 COURSE DESCRIPTORS

FIRST YEAR COURSES:

F.9.1 Course Title: ENGLISH COMMUNICATION AND STUDY SKILLS
Course Code: ULCE 3519
NQF level: 5
Contact hours: Four hours per week lectures for 14 Weeks = 56 contact hours
Credits: 16
Pre-requisites: None

Module Description: This module is aimed at assisting students in the development of their reading, writing and speaking and listening skills, in order to cope with studying in a new academic environment and in a language which may not be their first language. The module also focuses on study skills that students need throughout their academic careers and beyond. The module serves as an introduction to university level academics, where styles of teaching and learning differ from those at secondary schools in that more responsibility is placed on the student. The module therefore, focuses on the skills that students need throughout their academic careers and beyond.

Learning Outcomes: Upon completion of this module, students should be able to:
- Apply effective reading skills
- Employ effective writing skills
- Demonstrate general speaking skills
- Demonstrate general listening skills
- Demonstrate effective study skills

F.9.2 Course Title: COMPUTER LITERACY
Course Code: UCLC 3509
NQF level: 5
Contact hours: 2 hours per week lectures for 14 weeks = 28 contact hours
Credits: 8
Pre-requisite: None

Course Description: The aim of this course is to equip the student through hands-on experience with the necessary skills to use applications software such as Word processing, Spreadsheets, Database, Presentations and communications packages for increasing their productivity in an education and training environment.

Assessment Strategies: Continuous assessment [minimum two practical tests (50%) and two theory tests (50%)] will contribute hundred percent (100%) to the final mark.

F.9.3 Course Title: CONTEMPORARY SOCIAL ISSUES
Module Title: Contemporary Social Issues
Code: CSI3580
NQF Level: 5
Semester Offered: 1 & 2 (Year Module)
Contact Hours: Equivalent to 1 hour per week for 2 semesters (Online)
Credits: 8
Pre-requisite: None (University Core Module)

Module Descriptor (Rationale of the module):
The module, Contemporary Social Issues (CSI3580), is designed to encourage behavioural change among UNAM students and inculcate the primacy of moral reasoning in their social relations and their academic lives. In providing students with critical and analytical thinking the module enables students to grow and develop into well rounded citizens, capable of solving contemporary social challenges experienced in their communities and societies. The teaching of the module takes three dimensions: the intellectual, the professional and the personal dimensions. The intellectual dimension is fostered through engaging students with subject knowledge, independent learning and module assessment. The professional dimension, on the other hand, is fostered through exposing students to real life situations of case studies and practical exercises that draws attention to social issues that attract ongoing political, public and media
Exit Learning Outcomes

By the end of this module students should be able to:

- Contribute to family, community and society;
- Develop social consciousness, thinking skills, self-concepts as well as moral and ethical sensitivity;
- Illustrate key contemporary social issues and challenges experienced within the Namibian society and globally;
- Discuss the role of human conduct, structures, institutions and relations of power in shaping social life in the country;
- Promote ethical and moral reasoning, anticorruption behaviours, human rights, healthy lifestyles, gender equality, productive citizenship, responsible leadership, social media ethics and environmental sustainability;
- Open their minds to possible meaningful and worthwhile career opportunities.

Statement on teaching, learning and assessment

Learning and teaching of CSI3580 take place through a combination of video recorded lectures (of lecturers, guest speakers, panel discussions), online group work and collaborative tutorials as well as discussion forums (e-learning), practical exercises, service learning projects and independent study (distance). Online discussion forums, distance learning, group work, service learning projects and practical exercises provide students with opportunities to develop their own learning by drawing upon pertinent contemporary topical issues in society and opening them up for discussion and feedback from peers and lecturers. Such learner-centred approaches are found excellent in providing students with context-based learning, enabling them to engage with contemporary issues and problems and work to design solutions to challenges facing society.

This is a 100% continuous assessment module with a variety of assessments which evaluate and test the students’ individual learning and mastering of the course content (subject knowledge) through quizzes, tests, Moodle assignments, journal entries, reflections as well as service and experiential learning projects.

---

F.9.4   
Course Title: ENGLISH FOR ACADEMIC PURPOSES

<table>
<thead>
<tr>
<th>Course Code: ULEA 3519</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-requisite: None</td>
</tr>
</tbody>
</table>

Course description: This Course develops a student’s understanding, and competencies regarding academic conventions such as academic reading, writing, listening and oral presentation skills for academic purposes. Students are required to produce a referenced and researched essay written in formal academic style within the context of their university studies. Students are also required to do oral presentations based on their essays. The reading component of the course deals with academic level texts. This involves students in a detailed critical analysis of such texts. The main aim is therefore, to develop academic literacy in English.

Assessment strategies: Continuous Assessment (minimum two tests (reading and writing), one academic written essay and one oral presentation) will contribute sixty percent (60%) to the final mark. Examination: (40%) 1x 3 hour paper

---

F.9.5   
Course Title: BASIC PRINCIPLES OF LEGAL PROCESSES

<table>
<thead>
<tr>
<th>Course Code: LJLP 2411</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-requisite: None</td>
</tr>
</tbody>
</table>

Course Content: The course will inter alia cover the critical examination of the nature, sources, institutions and techniques of the law; The relationship between law, society and development; Introduction to legal methods, techniques and reasoning especially the analysis of cases and the use of authorities; Structure of the law (i.e. divisions of the law into branches or classification) in general and of the law in Namibia in particular; The structure of the judicial system (Courts), the legal profession and the administration of justice; The sources of law in general and under the Namibian legal system; The separation of governmental powers into the Executive, Legislative and Judicial; The doctrines of separation of powers and the rule of law; The supremacy of the constitution and the sovereignty of Parliament and their consequences, with particular reference to the
Namibian legal system and the nature of administrative discretion and administrative justice, the principles of natural justice and judicial review of administrative discretion.

**Assessment Strategies:** Continuous assessment (minimum of two tests and two assignments) (40%) Examination: (60%) 1x3 hour paper. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.

<table>
<thead>
<tr>
<th>F.9.6</th>
<th>Course Title: NEGOTIATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Code: LCNG 2411</td>
<td></td>
</tr>
<tr>
<td>NQF level: 4</td>
<td></td>
</tr>
<tr>
<td>Contact hours: 4 hours per week lectures – 14 Weeks = 56 contact hours</td>
<td></td>
</tr>
<tr>
<td>Credits: 16</td>
<td></td>
</tr>
<tr>
<td>Pre-requisite: None</td>
<td></td>
</tr>
</tbody>
</table>

**Course Content:** The Course will cover inter alia the following areas: The Scope and Nature of Alternative Dispute Resolution (ADR); the goals of ADR; Same as Conciliation and Mediation, Main Methods of Dispute Resolution in terms of Litigation and Negotiation; Approach to Negotiation; The Negotiation process; Convening a Negotiation process; Fact-finding and advisory awards; Positional and interest based bargaining; Communication skills; Managing the interaction; Negotiation and litigation compared and Legal aspects of Negotiation.

**Assessment Strategies:** Continuous assessment (minimum of two tests and two assignments) will contribute forty per cent (40%) to the final mark. Examination: The Course will be examined with a two hour paper at the end of the first semester. The examination mark will contribute sixty per cent (60%) to the final mark. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark. 1x3 hour paper.

<table>
<thead>
<tr>
<th>F.9.7</th>
<th>Course Title: CONFLICT MANAGEMENT AND DISPUTE RESOLUTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Code: LPCM 2410</td>
<td></td>
</tr>
<tr>
<td>NQF level: 4</td>
<td></td>
</tr>
<tr>
<td>Contact hours: 4 hours per week lectures – 14 Weeks = 56 contact hours</td>
<td></td>
</tr>
<tr>
<td>Credits: 32</td>
<td></td>
</tr>
<tr>
<td>Pre-requisite: None</td>
<td></td>
</tr>
</tbody>
</table>

**Course Content:** The course will focus on the following issues: The nature of conflict and the methods of conflict resolution; Problem solving; Negotiation and facilitation; mediation and conciliation.

**Assessment Strategies:** Continuous assessment (minimum of two tests and two assignments) (40%) Examination: (60%). 1x3 hour paper.

<table>
<thead>
<tr>
<th>F.9.8</th>
<th>Course Title: CONCILIATION AND MEDIATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Code: LPMD 2412</td>
<td></td>
</tr>
<tr>
<td>NQF level: 4</td>
<td></td>
</tr>
<tr>
<td>Contact hours: 4 hours per week lectures – 14 Weeks = 56 contact hours</td>
<td></td>
</tr>
<tr>
<td>Credits: 16</td>
<td></td>
</tr>
<tr>
<td>Pre-requisite: None</td>
<td></td>
</tr>
</tbody>
</table>

**Course Content:** The Course will cover inter alia the following areas: The Scope, Nature and Goals of Alternative Dispute Resolution (ADR); Main Methods of Dispute Resolution in terms of Mediation and Conciliation; Understanding Conflicts; Approach to Mediation and Conciliation; The Mediation and Conciliation processes; Convening a Mediation and Conciliation meeting; Communication skills; Managing the interaction; Mediation and Justice; Mediation and litigation; Conciliation and litigation and Legal areas of Mediation.

**Course assessment Assessment Strategies:** Continuous assessment (minimum of two tests and two assignments) (40%): Examination: (60%). 1x3 hour paper.

<table>
<thead>
<tr>
<th>SECOND YEAR COURSES:</th>
</tr>
</thead>
<tbody>
<tr>
<td>F.9.9</td>
</tr>
<tr>
<td>Course Code: LPAR 2511</td>
</tr>
<tr>
<td>NQF level: 5</td>
</tr>
<tr>
<td>Contact hours: 4 hours per week lectures – 14 Weeks = 56 contact hours</td>
</tr>
<tr>
<td>Credits: 16</td>
</tr>
<tr>
<td>Pre-requisite: None</td>
</tr>
</tbody>
</table>

**Course description:** The Course will cover inter alia the following areas: The nature scope and purpose Arbitration. Introduction & Revision of basic arbitration; The Arbitrator’s role during the hearing; The powers of the arbitrator; Convening the hearing; Representation of the parties; Witnesses and Presentation of evidence; Conduct of a formal hearing; The Confidentiality of
arbitration proceeding.; Applicability of the ordinary rules of evidence to arbitration; The arbitrator’s role in the gathering of evidence; The Standard and burden of proof; The Arbitrator’s Duty to apply the rules of substantive law; Period for making and Delivering the award; Requirements for a valid award; Preparing & Drafting of the award; Publication of the Award; The reasoned award; Legal Consequences of an award; The Enforcement of the award; Setting aside the award; Arbitration in Labour Dispute.

Assessment Strategies: Continuous assessment (minimum of two tests, two assignments and oral presentations) (40%); Examination; (60%) 1x3 hour paper

F.9.10 Course Title: FAMILY MEDIATION

Course Code: LPFM 2511
NQF level: 5
Contact hours: 4 hours per week lectures – 14 Weeks = 56 contact hours
Credits: 16
Pre-requisite: LPMD 2412 – Conciliation & Mediation

Course Content: The course will, inter alia, cover the following topics: Negotiating and communication skills; Conflict and conciliation; Mediating relationship issues; Mediating child related issues; Barriers to resolution/impasse techniques; Domestic violence awareness; Namibia’s child support guidelines; Mediation and property and Ethical issues.

Assessment Strategies: Continuous assessment: 40%. Examination (60%) 1x3 hour paper.

F.9.11 Course Title: OMBUDS LAW

Course Code: LJOM 2511
NQF level: 5
Contact hours: 4 hours per week lectures – 14 Weeks = 56 contact hours
Credits: 16
Pre-requisite: LPMD 2412 – Conciliation & Mediation

Course Content: The Course will cover inter alia the following areas: Types / kinds of ombudspersons; Role, scope and duties of ombudspersons / theory and practice of Ombuds office; Basic principles of the ombudsperson’s role: confidentiality, neutrality and independence;Mandate of the Namibian Ombudsman; Exploring selected Ombuds best practices i.e. media ombudsman, tax ombuds option.

Assessment Strategies: Continuous assessment: 40%. Examination (60%) 1x3 hour paper.

F.9.12 Course Title: WORKPLACE DISPUTE RESOLUTION

Course Code: LCWD 2510
NQF level: 5
Contact hours: 4 hours per week lectures – 28 Weeks = 112 contact hours
Credits: 32
Pre-requisite: LPMD 2412 – Conciliation & Mediation and LCNG 2411 – Negotiation and LPAR 2412 – Arbitration

Course Content: The Course will cover inter alia the following areas: Content, grievances and disputes; An overview of the dispute system; The disputes and their processes; Definitions of dispute resolution processes; Dispute resolution institutions; Dispute resolution in the public service; Negotiation; Conciliation; Arbitration; Arbitration by the labour commissioner; Private arbitration; Preparation for arbitration; The law of evidence; The award; Enforcement of the award; Review and appeal against the award

Assessment Strategies: Continuous assessment (minimum of one test and one assignment) (40%) to the final mark. Examination: (60%) 1x3 hour paper.

F.9.13 Course Title: RESTORATIVE JUSTICE

Course Code: LIRJ 2512
NQF level: 5
Contact hours: 4 hours per week lectures – 14 Weeks = 56 contact hours
Credits: 16
Pre-requisite: LPMD 2412 – Conciliation & Mediation

Course Content: The Course will cover inter alia the following areas: Restorative Justice; An overview of restorative justice practices; Victim Voices (actual victim of crime); Understanding Victimization; Offender Voices; Community Voices; Restorative Justice Practices; Critical Issues in Restorative Justice; Practical Skills Training

Assessment Strategies: Continuous assessment (40%) to the final mark. Examination: (60%) 1x3 hour paper.
F.9.14  Course Title:  LAND AND ENVIRONMENTAL DISPUTE RESOLUTION

Course Code:  LJLE 2512
NQF level:  5
Contact hours:  4 hours per week lectures – 14 Weeks = 56 contact hours
Credits:  16
Pre-requisite:  LPMD 2412 – Conciliation & Mediation

Course Content:  The course will inter alia cover the following issues:  Land Tenure Systems of Namibia; Sources of the Law of Property; Nature and Acquisition of Property Rights; Ownership; Rights of Use (Usufruct) and Servitudes; Statutory Leasehold; Limitations on Ownership; Expropriation; Prescription; Land Reform / Land Reform In Namibia; Rights of others, owners’ obligations, Common Law and statutory regulation; Concept and Scope of the Environment; Sources of Environmental Law; Principles of Municipal and International Environmental Law; Criminal Aspects of Environmental Law; Compliance and Dispute Settlement in environmental issues.

Assessment Strategies:  Continuous assessment (minimum of two tests and two assignments) (40%); Examination; (60%) 1x3 hour paper.

F.9.15  Course Title:  INTERNSHIP

Course Code:  LJIN 2512
NQF level:  5
Contact hours:  One month or 4 weeks internship at an approved industry or practice
Credits:  16
Pre-requisite:  None

Course Content:  The course prepares the student enrolled for the Diploma in Alternative Dispute Resolution for the required internship with an approved industry or practice. The internship will be one month of which two weeks will have to be done during the July holidays and the remainder period during the first two weeks of the second semester of the second year. A diary must be kept during the period and an assessment report must be submitted at the end of the internship.

Assessment Strategies:  Internship Report with a minimum of 2000 but not exceeding 3000 words (excluding footnotes) in length contributes hundred per cent (100%) to the final mark. Examination: No additional examination is required.

NB: A One month internship of which two weeks will have to be done during the July holidays and the remainder period during the first two weeks of the second semester of the second year. The internship is to be done at an approved industry or practice. A diary must be kept during the period and an assessment report must be submitted at the end of the internship.

G.1 ADMISSION

G.1.1 For admission to the Diploma in Paralegal Studies the applicant must hold a School Leaving Certificate i.e. Namibian Senior Secondary Certificate (NSSC) Ordinary or Higher Level or a recognized equivalent qualification. A student must obtain a minimum of 25 points in five subjects according to UNAM rating with at least a C symbol in English as a Second Language.

OR

Applicants seeking admission to the Diploma in Paralegal Studies programme as mature students must satisfy the mature age entry requirements as prescribed in the General Information and Regulations Prospectus of the University of Namibia. In addition, the student should pass the mature age entry examination with a minimum of 60%.

G.2 DURATION OF STUDY

G.2.1 The Diploma in Paralegal Studies will be offered over a minimum study period of two (2) years and a maximum study period of four (4) years.

G.3 TEACHING MODE

G.3.1 The Diploma in Paralegal Studies will be offered on a full time mode (face-to-face) during the evenings.

G.4 CURRICULUM STRUCTURE

The curriculum for the Diploma in Paralegal Studies is made up of the following components:

<table>
<thead>
<tr>
<th>Year</th>
<th>Course Name</th>
<th>Code</th>
<th>Course Type</th>
<th>NQF Level</th>
<th>Contact Hours/Weeks</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>English Communication and Study Skills</td>
<td>ULCE 3419</td>
<td>Semester 1</td>
<td>5</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>1</td>
<td>Basic Concepts of Commercial Law</td>
<td>LCCM 2411</td>
<td>Semester 1</td>
<td>4</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>1</td>
<td>Computer Literacy</td>
<td>UCLC3509</td>
<td>Semester 1</td>
<td>5</td>
<td>2/14</td>
<td>8</td>
</tr>
<tr>
<td>1</td>
<td>English for Academic Purposes</td>
<td>ULEA 3519</td>
<td>Semester 2</td>
<td>5</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>1</td>
<td>Introduction to Human Rights Law</td>
<td>LJHR 2412</td>
<td>Semester 2</td>
<td>4</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>1</td>
<td>Contemporary Social Issues</td>
<td>UCST 3580</td>
<td>Semester 1 &amp; 2</td>
<td>5</td>
<td>2/14</td>
<td>8</td>
</tr>
<tr>
<td>1</td>
<td>Legal Processes, Constitutional and Administrative Law</td>
<td>LJP 2410</td>
<td>Semester 1 &amp; 2</td>
<td>4</td>
<td>4/28</td>
<td>32</td>
</tr>
<tr>
<td>1</td>
<td>Introduction to Criminal Law &amp; Procedure</td>
<td>LCR 2420</td>
<td>Semester 1 &amp; 2</td>
<td>4</td>
<td>2/28</td>
<td>16</td>
</tr>
<tr>
<td></td>
<td>TOTAL CREDITS FOR YEAR 1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>128</td>
</tr>
<tr>
<td>2</td>
<td>Alternative Dispute Resolution</td>
<td>LPAD 2511</td>
<td>Semester 1</td>
<td>5</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>2</td>
<td>Introduction to Civil Procedure</td>
<td>LPCI 2511</td>
<td>Semester 1</td>
<td>5</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>2</td>
<td>Introduction to Law of Evidence</td>
<td>LPEV 2511</td>
<td>Semester 1</td>
<td>5</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>2</td>
<td>Legal Research &amp; Writing &amp; Interpretation</td>
<td>LPRW 2511</td>
<td>Semester 1</td>
<td>5</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>2</td>
<td>Family Law and Divorce</td>
<td>LPPD 2512</td>
<td>Semester 2</td>
<td>5</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>2</td>
<td>Basic Concepts of Labour Law</td>
<td>LCLA 2512</td>
<td>Semester 2</td>
<td>5</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>2</td>
<td>Wills and Estates</td>
<td>LPWE 2512</td>
<td>Semester 2</td>
<td>5</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td></td>
<td>ELECTIVES (STUDENT HAS TO SELECT 16 CREDITS)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>The Law of MVA Claims</td>
<td>LPMV 2512</td>
<td>Semester 2</td>
<td>5</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>2</td>
<td>Property Rights in Namibia</td>
<td>LPPR 2512</td>
<td>Semester 2</td>
<td>5</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td></td>
<td>TOTAL CREDITS FOR YEAR 2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>128</td>
</tr>
<tr>
<td></td>
<td>TOTAL CREDITS FOR THE PROGRAMME</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>256</td>
</tr>
</tbody>
</table>

RESTRICTION ON COURSES – CO-REQUISITES AND PRE-REQUISITES

Co-requisites: A student must have a continuous assessment mark of at least 40% (i.e. examination admission) in a Course to be allowed to continue with any Course for which the first one is a co-requisite.

Pre-requisites: Before a student can continue with a subsequent Course, the preceding relevant Course must be passed.

A student will not be admitted to a specific Course if s/he does not meet the requirements for the particular Course.
FIRST YEAR:

<table>
<thead>
<tr>
<th>Courses</th>
<th>Pre-Requisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>ULEA 3519 English for Academic Purposes</td>
<td>ULCE3519English Communication and Study Skills</td>
</tr>
</tbody>
</table>

SECOND YEAR:

<table>
<thead>
<tr>
<th>Courses</th>
<th>Co-Requisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>LPFD2512 Family Law and Divorce</td>
<td>LPAD 2511</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Courses</th>
<th>Pre-Requisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>LPCI 2511 Introduction to Civil procedure</td>
<td>LJLP 2410</td>
</tr>
<tr>
<td>LPEV 2511 Introduction to Law of Evidence</td>
<td>LJLP 2410 and LJCR 2420</td>
</tr>
<tr>
<td>LCLA 2512 Basic Concepts of Labour Law</td>
<td>LJLP 2410</td>
</tr>
<tr>
<td>LPPR 2512 Property Rights in Namibia</td>
<td>LJLP 2410</td>
</tr>
</tbody>
</table>

G.5 EXAMINATION REGULATIONS
See General Information and Regulations Prospectus for Special Regulations.

G.6 ACADEMIC ADVANCEMENT RULES

G.6.1 A student is eligible to register for his/her subsequent year of study if he/she has, at the end of the first year, passed 88 out of the 136 credits prescribed for the first year, which should include at least two (2) of the following courses:
- Legal Processes, Constitutional and Administrative law
- Introduction to Criminal Law & Procedure
- Introduction to Human Rights Law

G.7 MINIMUM REQUIREMENTS FOR RE-ADMISSION INTO THE FACULTY

G.7.1 A student will not be re-admitted into the Faculty unless s/he passed at least:
- 48 credits by the end of the first year of registration
- 88 credits by the end of the second year of registration
- The above-mentioned implies that a student, who does not complete the Diploma in Paralegal Studies within the prescribed duration of study, has two years left to complete all the remaining credits.

G.7.2 A student may only register for a maximum of two times for the same year of study. This is subject to the duration of study for the Diploma in Paralegal Studies. The maximum duration of study for the Diploma in Paralegal Studies is four (4) years.

G.8 AWARDING OF THE DIPLOMA PARALEGAL STUDIES

G.8.1 A student shall be awarded the Diploma in Paralegal Studies if s/he passed all prescribed courses i.e. 256 credits.

G.9 COURSE DESCRIPTORS

FIRST YEAR COURSES:

UNAM CORE COURSES:

G.9.1 Course Title: English Communication and Study Skills
Course Code: ULCE 3519
NQF level: 5
Contact hours: 4 hours per week lectures – 14 Weeks = 56 contact hours
Course Descriptions: The course will *inter alia* cover the critical examination of the nature, sources, institutions and techniques of the law; The relationship between law, society and development; Introduction to legal methods, techniques and reasoning especially the analysis of cases and the use of authorities; Structure of the law (i.e. divisions of the law into branches or classification) in general and of the law in Namibia in particular; The structure of the judicial system (Courts), the legal profession and the administration of justice; The sources of law in general and under the Namibian legal system; The separation of governmental powers into the Executive, Legislative and Judicial; The doctrines of separation of powers and the rule of law; The supremacy of the constitution and the sovereignty of Parliament and their consequences, with particular reference to the Namibian legal system and the nature of administrative discretion and administrative justice, the principles of natural justice and judicial review of administrative discretion.

Assessment Strategies: **Continuous assessment** (minimum of two tests and two assignments) (40%); **Examination**: (60). 1x 3 hour paper.

G.9.2 Course Title: CONTEMPORARY SOCIAL ISSUES

**Module Title:** Contemporary Social Issues  
**Code:** CSI3580  
**NQF Level:** 5  
**Semester Offered:** 1 & 2 (Year Module)  
**Contact Hours:** Equivalent to 1 hour per week for 2 semesters (Online)  
**Credits:** 8  
**Prerequisite:** None (University Core Module)

**Module Descriptor (Rationale of the module):**

The module, *Contemporary Social Issues (CSI3580)*, is designed to encourage behavioural change among UNAM students and inculcate the primacy of moral reasoning in their social relations and their academic lives. In providing students with critical and analytical thinking the module enables students to grow and develop into well rounded citizens, capable of solving contemporary social challenges experienced in their communities and societies. The teaching of the module takes three dimensions: the intellectual, the professional and the personal dimensions. The intellectual dimension is fostered through engaging students with subject knowledge, independent learning and module assessment. The professional dimension, on the other hand, is fostered through exposing students to real life situations of case studies and practical exercises that draws attention to social issues that attract ongoing political, public and media attention and/or debate. Finally, the professional dimension is fostered through group work, online discussions and class participation.

**Exit Learning Outcomes**

By the end of this module students should be able to:

- Contribute to family, community and society;
- Develop social consciousness, thinking skills, self-concepts as well as moral and ethical sensitivity;
- Illustrate key contemporary social issues and challenges experienced within the Namibian society and globally;
- Discuss the role of human conduct, structures, institutions and relations of power in shaping social life in the country;
- Promote ethical and moral reasoning, anticorruption behaviours, human rights, healthy lifestyles, gender equality, productive citizenship, responsible leadership, social media ethics and environmental sustainability; and
- Open their minds to possible meaningful and worthwhile career opportunities.

**Statement on teaching, learning and assessment**

Learning and teaching of CSI3580 take place through a combination of video recorded lectures (of lecturers, guest speakers, panel discussions), online group work and collaborative tutorials as well as discussion forums (e-learning), practical exercises, service learning projects and independent study (distance). Online discussion forums, distance learning, group work, service learning projects and practical exercises provide students with opportunities to develop their own learning by drawing upon pertinent contemporary topical issues in society and opening them up for discussion and feedback from peers and lecturers. Such learner-centred approaches are found excellent in providing students with context-based learning, enabling them to engage with contemporary issues and problems and work to design solutions to challenges facing society.
This is a 100% continuous assessment module with a variety of assessments which evaluate and test the students’ individual learning and mastering of the course content (subject knowledge) through quizzes, tests, Moodle assignments, journal entries, reflections as well as service and experiential learning projects.

G.9.3 Course Title: COMPUTER LITERACY
Course code: UCLC 3509
NQF level: 5
Contact hours: 2 hours per week lectures - 14 weeks = 28 contact hours
Credits: 8
Pre-requisite: None

Course description: The aim of this Course is to equip the student through hands-on experience with the necessary skills to use applications software such as Word processing, Spreadsheets, Database, Presentations and communications packages for increasing their productivity in an education and training environment.

Assessment Strategies: Continuous assessment [minimum two practical tests (50%) and two theory tests (50%)] will contribute hundred percent (100%) to the final mark.

G.9.4 Course Title: ENGLISH FOR ACADEMIC PURPOSES
Course Code: ULEA 3519
NQF level: 5
Contact hours: 4 periods per week lectures – 14 weeks = 56 contact hours
Credits: 16
Pre-requisite: None

Course description: This Course develops a student’s understanding, and competencies regarding academic conventions such as academic reading, writing, listening and oral presentation skills for academic purposes. Students are required to produce a referenced and researched essay written in formal academic style within the context of their university studies. Students are also required to do oral presentations based on their essays. The reading component of the course deals with academic level texts. This involves students in a detailed critical analysis of such texts. The main aim is therefore, to develop academic literacy in English.

Assessment Strategies: Continuous Assessment (minimum two tests (reading and writing), one academic written essay and one oral presentation) will contribute sixty per cent (60%) to the final mark. Examination: (40%) 1x 3 hour paper.

G.9.5 Course Title: BASIC CONCEPTS OF COMMERCIAL LAW
Course Code: LCCM 2411
NQF level: 4
Contact hours: Four hours per week lectures – 14 Weeks = 56 contact hours
Credits: 16
Pre-requisite: None

Course Content: The course will cover the following areas: The historical development, the nature, the scope, and the sources of the Law of contract; The concept of consensus ad idem as a basis of a contract; Formation of a contract (offer & acceptance); Requirements of a valid contract (contractual capacity, formalities, possibility of performance, legality, and certainty); Improperly obtained consensus and its consequences on a contract; Content and interpretation of contractual agreements; Termination and discharge of a contractual obligation; Breach of a contract and Remedies thereof;

Assessment Strategies: Continuous Assessment (at least two tests and two assignments) (40%) to the final mark. Examination (60%) 1x3 hour paper.

G.9.6 Course Title: LEGAL PROCESSES, CONSTITUTIONAL AND ADMINISTRATIVE LAW
Course Code: LJLP 2410
NQF level: 4
Contact hours: 4 hours per week lectures – 28 Weeks = 112 contact hours
Credits: 32
Pre-requisite: None

Course Content: The course will inter alia cover the following issues: Critical examination of the nature, sources, institutions and techniques of the law; The relationship between law, society and development; Introduction to legal methods, techniques and reasoning especially the analysis of cases and the use of authorities; Structure of the law (i.e. divisions of the law into branches or classification) in general and of the law in Namibia in particular; The structure of the judicial system (Courts), the legal profession and the administration of justice; The sources of law in general and under the Namibian legal system: The Namibian Constitution, Judicial precedent and the creative functions of the courts, Legislation and statutory interpretation, Custom, Legal writers (jurists) old and modern, Customary law, International Law; The separation of governmental powers into the Executive, Legislative and Judicial; The doctrines of separation of powers and the rule of law; The supremacy of the constitution and the
sovereignty of Parliament and their consequences, with particular reference to the Namibian legal system; The meaning, scope and purpose of administrative law; the meaning of administrative action; The requirements of valid administrative action; Control of invalid administrative action.

Assessment Strategies: Continuous assessment (minimum of two tests and two assignments) (40%) to the final mark. Examination: (60%) 1x3 hour paper.

G.9.7 Course Title: INTRODUCTION TO CRIMINAL LAW & PROCEDURE
Course Code: LJCR 2420
NQF level: 4
Contact hours: 2 hours per week lectures – 28 Weeks = 56 contact hours
Credits: 16
Pre-requisite: None

Course Content: Criminal Law: The course will, inter alia, cover the following topics: 1) Principles of legality; General requirements of criminal liability: The doctrine of common purpose; selected specific crimes; Criminal Procedure: The history and sources of Namibian criminal procedure; Courts of Namibia; The prosecution process; Rules relating to arrest, custody before trial and bail; Rules relating to trial instruments and charges; Charge sheets and indictments.

Assessment Strategies: Continuous assessment (minimum of two tests and two assignments) (40%). Examination: (60%) 1x3 hour paper.

G.9.8 Course Title: INTRODUCTION TO HUMAN RIGHTS LAW
Course Code: LJHR 2412
NQF level: 4
Contact hours: 4 hours per week lectures – 14 Weeks = 56 contact hours
Credits: 16
Pre-requisite: None

Course Content: The course will, inter alia, cover the following topics: Important concepts such as universalism, relativism, indivisibility, interdependence of human rights; obligations; rights and freedoms; The operational provisions of the Namibian Bill of Rights; Civil and political rights i.e. the right to human dignity, the right to equality, and the right to non-discrimination; The rights of marginalised groups i.e. women, people with disabilities; and indigenous people; Selected socio-economic rights.

Assessment Strategies: Continuous assessment (at least one test, one assignment and general class participation) (40%) Examination: (60%) 1x3 hour paper.

SECOND YEAR COURSES:

G.9.9 Course Title: ALTERNATIVE DISPUTE RESOLUTION
Course Code: LPAD 2411
NQF level: 4
Contact hours: 4 hours per week lectures – 14 Weeks = 56 contact hours
Credits: 16
Pre-requisite: None

Course Content: The course will, inter alia, cover the following topics: Definition of ADR (What ADR is; What ADR is not; Two basic kinds of ADR; Advantages of ADR; Primary Dispute Resolution Process Adjudication); ADR Models: A. Three Primary ADR Processes (Negotiation; Mediation; Arbitration), B. Eight hybrid processes; Choosing an ADR Method; Rights-based ADR; Interests-based ADR; Advantages of ADR; Disadvantages of primary dispute resolution process (adjudication); Negotiation (characteristics); Mediation (characteristics & types); Arbitration (characteristics & types); Eight Hybrid ADR Models.

Assessment Strategies: Continuous assessment (at least one test, one assignment and general class participation). (40%) Examination: (60%) 1x3 hour paper.

G.9.10 Course Title: INTRODUCTION TO CIVIL PROCEDURE
Course Code: LPCI 2511
NQF level: 5
Contact hours: 4 hours per week lectures – 14 Weeks = 56 contact hours
Credits: 16
Pre-requisite: LJLP 2410 (Legal Processes, Constitutional and Administrative Law)

Course Content: The course deals with civil procedure in High Court and Lower Courts. It develops the student’s competencies in the following areas: The procedural stages of the law of civil procedure; Specific components of the abovementioned
stages, including, inter alia: The issuance of a summons and reaction thereto, Application procedure and its advantages, including the various types of applications: ex parte, urgent applications & interlocutory, The service: normal, substituted service and edictal citation, Interdicts, Mandament van spolie, Arrest tamquam suspectus de fuga, Prescription, Costs

Assessment Strategies: Continuous Assessment (minimum of one test and one assignment) (40%) Examination: (60%) 1 x 3 hour paper.

G.9.11 Course Title: INTRODUCTION TO LAW OF EVIDENCE
Course Code: LPEV 2511
NQF level: 5
Contact hours: 4 hours per week lectures – 14 Weeks = 56 contact hours
Credits: 16
Pre-requisite: LJLP 2410 – Legal Processes, Constitutional and Administrative Law and LJCR 2420 – Introduction to Criminal Law and Procedure

Course Content: The course will cover the following areas: The sources of the Law of Evidence; The distinction between the two systems of Evidence, i.e. Inquisitorial and Adversarial systems and their scope of application; The Process and Standards of Proof both in criminal and civil proceedings, the Quantum and Cogency of proof in criminal and civil proceedings, the burden of proof, the shifting of proof; Relevance and admissibility of evidence; Introduction to Exclusionary rules; Privileges, The protection of the accused in criminal proceedings: the right to silence, confessions and admissions, unfairly and unlawfully obtained evidence, The competence and compellability of witnesses, the general rule as to the competence and compellability; Viva voce evidence and the exceptions thereto; the course of the trial (examination in chief, cross-examination, re-examination and examination by the court); The concept of judicial notice.

Assessment Strategies: Continuous Assessment (at least two tests and two assignments) (40%). A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. Examination: (60%) 1 x 3 hour paper. A student must obtain 40% in the final examination to pass the course irrespective of the mark obtained for the continuous assessment mark.

G.9.12 Course Title: LEGAL RESEARCH, WRITING AND INTERPRETATION
Course Code: LPRW 2511
NQF level: 5
Contact hours: 4 hours per week lectures – 14 Weeks = 56 contact hours
Credits: 16
Pre-requisite: None

Course Content: The course will, inter alia, cover the following topics: Legal research and Drafting; Principles of Drafting; The structure of a Bill; Theories of Interpretation; Internal and External Aids to interpretation; Presumptions of Interpretation; Constitutional Interpretation

Assessment Opportunities: Continuous Assessment (minimum of one test and one assignment) (40%). Examination: (60%) to the final mark. 1 x 3 hour paper.

G.9.13 Course Title: FAMILY LAW AND DIVORCE
Course Code: LPFD 2512
NQF level: 5
Contact hours: 4 hours per week lectures – 14 Weeks = 56 contact hours
Credits: 16
Pre-requisite: LPAD 2411 – Alternative Dispute Resolution

Course Content: The course will, inter alia, cover the following issues: Engagement; Types of and differences between civil marriages: Marriage regimes; Dissolution of civil marriage (divorce and death); Grounds for divorce and defences against action for divorce; Patrimonial consequences of divorce: maintenance of spouses after divorce, interests and rights of the children after divorce; (custody, access, maintenance, and guardianship); Customary marriages: (legal requirements, registration, proprietary consequences, the wife’s status, divorce and patrimonial consequences thereof). Co-habitation.

Assessment Strategies: Continuous assessment (minimum of one test and one assignment) (40%). Examination: (60%) 1 x 3 hour paper.

G.9.14 Course Title: BASIC CONCEPTS OF LABOUR LAW
Course Code: LCLA 2512
NQF level: 5
Contact hours: 4 hours per week lectures – 14 Weeks = 56 contact hours
Credits: 16
Pre-requisite: LJLP 2410 – Legal Processes, Constitutional and Administrative Law

Course Content: The Course will inter alia cover the following:
- Sources of Namibian Labour Law
- Definition employer and employee, dispute of rights and dispute interest.
- Basic conditions of employment.
- Duties of the employee and duties of the employer.
- Termination of Contract of Employment.
- Dismissals.
- Strikes and lockouts.
- Unfair labour practices.
- Conciliation.
- Arbitration.

**Assessment Strategies:** Continuous assessment (minimum of two tests and two assignments) (40%) Examination: (60%) 1x3 hour paper.

**G.9.15 Course Title:** WILLS AND ESTATES

**Course Code:** LPWE 2512

**Contact hours:** 4 hours per week lectures – 14 Weeks = 56 contact hours

**Credits:** 16

**Pre-requisite:** None

**Course Content:** The course will inter alia cover the following issues: The historical background of Wills and the Law of Succession; Definition of and explanation of concepts such as deceased, estate, executor, intestate estate and testate estate beneficiaries (heirs and legatees) inheritance, legacy, executors descendants, surviving spouses; ascendants and descendants of the deceased, executors, etc.; Differences between intestate succession; partial & total intestacy, testate succession, partial & total testate succession as well as general principles thereof; The relationship between customary law succession and Roman-Dutch Law derived succession.

**Assessment Strategies:** Continuous assessment (minimum of one test and one assignment) (40%) Examination: (60%) 1x3 hour paper.

---

**ELECTIVES: STUDENTS HAS TO SELECT ONE MODULE EQUAL TO 16 CREDITS FROM THE ELECTIVES BELOW**

---

**G.9.16 Course Title:** THE LAW OF MVA CLAIMS

**Course Code:** LPMV 2512

**Contact hours:** 4 hours per week lectures – 14 Weeks = 56 contact hours

**Credits:** 16

**Pre-requisite:** None

**Course Content:** The course will, inter alia, cover the following topics: Historical Development of MVA Law in Namibia; The MVA Acts and Regulations; The Apportionment of Damages Act; Types of claims; the preparation and administration of an MVA Claim.

**Assessment Strategies:** Continuous assessment (minimum of one test and one assignment) (40%) Examination: (60%) 1x3 hour paper.

---

**G.9.17 Course Title:** PROPERTY RIGHTS IN NAMIBIA

**Course Code:** PFR2512

**Contact hours:** 4 hours per week lectures – 14 Weeks = 56 contact hours

**Credits:** 16

**Pre-requisite:** LJLP 2410 – Legal Processes, Constitutional and Administrative Law

**Course Content:** The course will inter alia cover the following issues: Land Tenure Systems of Namibia; Sources of the Law of Property; Nature and Acquisition of Property Right; Land Reform / Land Reform in Namibia; Rights of others, owners’ obligations, Common Law and statutory regulations, co-ownership or joint ownership; Ownership; Rights of Use (Usufruct) Servitudes

- Fledge
- Mortgage
- Lease of Land and Mineral Rights
- Statutory Leasehold
- Mineral Rights
- Sectional Title Unit Real Rights; Property Time Sharing
- Limitations on Ownership
- Expropriation
- Prescription
Methods of Facilitation of Learning: The course will be facilitated through the following activities: Lectures; Seminars; Class presentations by students; Tutorials; Visits to the Deeds Registry.

Assessment Strategies: Continuous assessment (minimum of two tests and two assignments) will contribute forty percent (40%) to the final mark. Examination: The Course will be examined with a three hour paper at the end of the second semester. The examination mark will contribute sixty per cent (60%) to the final mark. The student must obtain at least 40 % in the examination to pass, irrespective of the continuous assessment mark.
The Bachelor of Laws degree (LL B) (Honours) is a professional law degree. The LL B (Honours) can only be obtained after a minimum study period of six years other than non-professional UNAM degrees from other faculties.

I. ADMISSION

I.1. A student is eligible to register for the LL B (Honours) if he/she holds a School Leaving Certificate entitling him/her to degree studies i.e. Namibian Senior Secondary Certificate (NSSC) Ordinary or Higher Level or a recognized equivalent qualification. A student must obtain a minimum of 30 points in five subjects according to UNAM rating with at least a B symbol in English as a Second Language or higher.

I.2. In order to qualify for admission into the Faculty of Law, a student already admitted to a degree programme of the University of Namibia in a Faculty other than the Faculty of Law, should attain an overall average of 65%, at the end of the first year of study provided he/she did not fail any Course in that Faculty.

I.3. Applicants seeking admission to the LL B (Honours) programme as mature students should be 25 years old on the first day of the academic year in which admission is sought; they should have a Grade 12 Certificate and should normally have proof of at least five years relevant work experience relating to the proposed study programme. In addition, the Candidates admitted through the mature age entry scheme should pass the mature age examination with an aggregate of at least 65% and the faculty specific paper with a minimum of 60%.

NB: Students are advised that the LL B (Honours) degree is the qualification for admission to the JTC for the purpose of pursuing the training programme stipulated under the Legal Practitioners Act, 15 of 1995 as one of the requirements to practice law in Namibia.

I.2. DURATION OF STUDY

I.2.1. A full time student must complete the qualification within a minimum study period of four (4) years and maximum study period of six (6) years.

I.2.2. The maximum study period through the mode of distance will be eight (8) years.

I.2.3. The said periods may only be exceeded with the authority of Senate.

I.3. CURRICULUM STRUCTURE

The curriculum for the full time LL B (Honours) degree is made up of the following components:

<table>
<thead>
<tr>
<th>Year 1</th>
<th>Course Name</th>
<th>Code</th>
<th>Course Type</th>
<th>NQF Level</th>
<th>Contact Hours/Weeks</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>English for Academic Purposes</td>
<td>ULEA 3519</td>
<td>Semester 1</td>
<td>5</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>1</td>
<td>Law of Persons</td>
<td>LPPE 3501</td>
<td>Semester 1</td>
<td>5</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>1</td>
<td>Computer Literacy</td>
<td>UCLC 3509</td>
<td>Semester 2</td>
<td>5</td>
<td>2/14</td>
<td>8</td>
</tr>
<tr>
<td>1</td>
<td>Family Law</td>
<td>LPFA 3532</td>
<td>Semester 2</td>
<td>5</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>1</td>
<td>Contemporary Social issues</td>
<td>UCSI 3580</td>
<td>Semester 1 &amp; 2</td>
<td>5</td>
<td>2/14</td>
<td>8</td>
</tr>
<tr>
<td>1</td>
<td>Introduction to Law</td>
<td>LJL 3510</td>
<td>Semester 1 &amp; 2</td>
<td>5</td>
<td>4/28</td>
<td>32</td>
</tr>
<tr>
<td>1</td>
<td>Constitutional Law</td>
<td>LJCS 3510</td>
<td>Semester 1 &amp; 2</td>
<td>5</td>
<td>4/28</td>
<td>32</td>
</tr>
</tbody>
</table>

**TOTAL CREDITS FOR YEAR 1** 128

<table>
<thead>
<tr>
<th>Year 2</th>
<th>Course Name</th>
<th>Code</th>
<th>Course Type</th>
<th>NQF Level</th>
<th>Contact Hours/Weeks</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Customary Law I</td>
<td>LCU 3601</td>
<td>Semester 1</td>
<td>6</td>
<td>2/14</td>
<td>8</td>
</tr>
<tr>
<td>2</td>
<td>Labour Law</td>
<td>LCLA 3651</td>
<td>Semester 1</td>
<td>6</td>
<td>4/14</td>
<td>16</td>
</tr>
<tr>
<td>2</td>
<td>Criminal Law I</td>
<td>LCR 3691</td>
<td>Semester 1</td>
<td>6</td>
<td>4/14</td>
<td>12</td>
</tr>
<tr>
<td>2</td>
<td>Legal Interpretation &amp; Drafting</td>
<td>LJLD 3602</td>
<td>Semester 2</td>
<td>6</td>
<td>2/14</td>
<td>8</td>
</tr>
<tr>
<td>2</td>
<td>Customary Law II</td>
<td>JCJ 3602</td>
<td>Semester 2</td>
<td>6</td>
<td>2/14</td>
<td>8</td>
</tr>
<tr>
<td>2</td>
<td>Criminal Law II</td>
<td>LCR 3692</td>
<td>Semester 2</td>
<td>6</td>
<td>4/14</td>
<td>12</td>
</tr>
<tr>
<td>2</td>
<td>Law of Contract</td>
<td>LCCT 3630</td>
<td>Semester 1 &amp; 2</td>
<td>6</td>
<td>4/28</td>
<td>32</td>
</tr>
<tr>
<td>2</td>
<td>Law of Property</td>
<td>LPPR 3690</td>
<td>Semester 1 &amp; 2</td>
<td>6</td>
<td>4/28</td>
<td>24</td>
</tr>
<tr>
<td>2</td>
<td>Administrative Law</td>
<td>LJAD 3690</td>
<td>Semester 1 &amp; 2</td>
<td>6</td>
<td>2/14</td>
<td>16</td>
</tr>
</tbody>
</table>

**Total credits Year 2** 136
### Year 3

<table>
<thead>
<tr>
<th>Course</th>
<th>Code</th>
<th>Semester</th>
<th>Year</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Human Rights Law</td>
<td>LJHR 3761</td>
<td>Semester 1</td>
<td>7</td>
<td>2/14</td>
</tr>
<tr>
<td>Criminal Procedure</td>
<td>LPCP 3771</td>
<td>Semester 1</td>
<td>7</td>
<td>4/14</td>
</tr>
<tr>
<td>Civil Procedure</td>
<td>LPCI 3771</td>
<td>Semester 1</td>
<td>7</td>
<td>4/14</td>
</tr>
<tr>
<td>Law of Evidence</td>
<td>LPEV 3771</td>
<td>Semester 1</td>
<td>7</td>
<td>4/14</td>
</tr>
<tr>
<td>Research Methodology</td>
<td>LPRM 3762</td>
<td>Semester 2</td>
<td>7</td>
<td>2/14</td>
</tr>
<tr>
<td>Law of Associations</td>
<td>LCAS 3772</td>
<td>Semester 2</td>
<td>7</td>
<td>4/14</td>
</tr>
<tr>
<td>Commercial Law</td>
<td>LCCM 3772</td>
<td>Semester 2</td>
<td>7</td>
<td>4/14</td>
</tr>
<tr>
<td>Accountancy for Lawyers</td>
<td>LCAC 3720</td>
<td>Semester 1&amp;2</td>
<td>7</td>
<td>2/28</td>
</tr>
<tr>
<td>Public International Law</td>
<td>LJPU 3740</td>
<td>Semester 1&amp;2</td>
<td>7</td>
<td>2/28</td>
</tr>
<tr>
<td>Law of Delict</td>
<td>LPDE 3720</td>
<td>Semester 1&amp;2</td>
<td>7</td>
<td>2/28</td>
</tr>
</tbody>
</table>

**Total credits Year 3**: 144

### Year 4

<table>
<thead>
<tr>
<th>Course</th>
<th>Code</th>
<th>Semester</th>
<th>Year</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Law of Succession</td>
<td>LPSU 3861</td>
<td>Semester 1</td>
<td>8</td>
<td>2/14</td>
</tr>
<tr>
<td>International Economic Law</td>
<td>LCIE 3871</td>
<td>Semester 1</td>
<td>8</td>
<td>4/14</td>
</tr>
<tr>
<td>Tax Law</td>
<td>LCTX 3862</td>
<td>Semester 2</td>
<td>8</td>
<td>2/14</td>
</tr>
<tr>
<td>Company Law</td>
<td>LCCO 3840</td>
<td>Semester 1&amp;2</td>
<td>8</td>
<td>2/28</td>
</tr>
<tr>
<td>Jurisprudence</td>
<td>LJU 3860</td>
<td>Semester 1&amp;2</td>
<td>8</td>
<td>2/28</td>
</tr>
<tr>
<td>LL B Research Project</td>
<td>LJRP 3870</td>
<td>Semester 1&amp;2</td>
<td>8</td>
<td>4/28</td>
</tr>
<tr>
<td>Legal Aid Clinic &amp; Professional Ethics</td>
<td>LPC 3870</td>
<td>Semester 1&amp;2</td>
<td>8</td>
<td>2/28</td>
</tr>
</tbody>
</table>

**ELECTIVES (Student must select courses equal to 32 credits)**

The offering of Electives depends on availability of expertise and lecturers, as well as sustainable numbers. At least 10 students must be registered for an elective to be offered. Numbers. The faculty will only be able to offer the following electives below in the 2019 academic year:

<table>
<thead>
<tr>
<th>Course</th>
<th>Code</th>
<th>Semester</th>
<th>Year</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maritime Law</td>
<td>LCMA 3861</td>
<td>Semester 1</td>
<td>8</td>
<td>2/14</td>
</tr>
<tr>
<td>Comparative Law</td>
<td>LICO 3861</td>
<td>Semester 1</td>
<td>8</td>
<td>2/14</td>
</tr>
<tr>
<td>Competition Law</td>
<td>LCCL 3861</td>
<td>Semester 1</td>
<td>8</td>
<td>2/14</td>
</tr>
<tr>
<td>Law of Intellectual Property</td>
<td>LPIP 3871</td>
<td>Semester 1</td>
<td>8</td>
<td>4/14</td>
</tr>
<tr>
<td>Environmental Law</td>
<td>LJEN 3861</td>
<td>Semester 1</td>
<td>8</td>
<td>2/14</td>
</tr>
<tr>
<td>Private International Law</td>
<td>LPPI 3870</td>
<td>Semester 1&amp;2</td>
<td>8</td>
<td>2/28</td>
</tr>
<tr>
<td>Mining Law</td>
<td>LPML 3870</td>
<td>Semester 1&amp;2</td>
<td>8</td>
<td>2/28</td>
</tr>
<tr>
<td>Law of Insolvency</td>
<td>LCIS 3842</td>
<td>Semester 2</td>
<td>8</td>
<td>2/14</td>
</tr>
<tr>
<td>Negotiable Instruments</td>
<td>LCN 3842</td>
<td>Semester 2</td>
<td>8</td>
<td>2/14</td>
</tr>
</tbody>
</table>

**The following electives will not be offered in the 2019 academic year.**

<table>
<thead>
<tr>
<th>Course</th>
<th>Code</th>
<th>Semester</th>
<th>Year</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conveyancing &amp; Notarial Practice</td>
<td>LPCN 3872</td>
<td>Semester 2</td>
<td>8</td>
<td>4/14</td>
</tr>
<tr>
<td>International Humanitarian Law</td>
<td>LJHL 3862</td>
<td>Semester 2</td>
<td>8</td>
<td>2/14</td>
</tr>
</tbody>
</table>

**Total credits Year 4**: 128

**Total credits for the programme**: 536

### I.4 RESTRICTION ON COURSE S – CO-REQUISITES AND PRE-REQUISITES

Co-requisites: A must have a continuous assessment mark of at least 40% (i.e. examination admission) in a Course to be allowed to continue with any Course for which the first one is a co-requisite.
Pre-requisites: Before a student can continue with a subsequent Course, the preceding relevant Course must be passed. A student will not be admitted to a specific Course if s/he does not meet the requirements for the particular Course.

### FIRST YEAR:

<table>
<thead>
<tr>
<th>Courses</th>
<th>Co-Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>LPFA 3532 Family Law</td>
<td>Law of Persons LPPE 3501</td>
</tr>
</tbody>
</table>

### SECOND YEAR:

<table>
<thead>
<tr>
<th>Courses</th>
<th>Co-Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>JCU 3602 Customary Law II</td>
<td>Customary Law I - JCU 3601</td>
</tr>
<tr>
<td>LICR 3672 Criminal Law II</td>
<td>Criminal Law I - LICR 3671</td>
</tr>
</tbody>
</table>

### THIRD YEAR:

<table>
<thead>
<tr>
<th>Courses</th>
<th>Pre-Requisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>LCCM 3772 Commercial Law</td>
<td>Law of Contract LCCT 3630</td>
</tr>
</tbody>
</table>

### FOURTH YEAR:

<table>
<thead>
<tr>
<th>Courses</th>
<th>Pre-Requisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>LPCN 3872 Conveyancing &amp; Notarial Practice</td>
<td>Law of Property - LPPR3630</td>
</tr>
<tr>
<td>LPCN 3872 Negotiable Instruments</td>
<td>Law of Contract - LCCT3630</td>
</tr>
<tr>
<td>LCIS 3842 Law of Insolvency</td>
<td>Law of Contract - LCCT3630</td>
</tr>
<tr>
<td>LPIP 3871 Law of Intellectual Property</td>
<td>Law of Property - LPPR3630</td>
</tr>
<tr>
<td>LJHL 3862 International Humanitarian Law</td>
<td>Public International Law LJPU3740</td>
</tr>
</tbody>
</table>

### I.5 EXAMINATION REGULATIONS

See General Information and Regulations Prospectus for Special Regulations.

### I.6 ACADEMIC ADVANCEMENT RULES

A student is eligible to register for his/her subsequent year of study if he/she has,

1.6.1 at the end of the first year, passed 88 credits (5½ courses) out of the 128 credits (7½ courses) for the first year, which should include at least three (3) of the following law courses:
   - Introduction to Law
   - Law of Persons
   - Family Law
   - Constitutional Law

1.6.2 At the end of the second year, passed 88 credits (5½ courses) out of the 136 credits (8 courses) prescribed for the second year.

1.6.3 At the end of the third year, passed 96 (6 courses) out of the 144 credits (9 courses) provided that all first year courses have been passed.

### I.7 MINIMUM REQUIREMENTS FOR RE-ADMISSION INTO THE FACULTY

A student will not be re-admitted into the Faculty unless s/he passed at least:

- 48 credits (3 courses) by the end of the first year of registration
- 128 credits (8 courses) by the end of the second year of registration including all UNAM core courses
- 224 credits (14 courses) by the end of the third year of registration
- 336 credits (21 courses) by the end of the fourth year of registration

The above-mentioned implies that a student who does not complete the LL B (Honours) degree within the prescribed duration of study, has two years left to complete the remaining courses. A student may only register for a maximum of two times for the same year of study. This is subject to the duration of study for the full-time degree of LL B (Honours). The maximum duration of study for the full-time degree of LL B (Honours) is six (6) years.

I.8 AWARDING OF THE DEGREE OF LL B (HONOURS)

I.8.1 The programme consists of a combination of compulsory courses constituting 536 credits and a number of electives from which students are expected to obtain at least 16 credits. A student shall be awarded the degree of Bachelor of Laws (Honours) if he/she passed all prescribed courses which are equivalent to 520 credits.

I.9 LL B RESEARCH PROJECT REGULATIONS (JRP 3870)

I.9.1 INTRODUCTION

All LL B students are required to write a dissertation in their final year. In order to expose students to various research techniques, lectures and/or seminar on research methods will be conducted during the first semester of the first year of the LL B programme. In writing the dissertation, the student should seek to provide clear analytical methodology and clearly articulated theoretical perspectives on the subject matter. The dissertation may not be wholly theoretical, but it should have a theoretical component in examining the problem area chosen.

I.9.2 SELECTION OF TOPICS

Subject to availability of supervisors, any area of law may be selected as a dissertation topic.

I.9.3 SUPERVISION

Each student will, as far as possible, and depending on the lecturer’s expertise, be allowed to have a supervisor of his/her own choice. Where a student is unable to secure a supervisor of his/her own choice, the coordinator of the Course “LL B Dissertation” shall allocate a supervisor to the student. The coordinator reserves the right, in appropriate circumstances, to re-allocate a supervisor to the student.

I.9.4 STAGES OF DISSERTATION

The writing of a dissertation is a yearlong process which requires self-discipline and organisation. To ensure that the highest quality work possible is produced, students are required to submit three preliminary documents during the course of the year indicating the progress they have made. Each student must produce each of the three documents by the dates specified. Students should please note:

I.9.4.1 All documents from the general proposal to the final dissertation are to be handed to the Faculty and each student must ensure that he/she signs against his/her name on the list provided by the Faculty. The documents shall then be distributed to the lecturers concerned by the co-ordinator.

I.9.4.2 All documents shall contain
- the title of the dissertation,
- the student’s name,
- the supervisor’s name, and
- the date of submission.

I.9.4.3 The usual academic rules on citation of works consulted are to be fully complied with. Plagiarism - the passing off of the thoughts and ideas of others as one’s own, - whether deliberate or not, will be severely penalised.

I.9.5 DISSERTATION TIMETABLE

The following is the timetable for the completion of the various stages involved in the writing of the dissertation:

I.9.5.1 GENERAL PROPOSAL

I.9.5.1.1 All lecturers shall be available to discuss possible dissertation topics with students during the first term. At the end of this period, students shall be required to submit a (typed) General Proposal for a dissertation.

I.9.5.1.2 This should be about 500 words in length, and contain a general statement of the problem to be researched as well as a brief description of likely methods (e.g. archival research, questionnaire, and library research, field research through interviews or survey).

I.9.5.1.3 It is the duty of every student to arrange appointments with the chosen supervisor to discuss the proposed research topic prior to submission to the Faculty. The supervisor shall ensure that the topic chosen is both viable and relevant to the academic and research concern of the Faculty.
I.9.5.1.4 The coordinator shall, immediately after the submission of the General Proposals, convene a meeting (Dissertation Committee) of all supervisors where each dissertation topic shall be reviewed and approved, amended or rejected. The Dean shall be ex-officio member of the Dissertation Committee. He/she may appoint any other Faculty member to sit on the Committee on his/her behalf.

I.9.5.1.5 Where a proposed research area has already been covered in a previous dissertation, the student concerned shall not be allowed to undertake research in that area.

I.9.5.1.6 A final list of students, supervisors and topics chosen shall be published.

I.9.5.1.7 Changes of topics or supervisors shall only be allowed before the date of submission of the detailed proposal. Reasons shall be given by the student for the intended change in writing. The Dissertation Committee shall decide on the proposed change. No further change will be allowed after the date of submission of the detailed proposal.

**Date of Submission: To be confirmed**

I.9.5.2 DETAILED PROPOSAL

I.9.5.2.1 The detailed proposal (typed) is a fuller statement of the research topic. It should be drawn up after consultation with the supervisor. It should be about 1000 words in length, and contain a statement of the topic of the research, research methods to be used and a list of the main scholarly works which will be consulted.

I.9.5.2.2 It is the duty of every student to arrange appointments with the chosen supervisor to discuss the progress of the work and problems, as the case may be.

I.9.5.2.3 The Detailed Proposal shall be submitted to the Faculty. The coordinator shall, immediately after the submission of the Detailed Proposals, convene a meeting of the Dissertation Committee where the Detailed Proposal shall be reviewed and approved, amended or rejected.

**Date of Submission: To be confirmed**

I.9.5.3 DRAFT DISSERTATION

I.9.5.3.1 The bulk of the research should be carried out during the second term. The (typed) draft of the dissertation shall, as far as possible, be a full-length presentation of all the arguments and points to be made in the final dissertation. The usual rules about footnotes, quotation marks and references, apply to the draft.

I.9.5.3.2 It is the duty of every student to arrange appointments with the chosen supervisor to discuss the work done and problems, as the case may be. The Draft Dissertation shall be read and commented on by the coordinator.

I.9.5.3.3 The Draft Dissertation shall be submitted to the Faculty. The coordinator shall, immediately after the submission of the Draft Dissertations, convene a meeting of the Dissertation Committee of all supervisors where the Draft Dissertations shall be reviewed and approved, amended or rejected.

**Date of Submission: To be confirmed**

I.9.5.4 DISSERTATION

I.9.5.4.1 The completed dissertation must:
- be of a minimum of 10,000 words but not exceeding 20,000 words in length,
- be properly footnoted,
- contain a full and properly referenced bibliography, and
- be in one-and-half or double-spaced typing,
- contain the properly filed form attached as Schedule A.

I.9.5.4.2 The Dissertation shall be submitted to the Faculty in three copies plus an electronic copy on CD.

**Date of Submission: To be confirmed**

I.9.6 MARKING

I.9.6.1 To ensure maximum consistency of marking across different supervisors, the following shall be taken into account:
- theoretical and methodological clarity,
- originality of arguments,
- quality and synthesis of research,
- quantity of research,
- orderly nature of presentation,
- footnotes, bibliography, language use, and
- overall quality.

I.9.6.2 The Faculty shall submit one copy directly to the coordinator and two copies to the Examinations Department, which in turn will provide the supervisor and the external examiner of the respective subjects with a copy.
I.9.6.3 The dissertation shall be read by the coordinator who will pass his/her comments on to the supervisor. The supervisor and the external examiner shall mark the dissertation thereafter. Otherwise, the examination rules of the UNAM shall apply as the case may be.

I.9.7 LATE SUBMISSION, FAILURE OF SUBMISSION, FAILURE OF PASS MARK

I.9.7.1 A student may not proceed to the next stage without submitting a document required at an early stage, e.g., a student cannot proceed to the first draft without submitting a detailed proposal. Failure to submit the draft dissertation or the main dissertation shall mean the student will have failed the course.

I.9.7.2 Supervisors may at their discretion and in consultation with the coordinator give reasonable extensions (not more than 7 days in each case) in deserving cases. The supervisor shall, at each stage, ensure that the students supervised by him/her submit documents on the required dates and also ensure that where extensions are granted students adhere to the period of the extensions.

I.9.7.3 If the late or non-submission is the result of illness or some other excusable cause a student shall be required to substantiate it with medical or other satisfactory evidence.

I.9.7.4 Subject to Rule H.2 for full time studies and Rule I.2 for part time studies (Duration of Study) of the Faculty of Law, a student who received a mark of less than 50% and more than 44% for his/her Dissertation shall be allowed to re-register for Dissertation in the following Academic Year and to submit an amended version of his/her original Dissertation within four months. A student who received a mark of 44% or less in his/her original Dissertation shall be allowed to re-register for Dissertation and to proceed as stipulated in these Regulations and the Rules of the Faculty concerning failure of courses. A student who fails to obtain a pass mark in his/her amended version of his/her Dissertation shall be allowed to proceed with Dissertation and to submit a Dissertation on a different subject in accordance with the Dissertation Regulations before the end of the respective academic year.

SCHEDULE A

The first page of the Dissertation shall contain the following signed and dated declaration:

“I the undersigned, hereby declare that the work contained in this dissertation for the purpose of obtaining my degree of LLB is my own original work and that I have not used any other sources than those listed in the bibliography and quoted in the references.”

Signature:
Date:

Supervisor’s Certificate:
I, [name of supervisor] hereby certify that the research and writing of this dissertation was carried out under my supervision.

Supervisor’s signature:
Date:

I.10 MODULE DESCRIPTORS

1st YEAR

UNAM CORE COURSES:

I.10.1 Course Title: ENGLISH FOR ACADEMIC PURPOSES

Course Code: ULEA 3419
NQF level: 5
Contact hours: Four periods per week lectures – 14 weeks = 56 contact hours
Credits: 16
Pre-requisite: None

This module develops a student’s understanding and competencies regarding academic conventions such as academic reading, writing, listening and oral presentation skills for academic purposes. Students are required to produce a referenced and researched essay written in formal academic style within the context of their university studies. Students are also required to do oral presentations based on their essays. The reading component of the course deals with academic level texts. This involves students in a detailed critical analysis of such texts. The main aim is therefore, to develop academic literacy in English.

Learning Outcomes:
Upon completion of this module, the students will be able to:

- Apply academic and formal writing conventions within the context of their studies
- Integrate advanced reading strategies in reading an academic context
• Employ oral and presentation skills in an academic context
• Employ academic listening techniques in an academic context

**Assessment Strategies:** Continuous Assessment (minimum two tests (reading and writing), one academic written essay and one oral presentation) will contribute sixty per cent (60%) to the final mark. Examination: (40%) 1x 3 hour paper.

<table>
<thead>
<tr>
<th>I.10.1</th>
<th>Course Title:</th>
<th>CONTEMPORARY SOCIAL ISSUES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Module Title:</td>
<td>Contemporary Social Issues</td>
<td></td>
</tr>
<tr>
<td>Code:</td>
<td>CSI3580</td>
<td></td>
</tr>
<tr>
<td>NQF Level:</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Semester Offered:</td>
<td>1 &amp; 2 (Year Module)</td>
<td></td>
</tr>
<tr>
<td>Contact Hours:</td>
<td>Equivalent to 1 hour per week for 2 semesters (Online)</td>
<td></td>
</tr>
<tr>
<td>Credits:</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td>Prerequisite:</td>
<td>None (University Core Module)</td>
<td></td>
</tr>
</tbody>
</table>

**Module Descriptor (Rationale of the module):**

The module, **Contemporary Social Issues (CSI3580)**, is designed to encourage behavioural change among UNAM students and inculcate the primacy of moral reasoning in their social relations and their academic lives. In providing students with critical and analytical thinking the module enables students to grow and develop into well rounded citizens, capable of solving contemporary social challenges experienced in their communities and societies. The teaching of the module takes three dimensions: the intellectual, the professional and the personal dimensions. The intellectual dimension is fostered through engaging students with subject knowledge, independent learning and module assessment. The professional dimension, on the other hand, is fostered through exposing students to real life situations of case studies and practical exercises that draws attention to social issues that attract ongoing political, public and media attention and/or debate. Finally, the professional dimension is fostered through group work, online discussions and class participation.

**Exit Learning Outcomes**

By the end of this module students should be able to:

• Contribute to family, community and society;
• Develop social consciousness, thinking skills, self-concepts as well as moral and ethical sensitivity;
• Illustrate key contemporary social issues and challenges experienced within the Namibian society and globally;
• Discuss the role of human conduct, structures, institutions and relations of power in shaping social life in the country;
• Promote ethical and moral reasoning, anticorruption behaviours, human rights, healthy lifestyles, gender equality, productive citizenship, responsible leadership, social media ethics and environmental sustainability; and
• Open their minds to possible meaningful and worthwhile career opportunities.

**Statement on teaching, learning and assessment**

Learning and teaching of CSI3580 take place through a combination of video recorded lectures (of lecturers, guest speakers, panel discussions), online group work and collaborative tutorials as well as discussion forums (e-learning), practical exercises, service learning projects and independent study (distance). Online discussion forums, distance learning, group work, service learning projects and practical exercises provide students with opportunities to develop their own learning by drawing upon pertinent contemporary topical issues in society and opening them up for discussion and feedback from peers and lecturers. Such learner-centred approaches are found excellent in providing students with context-based learning, enabling them to engage with contemporary issues and problems and work to design solutions to challenges facing society.

This is a 100% continuous assessment module with a variety of assessments which evaluate and test the students’ individual learning and mastering of the course content (subject knowledge) through quizzes, tests, Moodle assignments, journal entries, reflections as well as service and experiential learning projects.
I.10.3 Course Title: COMPUTER LITERACY

Course Code: CLC 3509  
NQF Level: 5  
Contact Hours: Two hours per week lectures - 14 weeks = 28 contact hours  
Credits: 8  
Prerequisite: None


Learning Outcomes
Upon completion of this module, students will be able to:

- Distinguish between the functions of various computer components and peripherals
- Use a computer under the Windows operating system
- Differentiate between word processors, spreadsheets, presentations and databases
- Perform practical exercises using MS Word, Excel and PowerPoint
- Be able to create own email address, communicate with email and use the Internet

Assessment Strategies: Continuous assessment [minimum two practical tests (50%) and two theory tests (50%)] will contribute hundred percent (100%) to the final mark.

I.10.4 Course Title: INTRODUCTION TO LAW

JIL 3510  
NQF Level: 5  
Notional Hours: 320  
Contact Hours: 4 lectures per week for 28 weeks = 112 contact hours  
NQF Credits: 32  
Prerequisite: None

Course Content: The course will inter alia cover the following issues:

Critical examination of the nature, sources, institutions and techniques of the law; The relationship between law, society and development; Introduction to legal methods, techniques and reasoning especially the analysis of cases and the use of authorities; Structure of the law (i.e. divisions of the law into branches or classification) in general and of the law in Namibia in particular; The structure of the Judicial system (Courts), the legal profession and the administration of justice; The sources of law in general and under the Namibian legal system The separation of governmental powers into the Executive, Legislative and Judicial; The doctrines of separation of powers and the rule of law; The supremacy of the constitution and the sovereignty of Parliament and their consequences, with particular reference to the Namibian legal system; The nature of administrative discretion and administrative justice, the principles of natural justice and judicial review of administrative discretion; Survey of the origins and historical development of the Law of Namibia from Roman Law; A brief sketch of Roman Constitutional and legal history; Justinian’s Corpus JurisCivilis; The revival of the study of Roman Law and its transmission in Western Europe and the development of Civil Law Systems culminating in the Codes of the 18th and 19th Centuries; The various schools of jurists: the Glossators, Post Glossators, Humanists, Antiquarian School of Dutch Jurists, Natural Law School, Historical School, German Pandektists; The creation of Roman Dutch Law in Holland; The transmission of Roman Dutch Law to the Cape of Good Hope, Southern Africa and Namibia.

Assessment Strategies: Continuous assessment (minimum of two tests and two assignments) (40%) Examination: (60%) 1x3 hour paper. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.

I.10.5 Course Title: LAW OF PERSONS

Course Code: PPE 3501  
NQF Level: 5  
Notional Hours: 160  
Contact Hours: 4 lectures per week for 14 weeks = 56 contact hours  
NQF Credits: 16  
Prerequisite: None

Course Content: This Course, inter alia, covers the following issues in-depth:

The concept legal subject; The beginning and end of legal personality; The end of legal personality; Status: legal capacity, capacity to act, capacity to litigate, capacity to be held accountable for crimes and delicts; Domicile: importance of domicile, kinds of domicile, persons who are not free to choose where to reside, Domicile Act not retrospective; Extra-marital children: Proof of paternity; presumption of paternity, rebuttal of proof of paternity. Classes of extra-marital children. The status of extra-marital children; Parental power, maintenance, right to inherit, extra-marital birth and the Constitution. Legitimating of extra-marital children; Age: Children’s rights, the legal status of an infants, capacity of infants. The legal status of a minor, capacity of a minor, termination of minority, emancipation and marriage of a minor; Mental illness: definition of the mentally ill
person, reception and detention and discharge of patients, care and administration of the property of mentally ill persons, civil and criminal liability of mentally ill persons.; Inability to manage own affairs and intoxication: Intoxication, prodigality, insolvency.

**Assessment Strategies:** Continuous assessment (minimum of one test and one assignment) (40%) Examination: (60%) 1x 2 hour

The student must obtain at least 40 % in the examination to pass, irrespective of the continuous assessment mark.

---

<table>
<thead>
<tr>
<th>I.10.6</th>
<th>Course Title:</th>
<th>CONSTITUTIONAL LAW</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Code</td>
<td>JCS 3510</td>
<td></td>
</tr>
<tr>
<td>NQF Level</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Contact hours</td>
<td>4 lectures per week for 28 weeks= 112 contact hours</td>
<td></td>
</tr>
<tr>
<td>NQF Credits</td>
<td>32</td>
<td></td>
</tr>
<tr>
<td>Pre-requisite</td>
<td>None</td>
<td></td>
</tr>
</tbody>
</table>

**Course Content:** The course will inter alia cover the following issues:
- Critical examination of the historical development and drafting of the Namibian Constitution;
- The Preamble of the Constitution of Namibia; The Namibian Territory; General principles of Constitutional law: Application, interpretation, enforcement and limitations of fundamental Human Rights and Freedoms (Chapter 3); State of emergency; The President: functions, duties and power; Separation of powers; Elections; Independence of the judiciary; Principles of state policy; State succession; International Law; Amendments of the Constitution

**Assessment Strategies:** Continuous assessment (minimum of two tests and two assignments) (40%) Examination: (60%) 1x 3 hour paper. The student must obtain at least 40 % in the examination to pass, irrespective of the continuous assessment mark.

---

<table>
<thead>
<tr>
<th>I.10.7</th>
<th>Course Title:</th>
<th>FAMILY LAW</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Code</td>
<td>PFA 3532</td>
<td></td>
</tr>
<tr>
<td>NQF Level</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Contact hours</td>
<td>4 lectures per week for 14 weeks= 56 contact hours</td>
<td></td>
</tr>
<tr>
<td>NQF Credits</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td>Co-requisite</td>
<td>Law of Persons (LPPE 3501)</td>
<td></td>
</tr>
</tbody>
</table>

**Course Content:** The course will, inter alia, cover the following issues:
- An introduction to historical background to the Family Law; Definitional narratives of the concept family; Engagement; The law related to the promise to marry or engagement; Civil marriages: Void, voidable and putative marriages; Invariable (personal) consequences of civil marriage; Variable (matrimonial) consequences of civil marriage; Dissolution of marriage (divorce and death); Customary marriages.

**Assessment Strategies:** Continuous assessment (minimum of one test and one assignment) (40%) Examination: (60%) 1x 3 hour paper. The student must obtain at least 40 % in the examination to pass, irrespective of the continuous assessment mark.

---

<table>
<thead>
<tr>
<th>I.10.8</th>
<th>Course Title:</th>
<th>CUSTOMARY LAW I</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Code</td>
<td>JCU 3601</td>
<td></td>
</tr>
<tr>
<td>NQF Level</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Contact hours</td>
<td>2 lectures per week for 14 weeks= 28 contact hours</td>
<td></td>
</tr>
<tr>
<td>NQF Credits</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td>Pre-requisite</td>
<td>None</td>
<td></td>
</tr>
</tbody>
</table>

**Course Content:**
The Course introduces the basic principles of African customary law as the law governing the day-to-day affairs of the majority in Namibia and gives, in particular, an overview of: The factual situation of traditional communities in Namibia; The history of the legal status of traditional communities and African customary law; The relevant legal provisions dealing with traditional authority; and The reality, functioning and status of African customary law.

**Assessment Strategies:** Continuous assessment (minimum of one test and one assignments) (40%) Examination: (60%) 1x2 hour paper. The student must obtain at least 40 % in the examination to pass, irrespective of the continuous assessment mark.

---
### Course Content:

The Course will inter alia cover the following:

- Sources of Namibian Labour Law; Definition employer and employee, dispute of rights and dispute interest, remuneration, normal working hours;
- Role of the Executive Branch agencies and players; ILO Convention 150 on Labour Administration; District Labour Courts and Labour Court jurisdiction and applicable principles; The Common Law Contract of Employment (i.e. the formation of the contract, implied terms, duties of the employee and duties of the employer); Statutory terms of the contract of employment (i.e. basic conditions of employment under the Labour Act, working hours, leave);
- Remedies for Breach of an Employment Contract; Termination of Contract of Employment; Termination of Contracts of Employment and Unfair Disciplinary Actions (Sec 4551 of the 1992 Labour Act), statutory benefits due upon termination; Trade Unions and Employer’s Organisations (i.e. registration, rights and recognition of trade unions and employer’s organizations); Collective Agreements; their registration and effect of registration; Dispute resolution between employers or registered employer’ organizations and employees or registered trade unions; Establishment of conciliation boards, terms of reference of conciliation boards, meetings of conciliation boards, resolved disputes and unsolved disputes; Industrial Action: Strikes and Lockouts; Affirmative Action and complaints in relation to unfair discrimination or harassment.
- An examination of employment safety laws and related laws.

**Assessment Strategies:** Continuous assessment (minimum of one test as well as a fieldwork report (40%.) Examination (60%) 1x3 hour paper. The student must obtain at least 40 % in the examination to pass, irrespective of the continuous assessment mark.

<table>
<thead>
<tr>
<th>J.10.9</th>
<th>Course Title</th>
<th>CUSTOMARY LAW II</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Code</td>
<td>LJCU 3602</td>
<td></td>
</tr>
<tr>
<td>NGF Level</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Notional Hours</td>
<td>80</td>
<td></td>
</tr>
<tr>
<td>Contact hours</td>
<td>2 lectures per week for 14 weeks= 28 contact hours</td>
<td></td>
</tr>
<tr>
<td>NGF Credits</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td>Co-requisite</td>
<td>Customary Law I (LJCU 3601)</td>
<td></td>
</tr>
</tbody>
</table>
| Course Content: | | The Course covers special areas of customary law, including the statutes that deal with these areas, such as: The customary family law; The customary succession and inheritance law; The customary land law, and the customary law governing other natural resources; The customary law relating to wrongs; and The law governing conflicts of law.; The possible models to accommodate traditional authority and African customary law in the overall political and governmental system; The theory and practice of the concept of legal pluralism; The need to develop African customary law and its developmental potential; and Human rights and African customary law.

The Course also introduces research methods and basic approaches and techniques used in legal, social and cultural anthropology, ethics of research included. The Course teaches approaches to Qualitative methods, participant observation, interview techniques, questionnaire construction, oral and life histories;
- The history and ethnography of the area selected for fieldwork;
- Analysis and evaluation of data collected in the field; and
- The main elements to be observed in writing up a fieldwork report.

**Assessment Strategies:** Continuous assessment (minimum of one test as well as a fieldwork report (40%.) Examination (60%) 1x3 hour paper. The student must obtain at least 40 % in the examination to pass, irrespective of the continuous assessment mark.

<table>
<thead>
<tr>
<th>I.10.10</th>
<th>Course Title</th>
<th>LABOUR LAW</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Code</td>
<td>CLA 3651</td>
<td></td>
</tr>
<tr>
<td>NGF Level</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Notional Hours</td>
<td>160</td>
<td></td>
</tr>
<tr>
<td>Contact hours</td>
<td>4 lectures per week for 14 weeks= 56 contact hours</td>
<td></td>
</tr>
<tr>
<td>NGF Credits</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td>Pre-requisite</td>
<td>None</td>
<td></td>
</tr>
<tr>
<td>Course Content:</td>
<td>The Course will inter alia cover the following: Sources of Namibian Labour Law; Definition employer and employee, dispute of rights and dispute interest, remuneration, normal working hours; Role of the Executive Branch agencies and players; ILO Convention 150 on Labour Administration; District Labour Courts and Labour Court jurisdiction and applicable principles; The Common Law Contract of Employment (i.e. the formation of the contract, implied terms, duties of the employee and duties of the employer); Statutory terms of the contract of employment (i.e. basic conditions of employment under the Labour Act, working hours, leave); Remedies for Breach of an Employment Contract; Termination of Contract of Employment; Termination of Contracts of Employment and Unfair Disciplinary Actions (Sec 4551 of the 1992 Labour Act), statutory benefits due upon termination; Trade Unions and Employer’s Organisations (i.e. registration, rights and recognition of trade unions and employer’s organizations); Collective Agreements; their registration and effect of registration; Dispute resolution between employers or registered employer’ organizations and employees or registered trade unions; Establishment of conciliation boards, terms of reference of conciliation boards, meetings of conciliation boards, resolved disputes and unsolved disputes; Industrial Action: Strikes and Lockouts; Affirmative Action and complaints in relation to unfair discrimination or harassment. An examination of employment safety laws and related laws.</td>
<td></td>
</tr>
<tr>
<td>Assessment Strategies:</td>
<td>Continuous assessment (minimum of one test and one assignment) (40%); Examination: (60%) 1x3 hour paper. The student must obtain at least 40 % in the examination to pass, irrespective of the continuous assessment mark.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>I.10.11</th>
<th>Course Title</th>
<th>LAW OF CONTRACT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Code</td>
<td>CCT 3630</td>
<td></td>
</tr>
<tr>
<td>NGF Level</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Notional Hours</td>
<td>320</td>
<td></td>
</tr>
<tr>
<td>Contact hours</td>
<td>4 lectures per week for 28 weeks= 112 contact hours</td>
<td></td>
</tr>
<tr>
<td>NGF Credits</td>
<td>32</td>
<td></td>
</tr>
<tr>
<td>Pre-requisite</td>
<td>None</td>
<td></td>
</tr>
<tr>
<td>Course Content:</td>
<td>The following topics will be covered in the course: The scope, nature and sources of law of contract; the basis and essential of legal contracts; Formation of a valid contract; Pacta de contrahendo; Contractual capacity; Formalities for a valid contract; formalities as set by the parties to a contract; formalities required by the law; alienation of land; Content and operation of contracts; Factors vitiating the validity of contracts Contractual obligations; Variation and discharge of contracts; The general principles</td>
<td></td>
</tr>
</tbody>
</table>

---
Assessment Strategies: Continuous assessment (minimum of two tests and two assignments) (40%), Examination: (60%) 1x3 hour paper. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.

<table>
<thead>
<tr>
<th>L.10.12</th>
<th>Course Title</th>
<th>LAW OF PROPERTY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Code</td>
<td>PPR 3690</td>
<td></td>
</tr>
<tr>
<td>NQF Level</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Notional Hours</td>
<td>240</td>
<td></td>
</tr>
<tr>
<td>Contact hours</td>
<td>3 lectures per week for 28 weeks= 84 contact hours</td>
<td></td>
</tr>
<tr>
<td>NQF Credits</td>
<td>24</td>
<td></td>
</tr>
<tr>
<td>Pre-requisite</td>
<td>None</td>
<td></td>
</tr>
</tbody>
</table>

Course Content: The course will inter alia cover the following issues:
- Land Tenure Systems of Namibia;
- Sources of the Law of Property;
- Property as legal objects;
- Property Rights; Real and Personal Rights;
- Things: Ownership; Servitudes; Pledge; Mortgage; Right of Trekpath; Right of Outspan; Lease of Land;
- Statutory Leasehold; Mineral Rights; Sectional Title Unit Real Rights; Property Time Sharing; Possession; Limitations on Ownership; Acquisition / Transfer / Loss / Protection of Ownership; Expropriation; Prescription; Land Reform / Land Reform in Namibia; Rights of others, owners' obligations, Common Law and statutory regulations, co-ownership or joint ownership; Lease and Mineral Rights.

Assessment Strategies: Continuous assessment (minimum of two tests and two assignments) (40%), Examination: (60%) 1x3 hour paper. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.

<table>
<thead>
<tr>
<th>L.10.13</th>
<th>Course Title</th>
<th>ADMINISTRATIVE LAW</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Code</td>
<td>JAD3660</td>
<td></td>
</tr>
<tr>
<td>NQF Level</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Notional Hours</td>
<td>160</td>
<td></td>
</tr>
<tr>
<td>Contact hours</td>
<td>2 lectures per week for 28 weeks= 28 contact hours</td>
<td></td>
</tr>
<tr>
<td>NQF Credits</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td>Pre-requisite</td>
<td>None</td>
<td></td>
</tr>
</tbody>
</table>

Course Content: The course will inter alia cover the following topics:
- The nature, scope and purpose of administrative law;
- Theoretical underpinnings of administrative law i.e. rule of law, constitutional supremacy, the principle of legality, values of constitutional democracy, and the need for an open, accountable and transparent state administration;
- Sources of administrative law;
- The administrative law relationship;
- The legal subjects of the administrative law relationship;
- Administrative action;
- Administrative Agreements;
- The content/requirements of administrative justice (lawfulness, reasonableness and procedural fairness);
- Legitimate Expectations;
- Control of administrative action;
- State liability for invalid administrative action;
- The Ombudsperson and administrative justice;
- Access to information and administrative justice;
- Administrative Tribunals.

Assessment Strategies: Continuous assessment for the course will be done as follows: One individual research paper [of not more than ten pages] (40%), One [1] Seminar/group assignment (30%), One [1] test (20%) and Participation in class (10%). Examination: (60%) 1x3 hour paper. The paper will comprise of both problem and essay type questions.

<table>
<thead>
<tr>
<th>L.10.14</th>
<th>Course Title</th>
<th>CRIMINAL LAW I</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Code</td>
<td>JCR 3691</td>
<td></td>
</tr>
<tr>
<td>NQF Level</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Notional Hours</td>
<td>120</td>
<td></td>
</tr>
<tr>
<td>Contact hours</td>
<td>3 lectures per week for 14 weeks= 42 contact hours</td>
<td></td>
</tr>
<tr>
<td>NQF Credits</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td>Pre-requisite</td>
<td>None</td>
<td></td>
</tr>
</tbody>
</table>

Course Content: The course will inter alia cover the following topics:
- The sources of criminal law;
- General objectives and values of criminal law;
- General principles of criminal liability: Actusreus, mensrea, special factors that bear on mensrea or capacity;
- General defences: Consent, necessity, compulsion, obedience to orders, private defence, impossibility, de minimis, mistake of fact, mistake of law and criminal capacity;
- Forms of Participation: Sociuscriminis, common purpose and accessory after the fact; The impact of independence and the Namibian Constitution on criminal law. Inchoate crime: incitement, conspiracy and attempt;

Assessment Strategies: Continuous assessment (minimum of one test and one assignment) (40%), Examination: (60%) 1x3 hour paper. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.
Course Content: The course will, inter alia, cover the following topics: Crimes against the person: murder, culpable homicide and assault; Crimes against property: theft, robbery, extortion and housebreaking; Crimes against the state and community: treason (and cognate crimes), public violence, perjury, contempt of court, crimen injuria and rape, fraud, arson and malicious damage to property, defeating or obstructing the course of justice and compounding; Punishment of Crime; Post independence developments: Combating of Rape Act; Prohibition of Racial Discrimination Act; The Stock Theft Act;

Assessment Opportunities: Continuous Assessment (minimum of one test and one assignment) (40%) Examination: (60%) 1x3 hour paper. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.

Course Content: The course will cover the following areas: Communicating in legal language; Legal Research & Drafting; Principles of Drafting; The Structure of a Bill; Drafting in plain English; Drafting Miscellaneous Provisions Theories of statutory interpretation; Internal and external aids to statutory interpretation; How legislation is interpreted? Presumptions of interpretation; Constitutional interpretation & statutory interpretation; Peremptory and Directives: Guidelines

Assessment Opportunities: Continuous Assessment: Continuous Assessment (a minimum of one test and one assignment) (40%) Examination: (60%) 1x2 hour paper. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.

Course Content: The course will, inter alia, cover the following topics: History of Human Rights: Early developments; Important concepts such as universalism, relativism, indivisibility, interdependence of human rights; obligations; rights and freedoms; The International Bill of Rights: The African Charter on Human and Peoples’ Rights as a regional human rights instrument; The operational provisions of the Namibian Bill of Rights: Civil and political rights i.e. the right to human dignity, the right to equality, and the right to non-discrimination; The rights of marginalised groups i.e. women, people with disabilities; and indigenous people; Socio-economic rights i.e. the right to adequate housing, the right to water and the right to social security; “Programmatic Rights” – such as the right to access to information and the “right” to participate in public policy-making.

Assessment Strategies: Assessment will be done by way of writing and presentation of an individual paper (of not more than ten pages), a class test and general class participation, the weight of which shall be 60%, 30% and 10% towards the CA mark respectively. The CA mark will contribute 40% of the final mark. At the end of the semester student will write a two hour paper. Examination: (60%) 1x2 hour paper. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.
Course Title: CRIMINAL PROCEDURE
Course Code: PCP 3771
NQF Level: 7
Notional Hours: 160
Contact hours: 4 lectures per week for 14 weeks = 56 contact hours
NQF Credits: 16
Pre-requisite: None

Course Content: The course deals with all the aspects of the pre-trial process in a criminal arrest. The process is covered by sections 1 - 119 in the Criminal Procedure Act 51 of 1977. Some aspects of the yet to be enacted Act 25 of 2004; The adversarial process; The Namibian Courts; The Office of the Prosecutor-General; The rights of an accused; Arrest, searches, roadblocks; Warrants, warnings to appear, summons to appear; Detention before appearance in a court; The first appearance; Bail applications; Release on bail, warning or in custody of someone (juveniles); The Plea. The pre-trial; The plea; Procedural rules pertaining to evidence; Section 174 applications. ; Sentencing; Remedies of aggrieved accused.

Assessment Strategies:
Continuous assessment (minimum of one tests and one assignment) will contribute twenty per cent (20%) to the final mark. Preparation of Heads of Arguments and arguing in a moot court will contribute twenty per cent (20%) to the final mark. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. Examination: The Course will be examined with a 1x3 hour paper at the end of the second semester. The examination mark will contribute sixty per cent (60%) to the final mark.

Course Title: CIVIL PROCEDURE
Course Code: PCI 3771
NQF Level: 7
Notional Hours: 160
Contact hours: 4 lectures per week for 14 weeks = 56 contact hours
NQF Credits: 16
Pre-requisite: None

Course Content: The course deals with civil procedure in High Court and Lower Courts. It develops the student’s competencies in the following areas: The procedural stages of the law of civil procedure; Specific components of the stages of the law

Assessment Strategies:
The Continuous assessment (minimum one tests, one assignment & one moot court session) (40%) Examination; (60%) 1x3 hour paper. The student must obtain at least 40 % in the examination to pass, irrespective of the continuous assessment mark.

Course Title: ACCOUNTANCY FOR LAWYERS
Course Code: CAC 3720
NQF Level: 7
Notional Hours: 160
Contact hours: 2 lectures per week for 28 weeks = 28 contact hours
NQF Credits: 16
Pre-requisite: None

Course Content: The Course will cover inter alia:
The nature and function of Accounting in general and relating to legal practitioners including basic Accounting terms and concepts; The Accounting Cycle; Accounting Equation (formula and application); The Relevant Accounting principles and procedures in terms of the Legal Practitioners Act 15 of 1995 and the Namibian Law Society (including the Fidelity Fund); Business monies/accounts versus trust monies/accounts; Preparation of elementary financial statements (including Trial Balance); The double entry system and ledger accounts; Books of first/prime entry (recording of basic business transactions); Cash controls and business/trust bank reconciliation procedures; Control accounts; Trust investments; Correspondent accounts; Partnership account; Companies (accounting requirements and basic financial statements)

Assessment Strategies: Continuous assessment (minimum of two tests and two assignments) (40%) Examination; (60%) 1x3 hour paper. The student must obtain at least 40 % in the examination to pass, irrespective of the continuous assessment mark.

47
<table>
<thead>
<tr>
<th>I.10.21</th>
<th>Course Title:</th>
<th>PUBLIC INTERNATIONAL LAW</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Code</td>
<td>JPU 3740</td>
<td></td>
</tr>
<tr>
<td>NQF Level</td>
<td>7</td>
<td></td>
</tr>
<tr>
<td>Notional Hours</td>
<td>160</td>
<td>2 lectures per week for 28 weeks = 56 contact hours</td>
</tr>
<tr>
<td>NQF Credits</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td>Pre-requisite</td>
<td>None</td>
<td></td>
</tr>
</tbody>
</table>

**Course Content:** The Course will cover inter alia the following areas:

The Nature, Scope, Evolution and History of Public International Law; The Difference between International Law & Municipal Law; Sources of International Law; The place of International Law in Namibian Domestic Law; Personality & Recognition of states under International Law; Territory (Intertemporal law; The Concept of Sovereignty and Territory & article 2 (7) of the UN Charter; Jurisdictional Sovereignty; State jurisdiction & Persons Apprehended in violation of international law; Jurisdiction by ad hoc International Criminal tribunals and The International Criminal Court; Extradition under International Law; the Namibian extradition law; Immunity from Jurisdiction; State Responsibility in International Law; International Human Rights Law; International Refugee Law; International Humanitarian Law; The law of Treaties; The Use of Force by States, Collective Security and; The Use of Force by and against non-State Actors (The war against Terrorism – the case-study of Afghanistan); International Adjudication; For International Environmental Law, International Economic Law, see other Courses offered by the Faculty.

**Assessment Strategies:** Continuous assessment (minimum of two tests and two assignments) (40%) to the final mark. Examination: (60%) 1x3 hour paper. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.

<table>
<thead>
<tr>
<th>I.10.22</th>
<th>Course Title:</th>
<th>LAW OF DELICT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Code</td>
<td>LPDE 3720</td>
<td></td>
</tr>
<tr>
<td>NQF Level</td>
<td>7</td>
<td></td>
</tr>
<tr>
<td>Notional Hours</td>
<td>160</td>
<td>2 lectures per week for 28 weeks = 56 contact hours</td>
</tr>
<tr>
<td>NQF Credits</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td>Pre-requisite</td>
<td>None</td>
<td></td>
</tr>
</tbody>
</table>

**Course Content:** The Course will pay particular attention to:

General principles; The nature and basis of delictual liability – the Aquilian action and the action injuria; Elements of liability in the Aquilian action – wrongfulness, fault, causation, patrimonial loss; Defences to aquilian liability – contributory negligence; Specific delicts; Nuisance; Trespass; Defamation – elements of liability; defences to defamation actions.

**Strategies:** Continuous Assessment (minimum of two tests and two assignments) (40%). Examination: (60%) 1x3 hour paper. A student must obtain 40% in the final examination to pass the course irrespective of the continuous assessment mark.

<table>
<thead>
<tr>
<th>I.10.23</th>
<th>Course Title:</th>
<th>LAW OF EVIDENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Code</td>
<td>PEV 3771</td>
<td></td>
</tr>
<tr>
<td>NQF Level</td>
<td>7</td>
<td></td>
</tr>
<tr>
<td>Notional Hours</td>
<td>160</td>
<td>2 lectures per week for 28 weeks = 56 contact hours</td>
</tr>
<tr>
<td>NQF Credits</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td>Pre-requisite</td>
<td>None</td>
<td></td>
</tr>
</tbody>
</table>

**Course Content:** During the course of the Course, the following areas will be covered:

The historical development, the nature, the scope, and the sources of the Law of Evidence; The distinction between the two systems of Evidence, i.e. Inquisitorial and Adversarial systems and their scope of application; The Process and Standards of Proof both in criminal and civil proceedings, the Quantum and Cogency of proof in criminal and civil proceedings, the burden of proof, the shifting of proof, Evidence alludedor corroboration and other cautionary rules; Various presumptions: irrebuttable presumptions of law, rebuttable presumptions of law, and presumptions of facts; Relevance and admissibility of evidence: weight and value of evidence; facts in issue: Exclusionary rules: The machinery of proof and witnesses Viva voce evidence and the exceptions thereto; Real and Documentary Evidence Facts of which evidence is unnecessary Judicial notice and formal admissions

**Assessment Strategies:** Continuous Assessment (at least two tests and two assignments) (40%). A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. Examination: (60%) 1x3 hour paper. A student must obtain 40% in the final examination to pass the course irrespective of the mark obtained for the continuous assessment mark.
I.10.24  Course Title: RESEARCH METHODOLOGY  
Course Code: PRM 3762  
NQF Level: 7  
Notional Hours: 80  
Contact hours: 2 lectures per week for 14 weeks = 28 contact hours  
NQF Credits: 8  
Pre-requisite: None  

Course Content: Some topics to be covered in this Course include:  
Why do Research?; Coping with writing anxiety and overcoming writer's block; The Process of writing; How do I start?; Selecting a topic for research; Thesis (question/premise); Title of Paper; Organizing and Planning research; How to do Research?; Plagiarism; First Draft; Tones and Styles; Body of Paper; Footnotes and Bibliography; Presentation; Revision and Proofreading  

Assessment Strategies:  
Continuous assessment (minimum of one test and one assignment) (40%) Examination; (60%) 1x2hr paper. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.

I.10.25  Course Title: LAW OF ASSOCIATIONS  
Course Code: CAS 3772  
NQF Level: 7  
Notional Hours: 160  
Contact hours: 4 lectures per week for 14 weeks = 56 contact hours  
NQF Credits: 16  
Pre-requisite: None  

Course Content: The Course will inter alia cover the following issues:  
The sole trader; The law of partnerships; The law of trusts; The law of close corporations; An introduction to company law  

Assessment Strategies: Continuous assessment (minimum of one tests and one assignment) (40%). Examination: (60%) 1x3 hour paper. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.

I.10.26  Course Title: COMMERCIAL LAW  
Course Code: LCCM 3772  
NQF Level: 7  
Notional Hours: 160  
Contact hours: 4 lectures per week for 14 weeks = 56 contact hours  
NQF Credits: 16  
Pre-requisite: Law of Contract (LCCT 3610)  

Course Content: The Course will inter alia cover the following issues:  
The law of Sale; The law of Landlord & Tenant and Insurance Law  

Assessment Strategies: Continuous assessment (minimum of one tests and one assignment) (40%). Examination: (60%) 1x3 hour. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.

4TH YEAR

I.10.27  Course Title: LAW OF SUCCESSION  
Course Code: PSU 3861  
NQF Level: 8  
Notional Hours: 80  
Contact hours: 2 lectures per week for 14 weeks = 28 contact hours  
NQF Credits: 8  
Pre-requisite: None  

Course Content: The course will inter alia cover the following issues:  
The Nature, scope, and historical background of the Law of Succession; Definitional and conceptual narratives: deceased estate, executor, intestate and testate succession, legacy, heir, collation, legal dominium, executors testamentary & dative, administrators, etc.; Intestate succession; partial & total intestacy, the origin of intestate succession, the general principles re intestacy; Order of Succession on Intestacy in our jurisdiction; Presumption regarding sequence of death. Testamentary Succession (General principles applicable to Wills), see the Wills Act, Substitutes for Wills [Donationses inter vivos and formalities therefore; Nominations; The relationship between customary law succession and Roman-Dutch Law derived succession.
Assessment Strategies: Continuous assessment (minimum one test and one assignment) (40%). Examination (60%) 1x2 hour paper.

**I.10.28**  
**Course Title:** INTERNATIONAL ECONOMIC LAW  
**Course Code:** CIE 3861  
**NQF Level:** 8  
**Notional Hours:** 160  
**Contact hours:** 4 lectures per week for 14 weeks = 56 contact hours  
**NQF Credits:** 16  
**Pre-requisite:** None

**Course Content:** The Course provides a basic understanding of the role which law plays in the international economic system emphasizing practical application and theory of international economic law and covering inter alia the following issues: Introduction to International Law and its relationship to international economic law; The sources of international economic law; The various international economic institutions; Regional Economic Organizations; The GATT/ WTO regulatory framework; Responsibilities of states for the treatment of aliens and foreign businesses; Foreign Investment law and the settlement of investment disputes; International Sale and transportation of goods across national boundaries; Financing, and Credits

**Assessment Strategies:** Continuous assessment (minimum one test and one assignment) (40%). Examination (60%) 1x3 hour paper. The student must obtain at least 40% in the examination to pass.

**I.10.29**  
**Course Title:** COMPANY LAW  
**Course Code:** CCO 3860  
**NQF Level:** 8  
**Notional Hours:** 160  
**Contact hours:** 2 lectures per week for 28 weeks = 56 contact hours  
**NQF Credits:** 16  
**Pre-requisite:** None

**Course Content:** The Course will inter alia cover the following issues: Legal personality; Piercing the corporate veil; Pre-incorporation contracts; The rights and duties of directors; The ultra vires doctrine and its evolution; The doctrine of constructive notice; The Turquand Rule; Share capital and capital maintenance; Members of the company and their rights; Majority rule and Minority protection; A comparison of the new Companies Act of South Africa and the Companies Act 28 of 2004 of Namibia; The winding-up of companies.

**Assessment Strategies:** Continuous assessment (minimum of two tests and two assignments) (40%). Examination (60%) 1x3 hour paper. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.

**I.10.30**  
**Course Title:** JURISPRUDENCE  
**Course Code:** JJU 3860  
**NQF Level:** 8  
**Notional Hours:** 160  
**Contact hours:** 2 lectures per week for 28 weeks = 56 contact hours  
**NQF Credits:** 16  
**Pre-requisite:** None

**Course Content:** Begin with the concepts known to students such as natural law, positivism, etc.; Develop a teaching design that will help the students to see how law is influenced by the philosophical streams of the time; Use the southern African context to explain how a specific philosophy of law can be used as a liberating or oppressive tool in the hands of the state and submissive courts; Interact with philosophers where possible to assist the students in understanding the broader context; Design opportunities for students to make oral presentations with time for questions on different philosophical approaches. Topics to be dealt with: Natural Law Theories; Legal Positivism; Positivism and the apartheid system; A new defense of positivism (Roux, Cockrell, Fagan); Dworkinian Liberalism; Marxist jurisprudence; Legal Realism; Critical Legal Studies; Critical Race Theory; Post-Modemst Theory (including Deconstruction); Feminist jurisprudence; Political theory and jurisprudence; Davis and Woolman’s approach to constitutional interpretation; Ackermann’s revolutionary constitutionalism; Transformative Jurisprudence; African customary jurisprudence.

**Assessment Strategies:** The continuous assessment mark made up by the above-mentioned three components will contribute 40% of the final mark. A student needs a continuous assessment mark of 40% to write examination. The final examination will consist of problem-solving questions testing the ability of students to think critically, to identify ideological and philosophical models when legal arguments are made and judgments given. The examination mark contributes 60% to the final mark. The pass mark for the subject is 50% A student must obtain a minimum of 40% in the exam to pass the course irrespective of his or
her continuous assessment mark. The final examination may be an open book examination.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>LL B RESEARCH PROJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>JRP 3870</td>
<td>Course Code</td>
<td></td>
</tr>
<tr>
<td>NQF Level</td>
<td></td>
<td>8</td>
</tr>
<tr>
<td>Notional Hours</td>
<td></td>
<td>160</td>
</tr>
<tr>
<td>Contact hours</td>
<td></td>
<td>4 lectures per week for 28 weeks= 112 contact hours</td>
</tr>
<tr>
<td>NQF Credits</td>
<td></td>
<td>16</td>
</tr>
<tr>
<td>Pre-requisite</td>
<td></td>
<td>None</td>
</tr>
</tbody>
</table>

Course Content: The Course content includes lectures in research methodology and writing skills, as well as the writing of a research project under the supervision of a staff member. The only examinable exercise is the final paper.

Assessment Strategies

The programme begins with a presentation of a short thesis proposal and a suggestion of a supervisor. The coordinator, in co-operation with the teaching staff of the Faculty approves the supervisors of the individual students; The supervisors approves or refers short proposals back. This exercise is aimed at getting clarity on the field of research and the legal problem only; The student presents an extended proposal by March, followed by a first draft of the thesis by the end of August. The final paper must be handed in for grading by the middle of October.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>LEGAL AID CLINIC AND PROFESSIONAL ETHICS</th>
</tr>
</thead>
<tbody>
<tr>
<td>PLC 3870</td>
<td>Course Code</td>
<td></td>
</tr>
<tr>
<td>NQF Level</td>
<td></td>
<td>8</td>
</tr>
<tr>
<td>Notional Hours</td>
<td></td>
<td>160</td>
</tr>
<tr>
<td>Contact hours</td>
<td></td>
<td>2 lectures per week for 28 weeks= 56 contact hours</td>
</tr>
<tr>
<td>NQF Credits</td>
<td></td>
<td>16</td>
</tr>
<tr>
<td>Pre-requisite</td>
<td></td>
<td>None</td>
</tr>
</tbody>
</table>

Course Content: This Course has been arranged as follows:

Introduction to Legal Aid Clinic Practice: Office & File management, client intake, first consultations, diary & computer use, office and firm management practice; Civil trials: Selected topics, including a complete simulation; Trials skills: Interviews, consultation for trials, statement taking theory of the case; Opening statement, evidence-in-chief, cross-examination, re-examination, closing argument, judgment, execution, and appeals & reviews; Motion Court: Selective topics, including provisional sentence, sequestration, applications, Rule 43 and Edictal citation; Legal Writing: Drafting letters, legal opinions, affidavits, heads of argument and pleadings; Legal Research, critical reasoning and alternative dispute resolution (ADR); Introduction to civil court procedure; Introductory study of criminal court practice and labour court; Professional ethics. Direct teaching of basic skills on: office, file and firm management, Direct teaching of principles of: consultations, professional conduct towards clients’, ethics and conduct (including dress code), Direct teaching of salient rules of evidence, basic rules of civil practice, oral and trial advocacy principles. Facilitate weekly compulsory supervision sessions; the students are divided into groups called “firms” that are supervised by qualified legal practitioners (also lecturers in the faculty). During these sessions, students attend to their individual client files, discuss options, causes of actions, work done, research etc. The supervising legal practitioner is professionally liable for the file and therefore letters, pleadings and advice is strictly supervised to ensure quality and correctness. Facilitate weekly additional supervision sessions: the students are expected to attend to their files outside of the compulsory supervision periods to ensure client matters are attended regularly and it increases their work ethic and culture, as they are assessed on how diligently and timeously they attend to their files. The compulsory hours are wholly inadequate to complete tasks. These are real clients with real problems and their lives don’t stop because the student is not able to attend to their file hence the need for supplementary hours at the Legal Aid Clinic. Facilitate bi-monthly client consultation session for each firm at the Katutura office. All consultations with clients are conducted under the supervision of the supervising legal practitioner. Consultations with client can be held regularly depending on the activity on the file and the need to receive further instructions from client. Annual training workshop organised in August on oral and trial advocacy skills including negotiation techniques. This workshop is held in collaboration with our external partners (i.e. DLA piper etc)

Assessment strategies: The continuous assessment will contribute 100% to the final mark and is made up as follows: Class preparation and participation (15%), Clinic participation (60%), Group/Firm presentation and writing assignment (15%), Training workshop (10%). The pass mark for the course is 50% and the student must obtain a minimum of 20% in the clinic participation in order to pass the course.
Course Content: The Course will inter alia cover the following issues:

- The basis of taxation; The tax formula; The basic principles of taxation; Income tax; Capital Gains Tax; Taxation of companies and close corporations; Taxation of individuals and partnerships; The process of taxation; Value Added Tax

Assessment Strategies: Continuous assessment (minimum of one test and one assignment) will contribute forty percent (40%) to the final mark. Examination: The Course will be examined with a two hour paper at the end of the second semester. The examination mark will contribute sixty per cent (60%) to the final mark. 1x2 hour paper. The student must obtain at least 40 % in the examination to pass, irrespective of the continuous assessment mark.

---

### 4th YEAR LL B (ELECTIVES)

**NOTE: Student must select courses equal to 32 credits).** The offering of Electives depends on availability of expertise and lecturers, as well as sustainable numbers. At least 10 students must be registered for an elective to be offered.

The faculty will offer the following electives in the 2019 academic year:

#### I.10.33 Tax Law

**Course Title:** TAX LAW  
**Course Code:** CTX 3862  
**NQF Level:** 8  
**Notional Hours:** 80  
**Contact hours:** 2 lectures per week for 14 weeks= 28 contact hours  
**NQF Credits:** 8  
**Pre-requisite:** None

**Course Content:** The Course will inter alia cover the following issues:

- The basis of taxation; The tax formula; The basic principles of taxation; Income tax; Capital Gains Tax; Taxation of companies and close corporations; Taxation of individuals and partnerships; The process of taxation; Value Added Tax

**Assessment Strategies:** Continuous assessment (minimum of one test and one assignment) will contribute forty percent (40%) to the final mark. Examination: The Course will be examined with a two hour paper at the end of the second semester. The examination mark will contribute sixty per cent (60%) to the final mark. 1x2 hour paper. The student must obtain at least 40 % in the examination to pass, irrespective of the continuous assessment mark.

#### I.10.34 Maritime Law

**Course Title:** MARITIME LAW  
**Course Code:** CMA 3861  
**NQF Level:** 8  
**Notional Hours:** 80  
**Contact hours:** 2 lectures per week for 14 weeks= 28 contact hours  
**NQF Credits:** 8  
**Pre-requisite:** None

**Course Content:** The Course will inter alia cover the following issues:

- Nature, origins and sources of admiralty jurisdiction in Namibia; The place of maritime law in Namibia Maritime claims and enforcement thereof; Nature, types and elements of maritime liens; The contract of affreightment; General principles of salvage law, its elements and the salvor’s misconduct with reference to the International Convention on Salvage of 1989 and the Wreck and Salvage Act, 5 of 2004

**Assessment Strategies:** Continuous assessment (minimum of two tests and two assignments) (40%). Examination: (60%) 1x2 hour paper. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.

#### I.10.35 Environmental Law

**Course Title:** ENVIRONMENTAL LAW  
**Course Code:** JEN 3861  
**NQF Level:** 8  
**Notional Hours:** 80  
**Contact hours:** 2 lectures per week for 14 weeks= 28 contact hours  
**NQF Credits:** 8  
**Pre-requisite:** None

**Course Content:** Concept and Scope of Environmental Law; Foundations and Functions of Environmental Law; Sources of International and National Environmental Law; International Institutions; Foundations, Sources and Implications of National Environmental Law; Practical Implications of Environmental Management in Namibia; Sectoral Aspects of Environmental Law in Namibia; Human Rights and the Environment; Customary Law and the Environment; Trade, environment and Sustainable Development; Environmental Justice: Advocacy, Litigation and Mediation; Climate Change

**Assessment Opportunities:** Continuous assessment (minimum of one test, one assignment and an oral presentation 40%). Examination: (60%) 1x2 hour paper. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.

#### I.10.36 Private International Law

---

52
Course Content:
The course will introduce Comparative Law, its nature, purpose and contemporary significance. It will inter alia cover the following issues:
The Classification of Legal Systems; Comparative Law Techniques; Comparative Judicial Styles; The Civil Law System; The Common Law System; Socialist Law; Religious Legal Systems; Legal Systems in Africa; Namibia – a legal hybrid; Unification of legal systems – a new world order?

Assessment Strategies:
Continuous assessment (minimum of two tests and two assignments) (40%) to the final mark. Examination: (60%) 1x2 hour paper. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.

I.10.37 Course Title COMPARATIVE LAW
Course Code JCO 3861
NQF Level 8
Notional Hours 80
Contact hours 2 lectures per week for 14 weeks= 28 contact hours
NQF Credits 8
Pre-requisite None

Course Content:
The course will introduce Comparative Law, its nature, purpose and contemporary significance. It will inter alia cover the following issues: The Classification of Legal Systems; Comparative Law Techniques; Comparative Judicial Styles; The Civil Law System; The Common Law System; Socialist Law; Religious Legal Systems; Legal Systems in Africa; Namibia – a legal hybrid; Unification of legal systems – a new world order?

Assessment Strategies:
Continuous assessment (minimum of two tests and two assignments) (40%) to the final mark. Examination: (60%) 1x2 hour paper. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.

I.10.38 Course Title COMPETITION LAW
Course Code CCL 3861
NQF Level 8
Notional Hours 80
Contact hours 2 lectures per week for 14 weeks= 28 contact hours
NQF Credits 8
Pre-requisite None

Course Content:
Some of the topics to be covered in this Course include:
Historical and Comparative Competition Law; Development of completion Law in Namibia; Purpose, Interpretation and Jurisdiction; Restrictive horizontal practices; Restrictive vertical practices; Abuse of dominance; Mergers: Introduction and Definition; Mergers: notification and Procedure; Mergers: Substantive Issues; Institutions and Procedural Aspects in Competition Law; Namibian Legislation

Assessment Opportunities:
Continuous assessment (minimum of two tests and two assignments (40%) to the final mark. Examination: (60%) 1x2hour paper. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.

I.10.39 Course Title LAW OF INTELLECTUAL PROPERTY
Course Code PIP 3871
NQF Level 8
Notional Hours 160
Contact hours 4 lectures per week for 14 weeks= 56 contact hours
NQF Credits 16
Pre-requisite Law of Property (LPPR 3630)

Course Content:
The course content will cover the following areas:
Meaning of intellectual property and its development; Categories of intellectual property; Copyright; Trademarks and names; Registered marks; Patents; Validity; Property rights and exploitation; Confidential information and privacy; The international patent system and technology transfer; Intellectual Property Rights and the International Transfer System; Economic Development and Reform of the Patent System
Assessment Strategies: Continuous assessment (minimum of two tests and two assignments) (40%) to the final mark. Examination: (60%) 1x3 hour paper. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.

L.10.40 Course Title MINING LAW
Course Code PML 3870
NQF Level 8
Notional Hours 160
Contact hours 2 lectures per week for 28 weeks = 56 contact hours
NQF Credits 16
Pre-requisite None

Course Content: The Course provides a basic understanding of the key legislation governing the development of minerals and petroleum resources of Namibia. They include: The minerals (prospecting and mining) Act, No 33 of 1992 as amended; The minerals policy of Namibia; The Petroleum Exploration and production Act, Act, 1991 as amended; The petroleum (Exploration and production) Act, Regulations No 190, Windhoek-23 September, 1999; The model petroleum Agreement,1998; The draft Petroleum Taxation Act, 2001.

Assessment Strategies: Continuous assessment (minimum of one test and one assignment) (40%). Examination: (60%) 1x3 hour paper. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.

L.10.41 Course Title NEGOTIABLE INSTRUMENTS
Course Code CNI 3842
NQF Level 8
Notional Hours 80
Contact hours 2 lectures per week for 14 weeks = 56 contact hours
NQF Credits 8
Pre-requisite Law of Contract (LCCT 3610)

Course Content: The primary objective of the Course is to introduce the students to the study of Negotiable Instruments and to this end a detailed study of the Bills of Exchange Act is of utmost importance. The Course has been organized as follows: Characteristics of Negotiability; Functions of Negotiable Instruments; Types of Negotiable Instruments; Parties; Form; Essential Elements; The Cambial Obligation; Signature; Value; Holder; Inchoate Instruments; Liabilities of Parties; Duties of the Holder; Cheques; Discharge of Negotiable Instruments

Assessment Strategies: Continuous assessment (minimum of two tests and two assignments) (40%). Examination: (60%) 1x2 hour paper. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.

L.10.42 Course Title LAW OF INSOLVENCY
Course Code CIS 3842
NQF Level 8
Notional Hours 80
Contact hours 2 lectures per week for 14 weeks = 56 contact hours
NQF Credits 8
Pre-requisite None

Course Content: The Course will inter alia cover the following issues: Voluntary Surrender; Compulsory Sequestration; Effects of sequestration; The position of the solvent spouse; Compromises; Realization and Distribution; Rehabilitation; Offences; Winding up of Companies and closes corporation

Assessment Strategies: Continuous assessment (minimum of two tests and two assignments) (40%). Examination: (60%) 1x2 hour paper. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.

Course content:
The nature, scope and sources of International humanitarian Law; Military necessity versus humanitarian consideration (humanism) as bases of IHL; The distinction between jus ad bellum & jus in bello; Compare and contrast human rights law and IHL; International armed conflicts versus conflicts of non-international character; Self-determination and national liberation movements; The Legality of war: the UN Charter System, the Nuremberg Tribunal and Principles, the International Court of Justice Jurisprudence; The Laws & Customs of war (the Hague law: 1899 - 1907); The Geneva Conventions, 1949 and the 1977 two Additional Protocols to the Geneva Conventions; Treatment of prisoners of war (POW) and protection of civilians during the hostilities, the wounded, sick and shipwrecked; The principles of distinction
and proportionality in IHL; Lawful combatancy and unlawful combatancy; The concepts of legitimate military targets and civilian objects; Prohibited weaponry; Rights and Duties of the Occupying Power; the Rights and Duties of neutrals; War crimes and grave breaches against international humanitarian law; Common article 3 to the Geneva Conventions, 1949; The doctrine of superior (command) responsibility and the defence of superior orders; Various available valid defences to the allegations of breaches of IHL. The ad hoc international criminal tribunals and the International Criminal Court as enforcement mechanisms of IHL.

Assessment Strategies: Continuous assessment (minimum of two tests and two assignments) (40%). Examination: (60%) 1x2 hour paper. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.

NOTE: The following elective will not be offered in the 2019 academic year:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>NQF Level</th>
<th>Notional Hours</th>
<th>Contact hours</th>
<th>NQF Credits</th>
<th>Pre-requisite</th>
</tr>
</thead>
<tbody>
<tr>
<td>PCN 3872</td>
<td>CONVEYANCING AND NOTARIAL PRACTICE</td>
<td>8</td>
<td>160</td>
<td>4 lectures per week for 14 weeks = 112 contact hours</td>
<td>16</td>
<td>Law of Property (LPPR 3630)</td>
</tr>
</tbody>
</table>

Course Content: The course will inter alia cover the following areas:
- General rules relating to preparation of deeds and documents; Deed of transfer; Power of attorney; Certificate of registered title; Certificate of consolidated title; Bonds; Servitudes; Sectional titles; Origin and development of the notarial office; Admission, suspension and removal of notaries; Drafting of documents; Authentication of documents; Commissioner of oaths; Ante nuptial contracts; Donations; Trusts; Notarial bonds; Contracts relating to prospecting and mining leases; Powers of attorney; Wills; Bills of exchange and promissory notes; Maritime bonds and ship protests; Stamp duty.

Assessment Strategies: Continuous Assessment (minimum one test and one assignment) (40%). Examination (60%) 1x3 hour paper to the final mark.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>NQF Level</th>
<th>Notional Hours</th>
<th>Contact hours</th>
<th>NQF Credits</th>
<th>Pre-requisite</th>
</tr>
</thead>
<tbody>
<tr>
<td>LJHL 3862</td>
<td>INTERNATIONAL HUMANITARIAN LAW</td>
<td>8</td>
<td>80</td>
<td>2 lectures per week for 14 weeks</td>
<td>8</td>
<td>Public International Law (LJPU 3740)</td>
</tr>
</tbody>
</table>

Course content:
The nature, scope and sources of International humanitarian law; Military necessity versus humanitarian consideration (humanism) as bases of IHL; The distinction between jus ad bellum & jus in bello; Compare and contrast human rights law and IHL; International armed conflicts versus conflicts of non-international character; Self-determination and national liberation movements; The Legality of war; the UN Charter System, the Nuremberg Tribunal and Principles, the International Court of Justice Jurisprudence; The Laws & Customs of war (the Hague law: 1899 - 1907); The Geneva Conventions, 1949 and the 1977 two Additional Protocols to the Geneva Conventions; Treatment of prisoners of war (PoW) and protection of civilians during the hostilities, the wounded, sick and shipwrecked; The principles of distinction and proportionality in IHL; Lawful competency and unlawful combatancy; The concepts of legitimate military targets and civilian objects; Prohibited weaponry; Rights and Duties of the Occupying Power; the Rights and Duties of neutrals; War crimes and grave breaches against international humanitarian law; Common article 3 to the Geneva Conventions, 1949; The doctrine of superior (command) responsibility and the defence of superior orders; Various available valid defences to the allegations of breaches of IHL. The ad hoc international criminal tribunals and the International Criminal Court as enforcement mechanisms of IHL.

Assessment Strategies: Continuous assessment (minimum of two tests and two assignments) (40%). Examination: (60%) 1x2 hour paper. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.
The Faculty of Law offers a Master of Laws degree which shall be examined by research only in any field of law approved by the Faculty.

It is imperative that the information pertaining to the LL M (by research) be read in conjunction with the General Information and Regulations Prospectus.

### J. DEGREES

The following Master of Laws degrees may be awarded by the Faculty of Law:

**MASTER OF LAWS (BY RESEARCH ONLY)**

### J.2 ADMISSION

A person may be considered for admission as a candidate for the degree of Master of Laws if

1. **J.2.1** They have a good law degree with at least a C-grade average (i.e. 60-69%) of the University of Namibia or an equivalent degree of another University/institution recognized by the Senate, on the recommendation of the Faculty of Law, for the purpose; or
2. **J.2.2** They have in any other manner attained a level of competence, which in the opinion of Senate, on the recommendation of the Faculty of Law, is adequate for the purpose of admission as a candidate for the degree.

### J.3 DURATION OF STUDY

1. **J.3.1** A full-time candidate shall complete the approved thesis for the degree within one (1) academic year; a part-time candidate within two (2) academic years.
2. **J.3.2** The Faculty Board may, in justified cases, extend the duration of studies of a full-time candidate up to two (2) academic years and a part-time candidate up to three (3) academic years.

### J.4 CURRICULUM COMPILATION

The curriculum for the Master of Laws (by research) is as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Module Name</th>
<th>Code</th>
<th>Module Type</th>
<th>NQF Level</th>
<th>Contact Hours</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Academic Writing for Post Graduate Students</td>
<td>UAE 5819</td>
<td>Semester 1 or 2</td>
<td>8</td>
<td>56</td>
<td>16</td>
</tr>
<tr>
<td>1</td>
<td>Masters Research Proposal (Law)</td>
<td>LMP 5100</td>
<td>Semester 1</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>LL M Thesis</td>
<td>LTH 5900</td>
<td>Semester 1 &amp; 2</td>
<td>9</td>
<td></td>
<td>240</td>
</tr>
</tbody>
</table>

### J.5 MODULE DESCRIPTORS

**J.5.1 Module title:** Academic Writing for Post Graduate Students

- **Module Code:** UAE 5819
- **NQF Level:** 8
- **Contact hours:** 4 hours per week and 1 practical session
- **Credits:** 16

**Module Assessment:** Continuous assessment (critical reading assignment, annotated bibliography, 2 tests) will contribute 50% to the final mark. The examination (1 x 3 hour exam) contributes 50% to the final mark.

**Pre-requisites:** Must be a postgraduate student

**Module Description:**

This module is a post-graduate course designed to empower students with skills and knowledge to access and critique academic sources and to synthesize information from these sources to assist them in the substantiation and development of their own claims when writing an academic paper in their respective fields of specialization. Additionally, this course will empower students with the capacity to undertake the challenges of academic writing by exposing them to the different rhetorical and stylistic elements typical of academic texts. Finally, students will be introduced to the American Psychological Association (APA) writing style and will be equipped with the necessary skills to format an academic paper in APA style.
J.6  LL M THESIS REGULATIONS

J.6.1  APPOINTMENT OF SUPERVISORS

J.6.1.1  In consultation with Senate, the Faculty Board shall appoint a Supervisor to advise and guide a candidate, whose research topic has been approved, and the candidate shall be required to work closely with the supervisor as Senate may direct.

J.6.1.2  The candidate, after consultation and in agreement with the supervisor, will submit a research topic of the intended thesis to the Faculty in accordance with the guidelines issued by the Faculty Board from time to time.

J.6.1.3  Faculty guidelines may prescribe the dates for the submission of research topics and proposals of the intended research, draft and final thesis, the format and deadlines to be observed in the process of preparation and presentation of the thesis.

J.6.1.4  In case there are grounds which, in the opinion of the Faculty Board are sufficient and reasonable, the candidate may be permitted to submit the thesis at a date as may be determined by the Faculty Board.

J.6.2  SUBMISSION OF THESIS

J.6.2.1  At least two months prior to the scheduled date for the submission of the thesis the candidate shall submit a written notice of his/her intention to submit the thesis to the Faculty Board through his/her respective supervisor.

J.6.2.2  The notice shall be accompanied by an abstract of between 300 and 400 words being a summary of the general findings and conclusions reached.

J.6.3  FINAL THESIS

J.6.3.1  The thesis shall be accompanied by a declaration stating that it has not been submitted for a similar degree in any other University.

J.6.3.2  The thesis must contain an abstract of between 300 and 400 words being a summary of the general findings and conclusions reached.

J.6.3.3  Every thesis submitted shall be examined by at least two examiners, at least one of whom shall be an examiner external to the University.

J.6.3.4  The examiners shall be required to submit a detailed assessment of the thesis, and also write definite recommendations on whether the degree should be awarded to the candidate unconditionally, or whether the degree should be awarded subject to specified corrections/revisions being made, or whether the thesis should be referred back to the candidate for re-writing and re-submission, or whether the thesis should be rejected outright.

J.6.3.5  In case where the examiners of the thesis disagree in their recommendations the Faculty Board shall recommend to Senate the appointment of an additional independent examiner to serve as referee on the thesis.

J.6.3.6  Without prejudice to the examination of the thesis described above, the Faculty Board may require the candidate to make an oral presentation on the contents of or on a topic covered in his/her thesis.

J.6.4  SUBSEQUENT PUBLICATION FROM A THESIS

Papers or publications extracted from a thesis submitted for a Master of Laws degree of UNAM must contain a statement acknowledging that the work is based on a thesis submitted to the University of Namibia.

J.7  AWARDING OF THE DEGREE OF LL M

A candidate who has satisfied all the regulations to the required standards shall be awarded a Master of Laws degree.

See Post-Graduate Studies Prospectus
The Doctor of Philosophy in Law (Ph.D.) will be offered in compliance with the general regulations and guidelines for postgraduate studies at the University of Namibia. Refer to Regulations and Guidelines for Post Graduate Programmes in the General Information and Regulations Prospectus.

The following module is compulsory for all PhD candidates:

K.1 MODULE DESCRIPTORS

K.1.1 Module title: Academic Writing for Post Graduate Students

Module Code: UAE 6819
NQF Level: 8
Contact hours: 4 hours per week and 1 practical session
Credits: 16
Pre-requisites: Must be a postgraduate student

Module Description:

This module is a post-graduate course designed to empower students with skills and knowledge to access and critique academic sources and to synthesize information from these sources to assist them in the substantiation and development of their own claims when writing an academic paper in their respective fields of specialization. Additionally, this course will empower students with the capacity to undertake the challenges of academic writing by exposing them to the different rhetorical and stylistic elements typical of academic texts. Finally, students will be introduced to the American Psychological Association (APA) writing style and will be equipped with the necessary skills to format an academic paper in APA style.

Module Assessment: Continuous assessment (critical reading assignment, annotated bibliography, 2 tests) will contribute 50% to the final mark. The examination (1 x 3 hour exam) contributes 50% to the final mark.

See Post-Graduate Studies Prospectus
L. JUSTICE TRAINING CENTRE (JTC)

L.1 REGULATIONS

These regulations must be read in conjunction with the Memorandum of Understanding (JTC Memorandum) signed between the University of Namibia and the Ministry of Justice on 16th April, 1993.

L.2 COURSES OF STUDY

The Justice Training Centre, currently offers the following courses:

- the pre-service (induction) and in-service (capacity building) training courses for magistrates, prosecutors, interpreters, court clerks, police, defence, immigration and prison officers, and other law administration and enforcement personnel
- the Legal Professional Training Course for all law graduates who wish to qualify for admission to practise Law in Namibia under the Legal Practitioners Act 15 of 1995.

It is anticipated that the JTC’s activities will be extended to encompass:

- the training course for Community Court Justices and Court Clerks.

Certificates

Certificate of attendance JTC (16 CALA)

L.3 ADMISSION AND DURATION OF STUDY

In consultation with the relevant Ministries, all recently employed Magistrates, Police, Prison and Defence Forces Trial officers, Public Prosecutors, Police and Prison Prosecutors, Interpreters and Court Clerks shall be expected to attend an induction course. Courses of a minimum of one month’s duration will be offered to inductees in the Magistracy; Prisons and Correctional Services; and the Immigration Department.

The capacity building courses will take the form of continuous education programmes and will thus be offered annually to public servants whose duties have some connection with the law. Courses will last between one week to 3 months depending on specified and or identified needs.

Only those candidates in possession of an LLB degree or an approved degree supplemented by a bridging course will be eligible to enroll for the Legal Professional Training Programme. The course shall similarly be of 9 months duration.

To register for the proposed non-degree Magistrates and Prosecutors courses, a candidate must hold a School Leaving Certificate with a minimum score to be determined by the JTC according to availability of places. Both courses will last 9 months on a full time basis and will follow the University General Information and Regulations Prospectus.

Applicants seeking admission as mature students must satisfy entry qualifications as specified in the General Information and Regulations Prospectus and may be required, in addition, to attend interviews and/or tests designed to assess their suitability for admission to the programme. In general, admission to all courses will be on merit and will depend on availability of places and resources. The mere satisfaction of entrance requirements will therefore not guarantee admission to any of the various programmes.

L.4 CURRICULUM

L.4.1 PROGRAMMES FOR LAW ENFORCEMENT AGENCIES

The curricula of programmes offered for law enforcement agencies will be tailor-made according to the needs of the relevant law enforcement agency. See D. Certificate in Criminal Justice, Constitutionalism and Human Rights (16CCCH)

L.4.1.1 ATTACHMENT PROGRAMME

It is envisaged that during the University holidays, candidate Magistrates, Prosecutors and Community Court Justices will be attached to different courts around the country to gain practical experience of the subjects on offer. The attachment will be monitored by the JTC and the host station will be required to submit a written report on the candidates’ progress.

L.4.2 THE LEGAL PROFESSIONAL TRAINING COURSE

The Course of post graduate study shall extend for a period of at least nine months, three months of which shall be devoted to compulsory lectures at the Justice Training Centre, and the syllabus of the course shall comprise the following subjects:

- Professional Ethics and Conduct and Techniques in Litigation including salient rules of Evidence
- Practice Management and Administration and Practical Bookkeeping and Accounts
- Administration of Wills and Estates
- The Practice and Procedure relating to the Law of Insolvency and Trusts
- The Practice and Procedure relating to (a) Commercial Transactions and (b) Drafting of Contracts
- Civil Practice and Procedure in the Supreme Court, High Court and Lower Courts, Legal Costs and Prescription
- Criminal Practice and Procedure in the Namibian Courts
- Practice of Constitutional Law, Human Rights and Practical Workings of the Organs of the State and Public Bodies
- Motor Accidents Law and Motor Vehicle Accident Claims (MVA)
- Practice of Labour Law and Alternative Dispute Resolution
L.4.2.1 ATTACHMENT PROGRAMME

During the entire 9 months period, each candidate legal practitioner will be attached to a ‘Practicing Principal’ in a law firm and/or the Legal Aid Directorate for a period of not less than 60 hours per month. Attachments may also be entered into with the offices of the Prosecutor General. Contracts of Attachments must be entered into not later than the date of commencement of the candidates’ attendance of the course except where the Board for Legal Education prescribes a later date. Candidates should note that attachment is a prerequisite to admission to practice law and a candidate who has successfully completed his examinations will nonetheless be ineligible for admission until this requirement has been fully complied with during or after the course.

L.4.2.2 EXAMINATION REGULATIONS

Legal Practitioners’ Qualifying Examination (LPQE)

For the Legal Professional Training Course, the Candidate Legal Practitioners Regulations GN 228 of 1995, Published in Gazette No. 1207 dated 1st December, 1995 will apply. In terms thereof, the Legal Practitioners Qualifying Examination shall be conducted in accordance with such instructions as may have been issued by the Board for Legal Education.

A Candidate for the Legal Practitioners Qualifying Examination (LPQE) shall be assessed on the basis of continuous assessment, which continuous assessment shall comprise the aggregate of the marks obtained by the candidate in the written assignments done during the relevant year and the marks obtained in the Mid-Year Examination, in each of the subjects of the syllabus of the course.

The marks for the written assignments and the Mid-Year Examination shall each total 20 percent of the aggregate of the marks in the continuous assessment and the end of the year examination. To qualify to write the LPQE or end of the year Examination a candidate shall obtain 40 percent in his/her continuous assessment mark.

The marks to be obtained by a candidate in order to pass any subject in the LPQE shall be 50 percent, based on the aggregate of the marks obtained in the end of the year Examination and the continuous assessment, provided that a subminimum of 40 percent for each subject is obtained in the end of the year Examination.

The total mark in each subject in the Legal Practitioners’ Qualifying Examination (LPQE) shall consist of 60 percent representing the mark in the end of year examination and 40 percent representing the mark in the continuous assessment.

A candidate, who has taken and four times retaken the Legal Practitioners’ Qualifying Examination or any part thereof and failed to complete it, shall not be permitted to retake the whole examination or any part thereof within five years of his/her attempt, unless the Board upon an application of such candidate has granted its consent therefore.

All courses, subjects, curricula and examinations may be changed subject to consultations with the Minister of Justice and the Board for Legal Education.
The Human Rights and Documentation Centre (HRDC) at the Faculty of Law of the University of Namibia (UNAM) serves the central mission of promoting Human Rights, the Rule of Law and Democracy in Namibia. The Human Rights and Documentation Centre was created on the basis of a Memorandum of Understanding between the Ministry of Justice and the University of Namibia in April 1993. The HRDC is a semi-autonomous component of the Faculty of Law. The HRDC is headed by its director, while the holder of the UNESCO Chair: Human Rights and Democracy also operates from the Centre.

The HRDC serves the central mission of creating and cultivating a sustainable culture of Human Rights and Democracy in Namibia. Focusing on this mission, the Centre’s activities inter alia include:

- Research and publication in the field of Human Rights and related areas in Namibia and southern Africa;
- Dissemination of information and materials for the use of individuals and institutions;
- Training of law students, lawyers, judges, magistrates, traditional authorities and law enforcement officers in Human Rights;
- Training of government officials in the skills of state reporting to international Human Rights organisations;
- Review of the Human Rights situation;
- Consultancy, capacity building and advocacy in the field of Human Rights and related areas;
- Organisation of conferences, seminars and workshops on Human Rights and related areas.

The Documentation Centre aims to collect, process and disseminate Human Rights information in Namibia and Southern Africa. The materials collected thus far consist of more than 6000 documents including: monographs, reports, periodicals as well as selected videos and CD-ROMs. The HRDC is a research Centre, which in general terms means that materials do not circulate outside the building. Admission to the Centre is open to the general public, however, the right of admission is reserved and users may be requested to identify themselves by filling in a questionnaire. This information helps the Centre to collect necessary statistical data for improvement of its services and facilities.

The Documentation Centre provides the following services:

- Access to its collection through its publication database, entries in the database can be searched by author, subject, date of publication, publisher or geographic regions;
- Awareness services to University community members and researchers;
- Dissemination of information to lecturers, researchers and students;
- Collection of newspaper clippings on Human Rights related issues in Namibia;
- On-Line Resource Services;
- An extensive HIV/AIDS collection;
- Photocopying services;
- Video viewing on special request;
- Displaying of Human Rights publications on different occasions;
- Compilation bibliographic material on Human Rights issues for researchers (on request);
- Electronic library services; and
- Referral services.
N. ADVICE, INFORMATION AND GENERAL REGULATIONS

N. 1 ATTENDANCE OF LECTURES

See General Information and Regulations Prospectus

N. 2 ATTENDANCE OF SEMINARS/TUTORIALS

See General Information and Regulations Prospectus

N. 3 PART-TIME STUDIES

The Faculty of Law offers the following qualifications on both full time and part time:
- Baccalaureus Juris (B Juris)
- Bachelor of Laws (LL B) (Honours)
- Master of Laws programme (by thesis) (LL M).

Some of the full time B Juris and LL B (Honours) Courses may be offered in the evening due to the time-table division.

Prospective students should contact the Faculty Officer/Dean for further information.

The Faculty of Law does not offer the above-mentioned qualifications on Distance Education, except the LL B (Honours).

N. 4 GENERAL INFORMATION

See General Information and Regulations Prospectus